



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
HEREFORDSHIRE HR8 1DH . Tel. (01531) 632306 Fax (01531) 631193
e-mail: admin@ledburytowncouncil.gov.uk website: www.ledburytowncouncil.gov.uk

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Standing Committee** will be held in The **Town Council Offices** on **Wednesday 25 July 2018 at 7.30 pm**. All Committee members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Councillor N Shields
Chairman of Council
18.07.2018

AGENDA

1. Apologies

To receive apologies for absence.

2. Interests

To receive any declarations of interest and written requests for dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.

3. Minutes

To approve the Minutes of the meeting held on 13 June 2018, as a correct record.

4. Recruitment update

(Including the recruitment of Grounds Staff.)

5. Temporary cover for Grounds Staff

5.1 To consider quote to mark out new grave plots as and where required.

6. Temporary Clerk Contract

7. Update on the provision of professional HR advice

8. Judicial Review

9. Operational Review/Working Together Event

10. Market House / Town Council Offices

10.1 Pest Control (Market House and Town Council Offices)

10.2 Works to electrics (Market House)

11. Newsletter/Focus article

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In order to consider confidential staffing matters and legal advice, a resolution will be passed to exclude members of the public and councillors who are not members of the Standing Committee.

12. Staff salaries

13. Groundsman

13.1 to approve final Overtime payment; and

13.2 the accrual of annual leave on Overtime.