

## **LEDBURY TOWN COUNCIL**

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### **Minutes of The Annual Meeting of Ledbury Town Council held on Thursday 8<sup>th</sup> May 2014**

**PRESENT:** Councillors: R Barnes P Bettington  
A Conway A Crowe  
D Durham M Eager  
K Francis R Hadley  
E Harvey C Jupp  
C Ridler J Roberts  
C Stallard Daniels T Widdows  
P Winter R Yeoman

**IN ATTENDANCE:** Mrs Karen Mitchell Clerk to the Council  
Mrs M Bradman Deputy Clerk to the Council  
Mrs R Blandford Clerical Officer  
Mrs B Stump Junior Clerical Officer  
12 Members of the public; 1 Member of the press

Prior to opening the meeting, The Town Mayor asked all present to observe a minutes' silence in remembrance of Councillors Peter Watts who had sadly passed away after a long illness. Councillor Watts had served as a Ledbury Town Councillor from 8<sup>th</sup> June 2000 to 2<sup>nd</sup> August 2013 and as a Herefordshire Council from 2003 up until the time of his death.

#### **C.1 - 05.14 ELECTION OF TOWN MAYOR FOR 2014/15**

It was proposed, seconded and

**RESOLVED: That Councillor R Barnes be elected  
as Town Mayor for 2014/15.**

**VOTING: For 15  
Abstentions 1**

Councillor Barnes declared his Acceptance of Office of Town Mayor and signed the Declaration, witnessed by the Clerk to the Council.

#### **C.2 - 05.14 ELECTION OF DEPUTY TOWN MAYOR FOR 2014/15**

There were two nominations for Deputy Town Mayor.  
Councillors R Yeoman and C Stallard Daniels.

**RESOLVED: That Councillor R Yeoman be elected  
as Deputy Town Mayor for 2014/15.**

**VOTING: R Yeoman 10  
C Stallard Daniels 6**

#### **C.3 - 05.14 TOWN MAYOR'S OPENING REMARKS**

Councillor Barnes gave an address of thanks for his election and set out his thoughts and aims for the year ahead.

**C.4 - 05.14 APOLOGIES**

Apologies were received and accepted for Councillors A Bradford and M Roberts.

**C.5 - 05.14 DECLARATIONS OF INTEREST**

There were no declarations of interest made at this point in the meeting.

**C.6 - 05.14 DISPENSATIONS**

No applications for dispensations had been received.

**C.7 - 05.14 PUBLIC PARTICIPATION**

No members of the public wished to speak.

**C.8 - 05.14 MINUTES**

The Minutes of the meeting held on 1st May, 2014, copies having been circulated, were confirmed as an accurate record and signed by the Chairman.

**C.9 - 05.14 REPORT FROM THE RETIRING MAYOR**

Councillor T Widdows conveyed his thanks to Councillors, the office staff and in particular to his wife and Mayoress, Sarah, for all the support given to him during his mayoral year. He felt that it had been an honour and a privilege to serve as the Mayor of Ledbury and wishes his successor Councillor R Barnes all the best for the ensuing year.

**C.10 - 05.14 VOTE OF THANKS FOR THE 2013/14 TOWN MAYOR**

On behalf of the Town Council, Councillor Phillip Bettington gave a vote of thanks to the retiring Mayor, Councillor T Widdows.

Councillor Widdows was presented with his Past Mayor's badge and the retiring Mayoress with a bouquet of flowers. The Mayoress' silver chain and pendant was handed over to the incoming Mayoress, Mrs Carol Barnes.

**C.11 - 05.14 REVIEW OF COMMITTEES & FUNCTIONS**

Members reviewed the Council's Committees and functions thereof.

**RESOLVED: That the Town Council operate:-**

**Three main committees:-**

- **Economic Development & Planning**
- **Environment & Leisure**
- **Finance & General Purposes**

**Plus a Standing Committee for administrative matters.**

The following changes to committee functions were proposed:

- 1) Move to Environment & Leisure Committee
  - Public Rights of Way (from ED & P)
  - Definitive Footpaths (from ED & P)
  
- 2) Move to Economic Development & Planning Committee
  - Tourism, Publicity & Public Relations (from E & L)
  - Internal Town Transport (from F & GP)
  - Charter Market (from F & GP)

