



LEDBURY TOWN COUNCIL

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NOTICE IS HEREBY GIVEN that an extraordinary meeting of the **Ledbury Town Council** will be held at **The Community Hall, Lawnside Road, Ledbury** on **Thursday 31 January 2019** starting at **7.30pm**. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mel abOwain
Interim Clerk, Ledbury Town Council
25.12.2018

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

AGENDA

1. **Apologies**

To receive apologies for absence.

2. **Interests**

To receive any declarations of interest and written requests for dispensations.

3. **Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. **Presentation regarding Youth Drop-in Centre**

Given by Christina Thorpe and Tony Hodder.

5. **Minutes**

5.1 To approve the Minutes of the meeting of Ledbury Town Council held in Public Session on 6 December 2018 as an accurate record.

Appendix 1

5.2 To approve the Minutes of the Extraordinary Full Council meeting held on 3 January 2019.

Appendix 2

6. Chairman's Report and Correspondence

7. Committee Matters: Economic Development & Planning Committee

7.1 To receive the Minutes of the meeting held on 13 December 2018 and to consider any recommendations therein. **Appendix 3**

7.2 To receive the Minutes of the meeting held on 3 January 2019 and to consider any recommendations therein. **Appendix 4**

8. Committee Matters: Environment and Leisure Committee

To receive the Minutes of the meeting held on 10 January 2019 and to consider any recommendations contained therein. **Appendix 5**

9. Committee Matters: Finance and General Purposes Committee

9.1 To receive the Minutes of the Extraordinary meeting held on 12 December 2018 and to consider any recommendations contained therein. **Appendix 6**

9.2 To receive the Minutes of the meeting held on 17 January 2019 and to consider any recommendations contained therein. **Appendix 7**

9.3 To receive the Minutes of the Extraordinary meeting held on 24 January 2019 and to consider any recommendations contained therein. **Appendix 8 (To follow)**

10. Viaduct Site Development

Proposal to work with Wellington Heath PC on obtaining a transport assessment
Proposal to hold a Parish Meeting on the access to the site. Further information can be found at:

https://www.herefordshire.gov.uk/info/200142/planning_services/planning_applications_search/details?id=171532&search=171532

11. Sustainability

Proposal to ask all council committees to include sustainability in their thinking when agreeing actions. **Appendix 9**

12. Encouraging Candidates for the May Elections

- a. Drop in events
- b. Press articles/news letter

13. Councillor/Staff Protocol

To review protocol document. **Appendix 10 (To follow)**

14. Herefordshire CCTV

To consider correspondence and report regarding the Herefordshire CCTV Service Upgrade. **Appendix 11**

15. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

16. Outside Bodies

To receive reports from meetings attended by Councillors.

17. General Correspondence

To note general correspondence received in the office.

18. To note the date of the next meeting

The next scheduled Full Council meeting will be held on 28 February 2019.

*PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
In order to consider confidential matters, it is likely that a resolution
will be passed to exclude members of the public.*

19. Full Council Meeting

19.1 To approve the Minutes of the meeting of Ledbury Town Council held in Closed Session on 6 December 2018 as an accurate record.

Appendix 12 – Exempt paper EX06-2019 (to follow)

19.2 To approve the Minutes of the Extraordinary Full Council meeting held in Closed Session on 3 January 2019. **Appendix 13 – Exempt paper EX07-2019 (to follow)**

20. Finance and General Purposes

To receive the Minutes of the Extraordinary meeting held in Closed Session on 12 December 2018 and to consider any recommendations contained therein.

Appendix 14 – Exempt paper EX08-2019 (to follow)

21. Recruitment Update

To receive an update on the recruitment of Town Clerk and Groundsman.

22. Recovery of Legal Fees

To receive an update on the recovery of costs with reference to the Judicial Review, May 2018.