

LEDBURY TOWN COUNCIL
Minutes of a Meeting of
Ledbury Town Council
held on Thursday 11th June 2015

Present: Councillors: The Town Mayor, Councillor A Crowe, Chairman

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| D Baker | R Barnes |
| P Bettington | M Eager |
| M Eakin | E Fieldhouse |
| K Francis | A Harrison |
| E Harvey | A Manns |
| M Mackness | N Morris |
| N Roberts | SJ Widdows |
| R Yeoman | |

In attendance: Mrs K Mitchell – Clerk to the Council
Mrs M Bradman – Deputy Clerk to the Council
Mrs Emma Holton – Herefordshire Councillor, Ledbury South ward
3 Members of the public
1 representative of the press

C.14 - 06.15 APOLOGIES

Apologies were received and accepted for Councillors J Roberts and A Warmington.

C.15 - 06.15 DECLARATIONS OF INTEREST

There were no interests declared at this point in the meeting.

C.16 - 06.15 DISPENSATIONS

No applications for dispensations had been received.

C.17 - 06.15 PUBLIC PARTICIPATION

A member of the public asked if the Town Council would consider holding meetings in more accessible venues. The Mayor confirmed that the matter would be discussed later on in the meeting.

C.18 - 06.15 MINUTES

The Minutes of the Annual Council meeting held on 14th May 2015, copies having been circulated, were confirmed as an accurate record and signed by the Chairman.

C.19 - 06.15 CHAIRMAN'S REPORT AND CORRESPONDENCE

1. The Town Mayor presented a written report on her mayoral activities between 20th May and 4th June 2015, copies having been circulated.

The Mayor advised that the Town Council had been invited to nominate a representative to work with the strategic board putting together a Hereford bid for 'City of Culture' for 2021. Following discussion, the Clerk was asked to seek further information on the role. Councillor Eakin expressed an interest in volunteering, subject to the level of commitment required.

2. Members were requested to consider holding Full Council meetings in alternative venues around the town. After some discussion it was

RESOLVED: That an alternative venue be used for the next Town Council meeting, as a trial.

**VOTING: For 14
Abstentions 2**

3. Emergency Protocol – Deferred to the end of the meeting for consideration in private session.

C.20 - 06.15 LEDBURY TOWN PLAN

Mr G Holliday, acting secretary of the Town Plan Working Party, presented a report on the group's activities since the last meeting. Members were invited to attend the next meeting on 23rd June at 7pm in the Town Council Offices.

RESOLVED: That the Report be noted.

That the draft Action Plans be reviewed at committee level.

That any 'Community' questions be reviewed by the Democratic Participation Working Party.

VOTING: Unanimous

C.21- 06.15 HEREFORDSHIRE COUNCILLOR'S REPORTS

Councillors Harvey, Warmington and Holton presented their ward member reports, copies having been circulated.

A copy of the reports are available on the Town Council's website.

C.22 - 06.15 COMMITTEE REPORTS – ECONOMIC DEVELOPMENT & PLANNING

1. Councillor E Harvey, Chairman of the Economic Development and Planning Committee presented the minutes of the meeting held on 20th April, 2015, copies having been circulated.

RESOLVED: That the minutes P.91-04.15 to P.95-04.15, be received and noted and that any recommendations contained therein be approved and adopted.

VOTING: For 13
Abstentions 3

2. Councillor E Harvey, Chairman of the Economic Development and Planning Committee presented the minutes of the meeting held on 21st May, 2015, copies having been circulated.

Referring to P.11-05.15 Working Party Membership - It was agreed to review membership at the next committee meeting.

RESOLVED: That the minutes P.1-05.15 to P.16-05.15, be received and noted and that any recommendations contained therein be approved and adopted.

VOTING: For 15
Abstentions 1

C.23 - 06.15 COMMITTEE REPORTS – ENVIRONMENT & LEISURE

1. Councillor M Eager, Chairman of the Environment and Leisure Committee presented the minutes of the meeting held on 28th May, 2015, copies having been circulated. Councillor Eager highlighted the Gallipoli Exhibition which will take place in St. Michael & All Angels church from the 1st to 10th August, 2015.

