

Detailed Income & Expenditure by Budget Heading 28/02/2018

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101 Closed Churchyard							
4205 Grounds Maintenance Contract	0	6,261	8,348	2,087		2,087	75.0%
4206 Grounds Maint Extras	0	0	450	450		450	0.0%
4224 Wheely Bins	0	233	330	97		97	70.5%
4250 Repairs/Trees/Improvements	0	400	1,000	600		600	40.0%
4251 Churchyard Wall repairs	0	0	2,000	2,000		2,000	0.0%
Closed Churchyard :- Indirect Expenditure	0	6,893	12,128	5,235	0	5,235	56.8%
Movement to/(from) Gen Reserve	0	(6,893)					
102 Cemetery & Buildings							
1100 Burials	1,482	6,759	10,000	3,241			67.6%
1130 Memorials	210	1,550	1,000	(550)			155.0%
1160 Mortuary Rent Services	167	12	2,000	1,989			0.6%
Cemetery & Buildings :- Income	1,859	8,321	13,000	4,680			64.0%
4020 Cleaning	0	107	450	343		343	23.8%
4023 Gravedigger Contingency	0	0	260	260		260	0.0%
4110 Rates	189	2,079	2,142	63		63	97.1%
4115 Environmental Services	53	102	200	98		98	50.9%
4122 Electricity	109	1,008	600	(408)		(408)	167.9%
4124 Electric - new supply	0	300	0	(300)		(300)	0.0%
4130 Insurance	0	1,148	536	(612)		(612)	214.2%
4160 Window Cleaning	0	20	120	100		100	16.7%
4170 Maintenance	1,330	1,912	600	(1,312)		(1,312)	318.7%
4206 Grounds Maint Extras	0	100	250	150		150	39.9%
4223 Perimeter Wall Repairs	0	0	5,000	5,000		5,000	0.0%
4225 Skip Hire	0	480	1,000	520		520	48.0%
4226 New area	375	487	500	13		13	97.4%
4250 Repairs/Trees/Improvements	0	0	1,500	1,500		1,500	0.0%
4330 Fuel	0	873	900	27		27	97.0%
4899 Miscellaneous Expenses	0	895	0	(895)		(895)	0.0%
Cemetery & Buildings :- Indirect Expenditure	2,056	9,511	14,058	4,547	0	4,547	67.7%
Movement to/(from) Gen Reserve	(197)	(1,191)					
103 Grounds Maintenance							
1715 Dean & Chapter Income	0	0	1,560	1,560			0.0%
Grounds Maintenance :- Income	0	0	1,560	1,560			0.0%
4010 Grounds Officer	1,724	20,224	21,000	776		776	96.3%
4016 Town Cleaner	1,091	3,226	4,100	874		874	78.7%

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4018 National Insurance	138	1,649	1,500	(149)		(149)	109.9%
4019 Pension	465	5,192	5,062	(130)		(130)	102.6%
4030 Dean & Chapter Paths	0	252	1,560	1,308		1,308	16.2%
4170 Maintenance	995	995	0	(995)		(995)	0.0%
4200 Tools & Materials	42	1,010	1,000	(10)		(10)	101.0%
4300 Vehicle Repair	0	276	1,000	724		724	27.6%
4310 Vehicle Rplacement/Refurb	0	0	800	800		800	0.0%
4330 Fuel	0	333	600	267		267	55.6%
4340 Insurance, Tax & MOT	0	870	1,000	130		130	87.0%
Grounds Maintenance :- Indirect Expenditure	4,455	34,026	37,622	3,596	0	3,596	90.4%
Movement to/(from) Gen Reserve	(4,455)	(34,026)					
<u>105 Painted Room</u>							
1450 Painted Room Sales	82	2,194	3,000	806			73.1%
1451 Painted Room Donations	94	2,355	2,500	145			94.2%
Painted Room :- Income	176	4,548	5,500	952			82.7%
4170 Maintenance	0	172	700	528		528	24.5%
4430 Advertising	0	305	300	(5)		(5)	101.7%
4700 Stock	0	704	500	(204)		(204)	140.8%
4702 Tour Guides	0	9,760	11,000	1,240		1,240	88.7%
Painted Room :- Indirect Expenditure	0	10,941	12,500	1,559	0	1,559	87.5%
Movement to/(from) Gen Reserve	176	(6,392)					
<u>107 Town Promotion</u>							
4703 Promotional Material	0	0	1,000	1,000		1,000	0.0%
4704 Tourism/ Allotments/Centenary	0	1,178	1,000	(178)		(178)	117.8%
4705 Signage	0	0	1,000	1,000		1,000	0.0%
Town Promotion :- Indirect Expenditure	0	1,178	3,000	1,822	0	1,822	39.3%
Movement to/(from) Gen Reserve	0	(1,178)					
<u>108 Amenity Areas</u>							
1875 Miscellaneous Income	500	500	0	(500)			0.0%
Amenity Areas :- Income	500	500	0	(500)			
4204 Dog Hill Wood Management Plan/	0	0	1,000	1,000		1,000	0.0%
4208 Dog Hill Wood Maintenance	0	3,022	4,030	1,008		1,008	75.0%
4209 Dog Hill Wood Maint Extras	0	0	500	500		500	0.0%
4210 Dog Hill Wood Coppicing	0	1,100	1,100	0		0	100.0%
4220 DHW general tree maintenance	0	60	0	(60)		(60)	0.0%

