



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY  
HEREFORDSHIRE HR8 1DH . Tel. (01531) 632306 . Fax (01531) 631193  
e-mail: [admin@ledburytowncouncil.gov.uk](mailto:admin@ledburytowncouncil.gov.uk) website: [www.ledburytowncouncil.gov.uk](http://www.ledburytowncouncil.gov.uk)

Dear Member,

**NOTICE IS HEREBY GIVEN** that a Meeting of the **Environment & Leisure Committee** will be held in the **Market House on Thursday 3rd September 2015 immediately following the Full Council Meeting at 7.30pm.** All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

## FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

**Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.**

## A G E N D A

**1. Apologies**

To accept apologies for absence.

**2. Declarations of Interests**

To declare any interests in items on the agenda.

**3. Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

**4. Minutes**

To approve the Minutes of the Environment & Leisure Committee meeting held on 2<sup>nd</sup> July, 2015, as a correct record. **Copy previously circulated**

**5. Recreation Ground**

To consider the Annual Playground Inspection Report for 2015/16.  
*(Copy circulated by email, hard copies available on request)*

**6. Lengthsman & P3 Scheme**

To receive the Quarter 1 expenditure and works progress report.

**E.1**

**7. Town Centre**

To discuss the use of 'A' boards by businesses around the Town Council Offices.

**8. Working Parties**

Christmas Lights

To note the report from the meeting held on 14th July, 2015 and to consider any recommendations contained therein. **E.2**

**9. Town Plan Data**

To consider the following action plans put forward by the Town Plan working party.

- Young Persons **E.3**
- Environment and Energy **E.4**

**10. Budget 2016/17**

To consider the first draft of the budget required by the Environment & Leisure Committee for 2016/17. **E.5**

- Public Realm Grass Cutting. Email from Balfour Beatty **E.6**

**11. Update Report - for information.**

To receive an update on actions taken on previous resolutions. **E.7**

**12. Correspondence – for information.**

12.1 To consider correspondence received regarding roadside verges.  
(circulated by email)

12.2 To note any other correspondence received.

**13. Date of next meeting and Agenda Items**

The next meeting of the Environment & Leisure Committee is currently scheduled for 8<sup>th</sup> October, 2015.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.

Mrs K J Mitchell  
Clerk to the Council  
27<sup>th</sup> August, 2015  
Tel: 01531 632306

Members of the public and the Press are welcome to attend this meeting.  
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