



LEDBURY TOWN COUNCIL

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Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Environment & Leisure Committee** will be held in the **Market House on Thursday 8th September 2016 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell
Clerk to the Council
01.09.2016

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.

A G E N D A

1. Apologies

To receive apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To confirm the Minutes of the Environment & Leisure Committee meeting held on 30th June 2016, as a correct record. **Copy previously circulated**

5. Recreation Ground

To consider the replacement of a burnt out bin situated adjacent to the skatepark and shelter.

6. Dog Hill Wood

6.1 To consider various maintenance works to the 'cricket pitch' area.

6.2 To consider costs for installation of a bin at the Green Lane entrance.

7. Cemetery

7.1 To agree further costings for boundary wall repairs (refer E.57-06.16,1)

7.2 To receive an update on purchase of a council vehicle.

8. Working Parties/Task & Finish Groups

8.1 Tesco Grant Application T&F Group
To receive a progress report.

8.2 Events Working Party

i) To note the report from the meeting held on 2nd August, 2016 and to consider any recommendations contained therein. **E.1**

ii) To note the report from the meeting held on 6th September, 2016 and to consider any recommendations contained therein. **To follow**

8.3 Christmas Lights Working Party

i) To note the report from the meeting held on 19th July, 2016 and to consider any recommendations contained therein. **E.2**

ii) To note the report from the meeting held on 2nd August, 2016 and to consider any recommendations contained therein. **E.3**

iii) To note the report from the meeting held on 6th September, 2016 and to consider any recommendations contained therein. **To follow**

8.4 October Fair Working Party

To note the report from the meeting held on 5th September, 2016 and to consider any recommendations contained therein. **To follow**

8.5 Recreation Ground Working Party

To note the report from the meeting held on 5th September, 2016 and to consider any recommendations contained therein. **To follow**

9. Tree Warden Network

The Town Council is advised that a talk entitled “Trees and the Law” is being held on September 13th from 4pm to 6pm in Bartestree Village Hall. The talk is being given by James Bisset, Principal Countryside Officer (Ecology & Arboriculture) with Herefordshire Council’s Built & Natural Environment Service and is primarily aimed at Tree Wardens, though all parish councillors with an interest in trees are invited to attend.

10. Correspondence – for information

To note any correspondence received.

11. Date of next meeting and Agenda Items

The next meeting of the Environment & Leisure Committee is currently scheduled for 13th October, 2016.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.

Members of the public and the Press are welcome to attend this meeting.

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