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4228 General Tree works	0	2,075	500	(1,575)		(1,575)	415.0%
4252 Deer Park Maintenance	0	1,789	3,275	1,486		1,486	54.6%
4253 Deer Park Verges	0	668	840	172		172	79.5%
Amenity Areas :- Indirect Expenditure	0	8,714	11,245	2,531	0	2,531	77.5%
Movement to/(from) Gen Reserve	500	(8,214)					
110 Recreation Ground							
4131 Insurance CCTV	0	223	104	(119)		(119)	214.2%
4132 Insurance Skate Park	0	743	347	(396)		(396)	214.0%
4133 Insurance Rec Ground	0	988	461	(527)		(527)	214.4%
4174 CCTV New/ Security	0	0	1,000	1,000		1,000	0.0%
4175 CCTV Maintenance	0	475	720	245		245	66.0%
4205 Grounds Maintenance Contract	0	4,651	6,201	1,550		1,550	75.0%
4206 Grounds Maint Extras	0	0	600	600		600	0.0%
4224 Wheely Bins	0	0	700	700		700	0.0%
4230 ROSPA Reports	59	59	50	(9)		(9)	117.2%
4235 Play Equipment-New	0	13,312	10,000	(3,312)		(3,312)	133.1%
4237 Skate Park	0	585	10,000	9,415		9,415	5.8%
4238 Recreation Ground Projects	0	0	5,000	5,000		5,000	0.0%
4270 Litter Bins	0	0	300	300		300	0.0%
Recreation Ground :- Indirect Expenditure	59	21,035	35,483	14,448	0	14,448	59.3%
Movement to/(from) Gen Reserve	(59)	(21,035)					
115 Baskets/Christmas Lights							
1270 Fund Raising-Grotto/Stalls	46	516	1,000	484			51.6%
1875 Miscellaneous Income	20	420	0	(420)			0.0%
Baskets/Christmas Lights :- Income	66	936	1,000	64			93.6%
4011 Weekend Watering	0	0	500	500		500	0.0%
4130 Insurance	0	171	80	(91)		(91)	214.3%
4640 Christmas Lights	0	6,258	7,000	742		742	89.4%
4641 Christmas Lights Rental	0	2,270	2,271	1		1	100.0%
4642 Father Christmas	0	614	300	(314)		(314)	204.8%
4650 Hanging Basket Supply etc	0	2,430	2,500	71		71	97.2%
4651 Fertiliser/Water Equipment	0	81	250	169		169	32.2%
Baskets/Christmas Lights :- Indirect Expenditure	0	11,824	12,901	1,077	0	1,077	91.7%
Movement to/(from) Gen Reserve	66	(10,888)					

