

## Finance &amp; General Purposes Meeting 17th March 16

## Agenda Item 5.1 SUMMARY OF RECEIPTS AND PAYMENTS

Receipts between 01/02/16 and 29/02/16

<u>Date</u>	<u>Receipt Total (inc. VAT)</u>	<u>VAT</u>	<u>Amount Excl. VAT</u>	<u>Transaction Detail</u>
03/02/16	80.00		80.00	Hire of Market House
09/02/16	8.94		8.94	Bank Interest
10/02/16	2,032.64		348.00	Saturday Tolls
			401.00	Tuesday Tolls
			150.00	Wedding deposits x 3
			502.00	Hfds Guild hire Markt Hse
			177.00	activity day
			32.00	Memorial Permit
			227.00	Burial ashes
			166.67	Co-op rent mortuary
			10.00	Market Hse hire Swimmimg Club
			18.97	Xmas Lights donation
26/02/16	1,367.14		896.00	Lengthsman grant
			471.14	P3 scheme grant

**Total receipts (excluding VAT) 3,488.72**

Payments between 01/02/16 and 29/02/16

Date	Payee Name	Cheque No.	Payment Total (inc. VAT)	VAT	Amount Excl. VAT	Transaction Details
03/02/16	EE Limited	Dir. Debit	15.16	2.53	12.63	Groundsman mobile Jan 16
08/02/16	Mr L Huff	10783	118.20		118.20	Pennants - Remembrance Day
08/02/16	Worcester County Council	10784	1,540.04		1,540.04	Staff Pensions Jan 16
08/02/16	The Mayor's Charity acc. (ROS)	10785	78.00		78.00	Town Mayor's expenses
08/02/16	H M Revenue & Customs	10786	1,510.96		1,510.96	PAYE & NIC Jan 16
08/02/16	Welsh Water	Dir. Debit	57.77		57.77	Water rates Council offices
17/02/16	BT Payment Services Limited	Dir. Debit	195.51	32.58	162.93	Phones Jan 16
23/02/16	E.on	Dir. Debit	35.66	1.70	33.96	Electric 14.01-01.02 Mortuary
25/02/16	H M Revenue & Customs	10787	1,520.16		1,520.16	PAYE & NIC Feb 16
25/02/16	Worcester County Council	10788	1,540.04		1,540.04	Staff Pensions Feb 16
25/02/16	Aynsley Cleaning Services	10790	35.00		35.00	Window cleaning TCO Jan
25/02/16	Crown Memorials	10791	516.00	86.00	430.00	Cleaning War Memorial
25/02/16	Chris Watkins	10792	555.00		555.00	Gravedigging Jan/Feb Inv 13
25/02/16	Royal British Legion Led. brch	10793	100.00		100.00	Poppy wreath
25/02/16	NPower	10794	1,898.58	305.94	482.60	electric Nov-Feb 3 Church Ln
					658.61	electric Nov-Feb 1-2 Church Ln
					78.88	electric Nov-Feb BB clock
					372.55	electric Nov-Feb Market Hse
25/02/16	Travis Perkins Trading Co Ltd	10795	178.14	29.69	148.45	cottage
25/02/16	Hfds & Glos Canal trust	10796	25.00		25.00	subs Hfds & Worcs Canal Trust
25/02/16	Guy Tustin	10798	1,100.00		1,100.00	Coppicing DHW
25/02/16	M Eager	10799	41.60		41.60	Cllrs Travel Expenses M Eager
25/02/16	K Francis	10800	16.20		16.20	Cllrs Travel Exp. K Francis
25/02/16	S Maund	10801	1,367.14		896.00	Lenthsmen 23 Oct- 15 Jan
					471.14	P3 scheme 23 Oct- 15 Jan 16
25/02/16	Magenta Technology Ltd	10802	92.96	15.49	77.47	Photocopy costs Jan
25/02/16	Ledbury Hardware Limited	10803	14.46	2.41	5.82	duck tape
					6.23	Light bulbs
25/02/16	Mavis Russell Cleaning Ltd.	10804	246.60	41.10	37.50	Cleaning Chapel Jan
					168.00	Cleaning TCO Jan
25/02/16	Information Commissioner	10805	35.00		35.00	Data Protection renewal
25/02/16	Orme & Slade Solicitors	10806	678.08		678.08	Rec Grnd land registration
25/02/16	Hereford Assoc. Local Councils	10807	90.00	15.00	75.00	Staff Training
25/02/16	UK Fuels Limited	10808	18.00	3.00	15.00	Fuel Charge card
25/02/16	Paperstation Ltd.	10809	212.48	35.41	177.07	Stationery
25/02/16	Chubb Fire & Security Ltd	10810	1,736.40	289.40	219.95	Fire alarm annual contract
					396.14	Fire alarm maintenance
					830.91	new alarm panel
25/02/16	A R Williams	10811	227.50		227.50	Electrical Inspec. Market Hse
25/02/16	Newsquest Media (Southern) Lt	10812	381.84	63.64	318.20	Tour Guide Advert
25/02/16	Grapevine Publications	10813	156.00	26.00	65.00	Ledbury Focus-Newsletter
					65.00	Ledbury Focus NP advert
25/02/16	NPower	Debit card	278.42	12.54	265.88	electric 22.10-13.01 Mortuary
26/02/16	Staff wages Feb 16	BACS	6,875.70		6,875.70	Staff wages Feb 161
26/02/16	Herefordshire Council	Dir. Debit	751.00		67.00	Rates Feb Mortuary
					108.00	Rates Feb - Cemetery
					126.00	Rates Feb - Market Hse
					450.00	rates Feb - TCO
26/02/16	Lloyds Bank	DIR PAY	48.05		48.05	Bank charges Feb

24,286.65 962.43

**Total payments (excluding VAT) 23,324.22**