

## Finance &amp; General Purposes Meeting 2nd June 16

## Agenda Item 5.1 SUMMARY OF RECEIPTS AND PAYMENTS

Receipts between 01/03/16 and 30/04/16

<u>Date</u>	<u>Receipt Total (inc. VAT)</u>	<u>VAT</u>	<u>Amount Excl. VAT</u>	<u>Transaction Detail</u>
02/03/16 Sundry Income	2,066.67		385.00	Saturday Market Tolls
			227.00	Ashes interment
			295.00	Tuesday Market tolls
			888.00	Burial
			50.00	Wedding deposit
			52.00	Farmers market tolls
			166.67	Co-op rent Feb
			3.00	Heritage maps
16/03/16	1,353.27	0.75	175.00	wedding balance
			227.00	Burial
			70.57	Painted Room donations
			297.00	Saturday Market Tolls
			243.00	Tuesday Market tolls
			112.00	Burial Rec 185
			184.00	Memorial permits
			43.95	Painted Room sales
23/03/16	2,752.33		770.00	Burial
			1,690.00	Dean & Chapter sweep almshouses
			204.00	Saturday Market Tolls
			88.33	Painted Room donations
29/03/16	1,207.55	1.18	175.00	Wedding balance
			216.00	Tuesday Market tolls
			770.00	Burial
			45.37	Painted Room Sales
05/04/16	50.00		50.00	Wedding deposit
05/04/16	556.90		203.00	memorial permits
			166.67	co-op mortuary rent April
			97.23	Painted room donations
			90.00	Tuesday Market tolls
13/04/16	847.70	8.53	543.00	Burial
			75.00	Saturday Market Tolls
			121.00	Tuesday Market tolls
			100.17	Painted room sales
20/04/16	1,033.18	4.80	328.00	Hfd Guild hire market hse
			175.00	Wedding balance
			90.00	Tuesday Market tolls
			190.00	Memorial permits
			42.00	Saturday Market Tolls
			80.00	EROB transfer Hill Deed
			24.00	Twining Assoc. Inv 10/16
			99.38	Painted room donations
26/04/16	258.00	4.67	52.00	Farmers Market rent April
			90.00	Tuesday Market tolls
			111.33	Painted room sales
<b>Total receipts (excluding VAT)</b>			<b><u>10,105.67</u></b>	

Payments between 01/03/16 and 30/04/16

Date	Payee Name	Cheque	Payment	VAT	Amount	Transaction Details
01/03/16	Ledbury Hardware Limited	10824	67.07	11.18	8.33	rear view mirror VW Caddy
					47.56	Decorating equip. Cemetery
02/03/16	Petty Cash	10814	200.00		200.00	postage
04/03/16	Herefordshire Tree Warden Net	10815	25.00		25.00	Herefordshire Tree Warden Network
04/03/16	David McCutcheon	10816	1,882.99		1,882.99	Amenity Areas contract feb
04/03/16	ABC Print	10817	1,945.00		1,945.00	Ledbury Tourist brochure
04/03/16	Mavis Russell Cleaning Ltd.	10818	246.60	41.10	168.00	TCO cleaning Feb16
					37.50	Market Hse
04/03/16	Magenta Technology Ltd	10819	76.25	12.71	63.54	photocopying Feb
04/03/16	UK Fuels Limited	10820	30.06	5.01	25.05	Fuel VW caddy Feb
04/03/16	Radbournes	10821	453.60	75.60	378.00	play bark - rec grnd
04/03/16	Lyreco UK Ltd	10822	269.99	45.00	224.99	portable projector screen
04/03/16	Paperstation Ltd.	10823	95.71	15.95	79.76	stationery
05/03/16	EE Limited	DD	15.16	2.53	12.63	Groundsman mobile Feb 16
08/03/16	Welsh Water	DD	57.77		57.77	TCO water rates march
17/03/16	BT Payment Services Limited	DD	196.41	32.73	163.68	Phones 01.02 to 29.02.16
17/03/16	PEAC (UK) Ltd	DD	339.89	56.65	283.24	new phone system
22/03/16	Herefordshire Council	10825	1,913.10		1,913.10	Contri. to Herefordshie CCTV
22/03/16	Ledbury Methodist Church	10826	40.00		40.00	Hall Hire - FC 28 Jan, 25 Feb
22/03/16	Travis Perkins Trading Co Ltd	10827	15.24	2.54	12.70	Paint brushes/roller cemetery
22/03/16	Spadwick Motors	10828	439.34	64.09	375.25	VW Caddy MOT and service
22/03/16	Quickskip Hereford Ltd	10829	180.00	30.00	150.00	skip hire Feb 16
22/03/16	The Festive Lighting Co. Ltd	10830	5,262.00	877.00	4,385.00	Xmas lights install/stress test
22/03/16	Hale Jackson Knight	10831	660.00	110.00	550.00	Internal Audit
22/03/16	Will Jones signwriter	10832	350.00		350.00	re-paint Britain bloom signsx5
22/03/16	GE Capital Equipment Finance	10834	141.60	19.43	122.17	Phone hire 01.05 to 31.07.16
22/03/16	Paperstation Ltd.	10835	49.01	8.17	40.84	Stationery
22/03/16	Foxley Tagg Planning Limited	10836	2,440.82	406.80	2,000.00	NDP consultation preparation
					34.02	milage - meeting 26.01.16
22/03/16	RAL Display & Marketing Ltd	10837	709.80	118.30	591.50	display boards/bases/poles
22/03/16	S Maund	10838	1,344.00		896.00	Lenthsmen Jan-March
					448.00	P3 scheme Jan-March
22/03/16	Ben Andrews Tree Surgery Ltd	10839	1,200.00		1,200.00	DHW - tree clearance - vista
22/03/16	Ledbury Carnival Association	10840	575.32		575.32	Oct Fair Grant Carnival Assoc
22/03/16	Friends Ledbury Children's Cen	10841	900.00		900.00	Oct Fair-Friends Led. Children
23/03/16	Worcester County Council	10842	1,568.40		1,568.40	Staff Pensions March
23/03/16	H M Revenue & Customs	10843	1,531.78		1,531.78	PAYE & NIC March 16
29/03/16	Staff Wages March 16	BACS	7,569.73		7,569.73	Staff wages March
29/03/16	Lloyds Bank	DIR PAY	34.09		34.09	Bank Charges March
30/03/16	Travis Perkins Trading Co Ltd	10844	90.00	15.00	75.00	Painting equip cemetery cottage
30/03/16	Herefordshire Council	DD	751.00		751.00	Non Domestic rates
31/03/16	Newsquest Media (Southern) Lt	10845	161.28	26.88	134.40	NDP Call for sites ad Led. Rep
31/03/16	Sage (UK) Limited	10846	345.60	57.60	288.00	remote training pensions module
31/03/16	John Goldrick	10847	12.00	2.00	10.00	Maintenance tel. box - station
31/03/16	1st Choice Blinds	10848	160.00	26.67	133.33	Blinds - Reception
31/03/16	Paperstation Ltd.	10849	61.20	10.20	51.00	Stationery
31/03/16	David McCutcheon	10850	1,882.99		1,882.99	Amenity areas contract March
31/03/16	Grapevine Publications Ltd	10851	156.00	26.00	130.00	Led.Focus - NDP Call for Sites
31/03/16	The Festive Lighting Co. Ltd	10852	2,724.14	454.02	2,270.12	Xmas Lights yr 1 hire charge
31/03/16	UK Fuels Limited	10853	37.82	6.31	31.51	Fuel Mowers etc
31/03/16	Sign Right Ltd	10854	174.24	29.04	95.00	sign -Kickflip skate park
					50.20	Parking sign cemetery
31/03/16	Sage (UK) Limited	10855	32.95	5.49	27.46	P60 stationery
31/03/16	Radbournes	10856	1,488.89	248.15	1,240.74	gravel for cemetery drive
31/03/16	Aynsley Cleaning Services	10857	85.00		85.00	Window cleaning Market Hse Mar
31/03/16	Magenta Technology Ltd	10858	83.44	13.91	69.53	Photocopier costs