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118 Minor Infrastructure							
1700 HC Highway Income	0	126	0	(126)			0.0%
Minor Infrastructure :- Income	0	126	0	(126)			
4130 Insurance	0	628	294	(334)	(334)		213.8%
4176 CCTV Link to Hereford	0	5,785	7,868	2,083	2,083		73.5%
4212 Definitive Footpaths	0	144	100	(44)	(44)		144.4%
4213 New Mills Path-Grass Cutting	0	278	371	93	93		75.0%
4214 Gloucester Rd Seats Grass Cut	0	278	371	93	93		75.0%
4218 War Memorial Cleaning	0	500	500	0	0		100.0%
4219 War Memorial Insurance	0	480	224	(256)	(256)		214.3%
4221 War Memorial refurbishment	0	0	4,000	4,000	4,000		0.0%
4274 Speed Indicator Device	0	(150)	0	150	150		0.0%
4275 Street Furniture	0	735	500	(235)	(235)		147.0%
4276 External power supply -High St	77	261	100	(161)	(161)		260.5%
Minor Infrastructure :- Indirect Expenditure	77	8,940	14,328	5,388	0	5,388	62.4%
Movement to/(from) Gen Reserve	(77)	(8,814)					
120 Non-Statutory Services							
1460 Ceremony Room Income	50	3,275	9,040	5,765			36.2%
Non-Statutory Services :- Income	50	3,275	9,040	5,765			36.2%
4000 Staff Salaries	0	0	1,440	1,440	1,440		0.0%
4005 Ceremony Co-ordinator	0	434	5,100	4,666	4,666		8.5%
4006 Ceremony Room Facilities	0	0	500	500	500		0.0%
4007 Ceremony Room Licence Fee	0	500	500	0	0		100.0%
4020 Cleaning	0	0	1,000	1,000	1,000		0.0%
4430 Advertising	0	0	500	500	500		0.0%
Non-Statutory Services :- Indirect Expenditure	0	934	9,040	8,106	0	8,106	10.3%
Movement to/(from) Gen Reserve	50	2,341					
125 Green Spaces Maintenance							
1710 Lengthsman (basic) Income	0	(648)	1,254	1,902			(51.7%)
1712 P3 Scheme Income	0	(784)	1,765	2,549			(44.4%)
Green Spaces Maintenance :- Income	0	(1,432)	3,019	4,451			(47.4%)
4013 Devolved Services (grass cutti	0	2,640	5,000	2,360	2,360		52.8%
4014 Lengthsman scheme (basic)	0	2,464	3,762	1,298	1,298		65.5%
4015 P3 scheme	0	1,680	2,295	615	615		73.2%
Green Spaces Maintenance :- Indirect Expenditure	0	6,784	11,057	4,273	0	4,273	61.4%
Movement to/(from) Gen Reserve	0	(8,216)					

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127 Services and Events							
4271 Dog Bags	0	700	700	0		0	100.0%
4600 Town Crier/Fees & Subs	0	257	800	543		543	32.1%
4601 Town Crier/Uniforms	0	0	1,000	1,000		1,000	0.0%
4605 Events Barriers	0	266	1,500	1,234		1,234	17.7%
4850 Poppy Wreath	0	0	100	100		100	0.0%
Services and Events :- Indirect Expenditure	0	1,223	4,100	2,877	0	2,877	29.8%
Movement to/(from) Gen Reserve	0	(1,223)					
201 Market House							
1030 Letting Income	0	806	1,000	194			80.6%
Market House :- Income	0	806	1,000	194			80.6%
4110 Rates	126	1,389	1,590	202		202	87.3%
4115 Environmental Services	0	30	21	(9)		(9)	140.5%
4123 Lighting Heating, Running Cost	0	1,010	1,500	490		490	67.3%
4130 Insurance	0	3,828	1,786	(2,042)		(2,042)	214.3%
4150 Cleaning	0	87	400	313		313	21.8%
4170 Maintenance	0	0	2,000	2,000		2,000	0.0%
4180 Internal Improvements	0	1,290	1,000	(290)		(290)	129.0%
Market House :- Indirect Expenditure	126	7,633	8,297	664	0	664	92.0%
Movement to/(from) Gen Reserve	(126)	(6,827)					
202 Town Council Offices							
1035 Office rental income	433	4,900	1,000	(3,900)			490.0%
Town Council Offices :- Income	433	4,900	1,000	(3,900)			490.0%
4110 Rates	486	5,346	5,500	154		154	97.2%
4115 Environmental Services	55	499	721	222		222	69.2%
4123 Lighting Heating, Running Cost	273	2,817	6,400	3,583		3,583	44.0%
4130 Insurance	0	1,624	758	(866)		(866)	214.2%
4150 Cleaning	0	1,363	2,300	937		937	59.3%
4155 Housekeeping	0	362	200	(162)		(162)	181.2%
4157 New heaters	0	3,073	1,500	(1,573)		(1,573)	204.9%
4160 Window Cleaning	0	150	250	100		100	60.0%
4170 Maintenance	0	940	4,000	3,060		3,060	23.5%
4171 PAT Testing	0	180	150	(30)		(30)	120.0%
4182 Major Repairs	0	0	1,500	1,500		1,500	0.0%
4185 Alarms	0	2,870	3,800	930		930	75.5%
4645 Seasonal Decorations	0	0	150	150		150	0.0%

