



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
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To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Environment & Leisure Committee** will be held in the **Market House on Thursday 15th January 2015 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

A G E N D A

1. Apologies

To accept apologies for absence.

2. Interests

To receive declarations of interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To confirm the Minutes of the Environment & Leisure Committee meeting held on 20th November 2014, as a correct record. **Copy previously circulated**

5. Cemetery

To discuss possible refurbishment of the cemetery cottage for Town Council use.

6. The Centenary Fields Programme

To consider nominating the Recreation Ground for dedication as a Centenary Field, in memory of those who gave their lives in World War I.

E.1

7. Dog Hill Wood

The maintenance contract for Dog Hill Wood is due to expire on 31st March 2015. The deadline for receipt of completed tender documents is 12 noon on 20th January 2015.

In accordance with Standing Order No.29 c., the Committee is requested to appoint at least one member of the Council (plus the Deputy Clerk) to open and assess the tender documents after the aforementioned closing date, and to make a recommendation to the Full Council meeting on the 5th February, 2015.

8. Lengthsman Scheme

To receive the final Cabinet Member approval for the New Lengthsman Scheme for 2015/16 and to consider any action required. **E.2**

The Town Council is advised that BBLP is planning 'launch workshops' towards the end of January and/or beginning of February and that full guidance on the new scheme is under preparation and will be issued as soon as possible.

9. Outside Bodies

9.1 BROSPA

To receive an update on the Browning Road Play area. Cllr P Winter

9.2 To receive any other reports from Councillors who have attended meetings as a representative of Council. (Members are reminded that written reports should be provided for circulation)

10. Correspondence

To note any correspondence received prior to the meeting.

11. Date of next meeting and items for inclusion on a future agenda.

The next Environment & Leisure Committee meeting will be held on 19th February 2015.

Mrs K Mitchell
Clerk to the Council
08.01.2015
Tel 01531 632306

Members of the public and the Press are welcome to attend this meeting.

Members of the public are allowed to film or record meetings to which they are permitted access.

Meetings or parts of meetings from which the public and press are excluded may not be filmed or recorded.

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