**Payments between 01/03/16 and 30/04/16**

Date	Payee Name	Cheque	Payment	VAT	Amount	Transaction Details
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31/03/16 Ledbury Hardware Limited	10859	112.26	18.71	28.33 Decorating material cemetery cottage 26.15 Tools 19.08 Lightbulbs 19.99 Electric extension reel
31/03/16 Mavis Russell Cleaning Ltd.	10860	246.60	41.10	205.50 Office cleaning March
31/03/16 Wadworth & Co Ltd	10861	80.50		80.50 Town mayor's expenses
31/03/16 Tom Hazzledine	10862	3,932.00		3,932.00 rebuild wall Clsd.
31/03/16 M Eager	10863	14.50		14.50 M Eager Travel/Fuel claim
31/03/16 K Francis	10864	32.50		32.50 Travel/Fuel claim
31/03/16 Herefordshire Council	10865	7,517.56		7,517.56 Election expenses May 2015
31/03/16 P Bettington	10866	28.80		28.80 Travel/Fuel claim
31/03/16 E-ON	DD	78.23	3.73	74.50 electricity Mortuary Feb/Mar
31/03/16 E-on	DD	896.28	149.38	746.90 E-on electricity Market Hse
01/04/16 Petty Cash	10868	81.23	4.00	9.50 Ledbury Reporters 26.75 meeting refreshments 19.98 housekeeping items 21.00 Heritage Trail maps
04/04/16 EE Limited	DD	15.16	2.53	12.63 Groundsman Mobile March 16
08/04/16 Welsh Water	DD	55.24		55.24 water rates April 16 TCO
18/04/16 BT Payment Services Limited	DD	414.15	69.02	345.13 Phones April (socket convers.)
21/04/16 Best Of Taste	10869	192.00		192.00 NP Bus Breakfast 08.04 / 21.04
25/04/16 Lloyds Bank	DIR PAY	53.02		53.02 Bank charges April
26/04/16 Herefordshire Council	DD	749.10		749.10 Non Domestic rates Apr
27/04/16 Staff Wages Apr	BACS	7,640.85		7,640.85 Staff Wages Apr
27/04/16 Welsh Water	DD	34.73		34.73 water rates Market House Apr
28/04/16 Petty Cash	10870	147.25	4.31	93.16 NDP Business breakfast 9.18 Batteries, Ledbury Reporters 6.15 Housekeeping items 11.65 Stationery 22.80 Town meeting / refreshments

63,394.24 3,148.84

**Total payments (excluding VAT) 60,245.40**