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4899 Miscellaneous Expenses	0	2,073	0	(2,073)		(2,073)	0.0%
Town Council Offices :- Indirect Expenditure	815	21,297	27,229	5,932	0	5,932	78.2%
Movement to/(from) Gen Reserve	(381)	(16,397)					
<u>210 Civic Matters</u>							
4130 Insurance	0	57	27	(30)		(30)	211.6%
4150 Cleaning	0	168	0	(168)		(168)	0.0%
4529 Civic Insignia	0	0	200	200		200	0.0%
4530 Civic Insignia Maintenance	0	0	100	100		100	0.0%
4531 Roll of Honour	0	0	30	30		30	0.0%
4532 Flag Pole	0	172	160	(12)		(12)	107.2%
4535 Civic Hospitality	0	1,397	3,000	1,603		1,603	46.6%
Civic Matters :- Indirect Expenditure	0	1,793	3,517	1,724	0	1,724	51.0%
Movement to/(from) Gen Reserve	0	(1,793)					
<u>214 Grants with Powers</u>							
1718 October Fair Rights	0	2,000	2,000	0			100.0%
1850 Grants received	0	3,944	0	(3,944)			0.0%
1875 Miscellaneous Income	0	310	0	(310)			0.0%
Grants with Powers :- Income	0	6,254	2,000	(4,254)			312.7%
4800 Barrett Browning Clock	(22)	70	300	230		230	23.5%
4801 Carnival Association	0	1,000	1,000	0		0	100.0%
4802 Community Association	0	2,500	2,500	0		0	100.0%
4803 CVA Transport	7,000	7,000	2,000	(5,000)		(5,000)	350.0%
4804 Railway Station	0	440	450	10		10	97.8%
4820 Poetry Festival	2,000	2,000	2,000	0		0	100.0%
4823 Ledbury Places	0	1,000	1,000	0		0	100.0%
4825 CAB	0	2,940	5,000	2,060		2,060	58.8%
4830 October Fair	0	465	2,000	1,535		1,535	23.3%
4852 Age Concern	0	2,750	2,750	0		0	100.0%
4853 CVA Accomodation	0	0	3,000	3,000		3,000	0.0%
4855 Volunteer & Mobility Centre	0	0	2,000	2,000		2,000	0.0%
4856 Design Award	0	0	100	100		100	0.0%
4866 Primary School	0	1,000	1,000	0		0	100.0%
4870 Youth Budget	0	61	4,600	4,539		4,539	1.3%
4875 Distinguished Citizen Awards	0	133	250	117		117	53.3%
4890 Unspecified Grants	0	2,200	1,000	(1,200)		(1,200)	220.0%
4895 Portas Grants	0	6,400	0	(6,400)		(6,400)	0.0%
Grants with Powers :- Indirect Expenditure	8,978	29,959	30,950	991	0	991	96.8%
Movement to/(from) Gen Reserve	(8,978)	(23,705)					

