



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY  
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**To: All members of Ledbury Town Council**

Dear Member,

**NOTICE IS HEREBY GIVEN** that **The Annual Meeting** of the **Ledbury Town Council** will be held in **The Community Hall** on **Thursday 11<sup>th</sup> May, 2017** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

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## AGENDA

1. To elect the Town Mayor for 2017/18.<sup>1</sup>

*The Town Mayor will then make the statutory declaration of acceptance of office and address the Council with his/her opening remarks.*

2. a) Vote of Thanks for 2016/17 Town Mayor and presentation of Past Mayor's insignia.  
b) Retiring Town Mayor's response and closing remarks.

3. To elect the Deputy Town Mayor for 2017/18.

4. To receive apologies for absence.

5. To receive any declarations of interest and written requests for dispensations.

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.*

6. Public Participation

*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.*

7. General Power of Competence

To confirm that Ledbury Town Council meets the eligibility criteria to use the General Power of Competence as the power of first resort and relinquish s137.

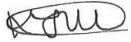
*Eligibility criteria: Elected Councillors must equal or exceed two-thirds of total council seats; Qualified Clerk (CILCA 2013)*

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<sup>1</sup> The Local Government Act 1972 states that the election of a Chairman should be the first item on the agenda. LGA 1972 s15(1)(2)

8. Minutes
  - 8.1 To approve the Minutes of the Full Council meeting held on 6<sup>th</sup> April 2017, as a correct record. **Copy herewith**
  - 8.2 To approve the Minutes of the Extraordinary Full Council meeting held on 20<sup>th</sup> April, as a correct record. **Copy herewith**
  - 8.3 To receive the Minutes of the Standing Committee meeting held on 6<sup>th</sup> March, 2017 and to consider any recommendations contained therein. **Copy to follow**
  - 8.4 To receive the Minutes of the Environment and Leisure Committee meeting held on 16<sup>th</sup> March, 2017 and to consider any recommendations contained therein. **Copy herewith**
  - 8.5 To receive the Minutes of the Extraordinary Economic Development & Planning Committee meeting held on 20<sup>th</sup> April, 2017 and to consider any recommendations contained therein. **Copy previously circulated**
  - 8.6 To receive the Minutes of the Economic Development & Planning Committee meeting held on 4<sup>th</sup> May, 2017 and to consider any recommendations contained therein. **Copy to follow**
  - 8.7 To receive the Minutes of the Extraordinary Finance & General Purposes Committee meeting held on 8<sup>th</sup> May, 2017 and to consider any recommendations contained therein. **Copy to follow**
  
9. To confirm Town Council Policies.
  
10. To consider a cycle of meetings for 2017/18.
  
11. Employment Matter  
*PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*  
*In order to consider confidential matters, a resolution will be passed to exclude members of the public.*  
  
To receive the Minutes of the Standing Committee meeting held on 8<sup>th</sup> May 2017 and to consider any recommendations contained therein, including the review of all aspects of the action taken by Ledbury Town Council under Minute 5 of the Extraordinary Full Council meeting held on 5<sup>th</sup> May 2016. **Copy to follow**
  
12. To appoint Council Representatives to serve on Outside Bodies. **E.2**
  
13. Council Committees
  - 13.1 To consider deferring items 13.2 to 13.4 until the conclusion of the operational review.
  - 13.2 Committee structure and authority
  - 13.3 Appointment of members to Committees
  - 13.4 Election of Chairman and Vice Chairman of Committees

14. To consider a request from Cllr E Harvey to transfer all Portas monies (£10,000) to Love Ledbury.



Mrs K. J. Mitchell  
Clerk to the Council  
5<sup>th</sup> May 2017  
Tel: 01531 632306

**FILMING AND RECORDING OF COUNCIL MEETINGS**

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.