RESOLVED: That the minutes E.1-05.15 to E.14-05.15, be received and noted and that any recommendations contained therein be approved and adopted.

VOTING: Unanimous

2. Watering arrangements for floral decorations
The Clerk presented costs relating to the watering of the floral decorations.

After some discussion, it was

RESOLVED: That the additional watering duties for the Town Cleaner be approved, to include the raised beds in the High Street once per month (weather dependant) tubs (26) troughs at Top Cross and sleeper troughs in St. Katherine's car park.

VOTING: Unanimous

C.24 - 06.15 COMMITTEE REPORTS – FINANCE & GENERAL PURPOSES

1. Councillor A Harrison, Chairman of the Finance & General Purposes Committee, presented the minutes of the meeting held on the 4th June, 2015, copies having been previously circulated.

Referring to F.19 - 06.15, It was agreed that the Love Ledbury group would not be requested to provide a report for the next meeting.

RESOLVED: That the minutes F.1-06.15 to F.19-06.15 be received and noted and that any recommendations contained therein be approved and adopted.

VOTING: For 12
Abstentions 4

C.25 - 06.15 COMMITTEE REPORTS – STANDING

The Chairman gave a verbal report of the Standing Committee meeting which had taken place prior to the Full Council meeting 11th June, 2015.

RESOLVED: That arrangements for the recruitment of a Receptionist be put in place, with immediate effect.

That the H R report produced in 2007, be reviewed by the Standing Committee.

VOTING: Unanimous

C.26 - 06.15 COMMITTEE SYSTEM

Members considered giving the Standing Orders/Financial Regulations working group the remit to look at the current committee system and to make recommendations for change.

RESOLVED: That the working group be given the remit to make recommendations on possible changes to the Committee system.

Any recommendations to be presented to Full Council for consideration.

VOTING:

| | |
|---------|----|
| For | 15 |
| Against | 1 |

C.27 - 06.15 LEDBURY PLACES PROJECT

Councillor Yeoman gave an update on the project and informed members of a grant application for £10,000 to cover additional consultancy work.

RESOLVED: That an informal briefing session Councillors be arranged. Cllr Yeoman to facilitate.

VOTING: Unanimous

C.28 - 06.15 REPORTS FROM OUTSIDE BODIES

1. Ledbury Food Group

Councillor Mackness gave a report on the Ledbury Food Group initiatives currently in progress. She advised that the group are keen to work with the Town Council, particularly with regard to the Charter Market.

2. Market Towns Forum administration

RESOLVED: That the Town Council contribute £100 per year for administrative support for the Market Towns Forum.

VOTING: Unanimous

3. Rural Cluster Meeting

Councillor Harvey gave a verbal report from the meeting held on 1st June, 2015.

C.29 - 06.15 GENERAL CORRESPONDENCE

The Clerk informed members that a copy of the Wharfinger and Clerks and Councils Direct magazines were available to view in the Town Council Offices, and that Ledbury Food Group Celebration event would be held on Sunday 12th July.

C.30 - 06.15 QUESTIONS TO THE TOWN MAYOR

Councillor Bettington asked the Town Mayor if she would send the Council’s condolences to the family of Mr Andy Kibble, local paramedic, and long time Chairman of Ledbury Football Club who had sadly passed away.

Councillor Francis asked the Town Mayor if she would consider re-visiting and re-invigorating discussions about becoming a Values Town. She advised that the matter was already in hand.

C.31 - 06.15 DATE OF NEXT MEETING

The next meeting will be held on 23rd July, 2015. Venue to be confirmed in due course.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act, a resolution was passed to exclude the public and press during discussion of the following agenda items. The confidential nature being the consideration of sensitive information.

C.19 - 06.15 CHAIRMAN’S REPORT AND CORRESPONDENCE (continued)

Emergency Protocol

A small task group was set up to look at emergency protocol.

The meeting was closed at 9.53pm.

Chairman.....

Date.....