

LEDBURY TOWN COUNCIL

To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Market House** on **Thursday 1st August, 2013** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. Apologies

To accept apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Dispensations

To consider any requests for new Disclosable Pecuniary Interest dispensations. (requests should be in writing and addressed to the Clerk in advance of the meeting)

4. To receive a presentation from Mr P King of PLK Properties regarding his company's ideas for development in the Lawnside Road area.

5. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

6. Minutes

To approve the Minutes of the meeting held on 20th June, 2013, as a correct record.

Copy herewith

7. Chairman's Report and Correspondence

To receive a report from the Chairman.

8. Town Plan

8.1 To receive a report from the Town Plan Bridging Co-ordinator.

8.2 To note the Minutes of the Town Plan Steering Group meeting held on 25th June, 2013, and to consider any action required.

E.1

9. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

10. Committee Matters – Environment and Leisure Committee

10.1 To note the Minutes of the meeting held on 18th July, 2013 and to consider any recommendations contained therein. **Copy herewith**

10.2 To receive a Report from the October Fair Working Party meeting held on 23rd July, 2013 and to consider any recommendations contained therein. **Copy to follow**

11. Committee Matters – Finance and General Purposes Committee

11.1 To note the Minutes of the meeting held on 25th July, 2013 and to consider any recommendations contained therein. **Copy to follow**

12. Committee Matters – Planning and Economic Development Committee

12.1 To note the Minutes of the meeting held on 2nd May, 2013 and to consider any recommendations contained therein. **Copy previously circulated**

12.2 To note the Minutes of the meeting held on 11th July, 2013 and to consider any recommendations contained therein. **Copy herewith**

12.3 To note the Report from the Neighbourhood Plan Working Party meeting held on 2nd July, 2013 and to consider any recommendations contained therein. **E.2**

12.4 To consider the following Planning Applications:-

1.	130613/F	New residential development to provide 7 no. new houses in lieu of existing chalet bungalow on land at Ellenscroft, New Street.	(AMENDED-FULL PLANNING)
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2.	131322/F	Change of use to D2 indoor sports hall gymnasium at Unit 6b Homend Trading Estate of Mrs Sutherland-Rose	(FULL HOUSEHOLDER)
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3.	131458/F & 131459/I	Ground floor extension to existing covered walkway with new front and rear elevations, internal refurbishment and structural alterations to existing walls, new bin store to rear at The Talbot Hotel, New Street for Waddingtons Brewery	(FULL PLANNING)
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4.	131613/FH	Extension of living room , enlargement and conversion of garage into a habitable room at 84 Biddulph Way for Mr R Benoit	(FULL HOUSEHOLDER)
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5. 131584/L Installation of a proprietary lift and associated work and the installation of purpose made/proprietary metal door/window units to enclose 'undercroft' at lower ground floor level at Bowling Green Cottage, The Southend for Mr R Gamlin

(LISTED BUILDING CONSENT)

12.5 Works to Trees in a Conservation Area

To consider the following applications :-

1. Site: The Rectory, Worcester Road
Description: Various works to a number of trees
Application No.: 131867/K
2. Site: Ankerdine House, South Parade
Description: Fell – contorted Willow
Remove large branch to the rear – magnolia
Application No.: 131955/K

13. Committee Functions

To consider recommendations from the Town Council's Committees following a review of their functions. Copy to Follow **E.3**

14. Ledbury Community Asset Regeneration (formerly MAT)

To receive, if available, any information relating to the project and to consider any action required.

15. Ledbury Food Bank

To consider a request from the Ledbury Food Bank for volunteers from the Town Council to issue food bank vouchers, according to their criteria guidelines, on Wednesday mornings in the Town Council Offices. **E.4**

16. Asset of Community Value (ACV)

The Town Council are given notice that a nomination has been received by Herefordshire Council to list the Recreation Ground, Ledbury as an Asset of Community Value under the Localism Act 2011. The Town Council is asked to confirm ownership of the land and consider if they have any objections to this nomination. **E.5**

17. Reports from Outside Bodies

To receive reports from meetings attended by Councillors.

18. General Correspondence

List for information

19. Questions to the Town Mayor, pursuant to Standing Order No.8.

To receive questions from Councillors.

20. Date of next meeting

To note that the next Full Council meeting is scheduled to take place on Thursday 3rd October, 2013.

D Baldwin
Deputy Clerk to the Council
26th July 2013
Tel: 01531 632306

Members of the Public and Press are welcome to attend this meeting
www.ledburytowncouncil.gov.uk