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220 Finance and General Purposes							
1870 Interest Received	62	385	800	415			48.2%
1900 Precept Received	0	329,883	0	(329,883)			0.0%
Finance and General Purposes :- Income	62	330,268	800	(329,468)		41283.6	
4130 Insurance	0	5,391	1,566	(3,825)		(3,825)	344.3%
4430 Advertising	0	624	500	(124)		(124)	124.8%
4460 Subscriptions	0	1,997	1,800	(197)		(197)	110.9%
4550 Bank Charges	39	511	550	39		39	93.0%
4551 Data Protection	35	35	40	5		5	87.5%
4579 Audit Internal	0	840	2,000	1,160		1,160	42.0%
4580 Audit External	0	0	5,000	5,000		5,000	0.0%
4590 Professional Services	26,048	82,703	10,000	(72,703)		(72,703)	827.0%
4899 Miscellaneous Expenses	0	1,163	750	(413)		(413)	155.1%
4940 Listed Building Reserve	0	0	10,000	10,000		10,000	0.0%
4945 Operational Review	0	6,601	4,000	(2,601)		(2,601)	165.0%
4950 Unspecified Projects	0	0	5,000	5,000		5,000	0.0%
Finance and General Purposes :- Indirect Expenditure	26,121	99,866	41,206	(58,660)	0	(58,660)	242.4%
Movement to/(from) Gen Reserve	(26,059)	230,403					
225 Councillors/Newsletter							
4420 Newsletter	0	706	1,000	294		294	70.6%
4500 Town Mayors Expenses	0	372	2,000	1,628		1,628	18.6%
4520 Councillors Expenses	0	128	500	372		372	25.6%
4525 Councillors Training	0	0	500	500		500	0.0%
4540 Election Expenses	0	0	7,000	7,000		7,000	0.0%
4545 Annual & Other Meetings	0	600	600	0		0	100.0%
Councillors/Newsletter :- Indirect Expenditure	0	1,806	11,600	9,794	0	9,794	15.6%
Movement to/(from) Gen Reserve	0	(1,806)					
230 Management and Payroll							
4000 Staff Salaries	5,159	66,315	80,000	13,685		13,685	82.9%
4018 National Insurance	448	5,084	5,100	16		16	99.7%
4019 Pension	1,522	15,187	24,500	9,313		9,313	62.0%
4050 Staff Training	0	280	3,000	2,720		2,720	9.3%
Management and Payroll :- Indirect Expenditure	7,128	86,866	112,600	25,734	0	25,734	77.1%
Movement to/(from) Gen Reserve	(7,128)	(86,866)					

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<u>235 Office Facilities & Equipment</u>							
1470 Photocopy Income	0	7	0	(7)			0.0%
Office Facilities & Equipment :- Income	0	7	0	(7)			
4400 Stationery	0	2,082	1,750	(332)		(332)	119.0%
4405 Photocopier Hire	0	896	986	90		90	90.9%
4410 Photocopier Costs	0	926	750	(176)		(176)	123.5%
4415 Office Support & Equipment	0	51	1,000	949		949	5.1%
4455 Postage	150	900	1,000	100		100	90.0%
4480 ICT-Computers	191	3,617	4,000	383		383	90.4%
4481 Telephones	201	2,832	2,250	(582)		(582)	125.8%
Office Facilities & Equipment :- Indirect Expenditure	542	11,303	11,736	433	0	433	96.3%
Movement to/(from) Gen Reserve	(542)	(11,297)					
<u>301 Planning/Economic Development</u>							
1090 Charter Market Tolls	705	9,570	13,000	3,430			73.6%
Planning/Economic Development :- Income	705	9,570	13,000	3,430			73.6%
4274 Speed Indicator Device	0	0	150	150		150	0.0%
4546 Traffic Management	0	0	2,000	2,000		2,000	0.0%
4548 Job Fair/Business Forum	0	0	175	175		175	0.0%
4549 Charter Market improvements	0	159	1,000	841		841	15.9%
Planning/Economic Development :- Indirect Expenditure	0	159	3,325	3,166	0	3,166	4.8%
Movement to/(from) Gen Reserve	705	9,411					
<u>401 Full Council</u>							
1850 Grants received	0	9,250	0	(9,250)			0.0%
Full Council :- Income	0	9,250	0	(9,250)			
4543 Neighbourhood Plan	1,850	11,043	0	(11,043)		(11,043)	0.0%
Full Council :- Indirect Expenditure	1,850	11,043	0	(11,043)	0	(11,043)	
Movement to/(from) Gen Reserve	(1,850)	(1,793)					
Grand Totals:- Income	3,852	377,329	50,919	(326,410)			741.0%
Expenditure	52,206	393,730	427,922	34,192	0	34,192	92.0%
Net Income over Expenditure	(48,355)	(16,401)	(377,003)	(360,602)			
Movement to/(from) Gen Reserve	(48,355)	(16,401)					