**RESOLVED: That having been reviewed, the functions of each committee, as amended, be approved and adopted.**

**VOTING:           For                   15**  
**Abstentions        1**

**C.12 - 05.14 ELECTION OF MEMBERS TO SERVE ON COMMITTEES**

**RESOLVED: That Councillors serve on the following committees:**

**Economic Development and Planning**

R Barnes	A Bradford
A Conway	A Crowe
D Durham	M Eager
K Francis	R Hadley
E Harvey	J Roberts
M Roberts	C Stallard Daniels
T Widdows	R Yeoman

**Environment and Leisure**

R Barnes	P Bettington
A Bradford	A Conway
A Crowe	D Durham
M Eager	K Francis
C Jupp	C Ridler
J Roberts	C Stallard Daniels
T Widdows	P Winter
R Yeoman	

**Finance and General Purposes**

R Barnes	P Bettington
A Bradford	D Durham
M Eager	R Hadley
E Harvey	C Jupp
C Ridler	M Roberts

T Widdows                      P Winter  
R Yeoman

**VOTING:            Unanimous**

### **C.13 - 05.14 REVIEW AND ADOPTION OF STANDING ORDERS**

**RESOLVED: That Standing Orders as presented, be approved and adopted.**

**VOTING:            For                      15  
                         Abstentions            1**

### **C.14 - 05.14 FINANCIAL REGULATIONS**

Members were advised that new NALC draft Financial Regulations would be placed before members for consideration at the next meeting of the Finance & General Purposes Committee in June.

**RESOLVED: That Financial Regulations as presented, be approved and adopted.**

**VOTING:            Unanimous**

### **C.15 - 05.14 REVIEW OF REPRESENTATION ON OUTSIDE BODIES**

Members reviewed the Council's representation on Outside Bodies.

**RESOLVED: That members serve on Outside Bodies, as follows:-**

- |                                                            |                                                            |
|------------------------------------------------------------|------------------------------------------------------------|
| 1. Access Group                                            | <b>K Francis, Allen Conway</b>                             |
| 2. Age UK                                                  | <b>M Roberts</b>                                           |
| 3. Community Choir                                         | <b>Town Mayor</b>                                          |
| 4. Emma Russell Foundation                                 | <b>C Stallard Daniels, P Winter</b>                        |
| 5. Ledbury Fairtrade Town Steering Group                   | <b>E Harvey, M Roberts</b>                                 |
| 6. Greenspaces Liaison Group                               | <b>A Conway, A Crowe, M Eager,<br/>K Francis, C Ridler</b> |
| 7. HALC (East Herefordshire Group)                         | <b>D Durham, K Francis, T Widdows</b>                      |
| 8. Herefordshire Association of Local Councils (Exec Ctte) | <b>K Francis (T Widdows - substitute)</b>                  |
| 9. Herefordshire Market Towns Core Ctte.                   | <b>C Ridler</b>                                            |
| 10. Herefordshire Market Towns Forum                       | <b>R Hadley, C Jupp, C Ridler<br/>(plus Clerk)</b>         |
| 11. Ledbury Carnival Association                           | <b>A Conway, C Jupp, J Roberts</b>                         |
| 12. Ledbury Community Association                          | <b>A Bradford, A Conway, M Eager,<br/>C Jupp, C Ridler</b> |
| 13. Ledbury Consolidated Charities                         | <b>P Bettington, C Stallard Daniels</b>                    |

- 14. Ledbury in Bloom **Town Mayor, A Crowe, C Jupp, J Roberts, R Yeoman**
- 15. Ledbury Strömstad Twinning Assoc. **Town Mayor, D Durham, C Stallard Daniels**
- 16. Ledbury Food Group **R Hadley**
- 17. Ledbury Rural Parishes Cluster Group **K Francis ( M Eager – substitute)**
- 18. Food Bank (Trustees) **A Conway, A Crowe, K Francis**
- 19. Ledbury Places **R Barnes, A Conway, M Eager**

**VOTING: Unanimous**

**C.16 - 05.14 CYCLE OF MEETINGS**

**RESOLVED: That the cycle of meetings for 2014/15, be approved and adopted.**

**VOTING: Unanimous**

**C.17- 05.14 FRIENDS OF COMMUNITY ACTION IN LEDBURY AND DISTRICT**

Members considered an invitation for Ledbury Town Council to become a Vice Patron of The Friends of Community Action in Ledbury and District.

**RESOLVED: That the Town Council accept the invitation to become a Vice Patron of The Friends of Community Action in Ledbury and District.**

<b>VOTING:</b>	<b>For</b>	<b>15</b>
	<b>Abstentions</b>	<b>1</b>

There being no further business the meeting closed at 8.32pm

Chairman ..... Date .....