

LEDBURY TOWN COUNCIL

**MINUTES OF A MEETING
OF THE ENVIRONMENT & LEISURE COMMITTEE
HELD ON THURSDAY 26TH MARCH 2015**

Present: Councillor: M Eager - Chairman
Councillors: R Barnes P Bettington
A Bradford A Conway
C Jupp C Ridler
J Roberts R Yeoman

In Attendance: Mrs K Mitchell - Clerk to the Council
Mrs M Bradman - Deputy Clerk

E.90-03.15 APOLOGIES

Apologies for absence were received and accepted from Councillors A Crowe, D Durham, K Francis, C Stallard Daniels, T Widdows and P Winter.

E.91-03.15 DECLARATIONS OF INTERESTS

There were no interests declared at this point in the meeting.

E.92-03.15 PUBLIC PARTICIPATION

There were no members of the public present.

E.93-03.15 MINUTES

The Minutes of the meeting held on 19th February 2015, copies having been previously circulated, were confirmed as an accurate record and signed by the Chairman.

E.94-03.15 CHAIRMAN'S ANNUAL REVIEW

The Chairman gave a brief summary of the committee's activities over the past year.

E.95-03.15 WORKING PARTY REPORTS

1. Cemetery

1.1 Members were circulated with the report from the meeting held on 10th March 2015.

RESOLVED: That the Report be noted

Recommendation to Full Council: To approve the recommendations contained with the report.

1.2 The Chairman gave a verbal report from the site meeting held on 13th March (refer above report). Members considered an offer from a grave owner/local tradesman to redirect a downpipe on the cemetery cottage adjacent to the children's burial area, free of charge, in order to alleviate excessive water gathering in the area.

Recommendation to Full Council: To kindly accept the offer to redirect the downpipe.

2. Recreation Ground

Members were circulated with the report from the meeting held on 10th January 2015.

RESOLVED: That the Report be noted.

Recommendation to Full Council: To approve Phase 2 works to install:

1) **A wheelchair accessible roundabout in the sum of £7,370 plus VAT.**

2) **Access path to the roundabout in the sum of £1,730 plus VAT**

Phase 1 (approved at Full Council 6.11.14) and Phase 2 works to carried out simultaneously, at a total cost of £20,200 plus VAT

Funds available, as follows:

| | | |
|-------------------------|---|--------------|
| From Reserves: Security | - | 9,333 |
| Play area | - | 11,908 |
| From 2015/16 budget | - | <u>5,000</u> |
| Available to spend | | £26,241 |

Underspend from 2014/15 play equipment budget line to be carried forward to 2015/16.

3. Christmas Lights

Members were circulated with the report from the meeting held on 24th March 2015.

RESOLVED: That the Report be noted.

Recommendation to Full Council: That the working party be required to manage all aspects of the day, to include recruitment of volunteers. Any expenditure exceeding budget limits to be met by external sources.

E.96-03.15 CLOSED CHURCHYARD

Members were requested to consider a quotation to repair a further section of the boundary wall.

Recommendation to Full Council: To approve the repair of the further section of the boundary wall in the sum of £4,632 using funds from General Reserves.

E.97-03.15 LENGTHSMAN

Members were circulated with the draft Lengthsman Scheme Management Plan. The Chairman informed the meeting that Balfour Beatty had confirmed that grass cutting on amenity areas was not included within the Lengthsman Scheme.

RESOLVED: That the Lengthsman Scheme Management Plan be approved and submitted to Balfour Beatty Living Places by 30th March 2015.

E.98-03.15 DOG HILL WOOD

Members were requested to consider the Woodland Management Plan.

Recommendation to Full Council: That the Woodland Management Plan be approved and adopted and that the invoice for £1,000 for the production of the Plan be authorised for payment.

E.99-03.15 OUTSIDE BODIES

There were no reports.

E.100-03.15 DATE OF NEXT MEETING AND AGENDA ITEMS

The next meeting of the Environment & Leisure Committee will be confirmed at the Annual Council meeting on 14th May, 2015.

Members were reminded to inform the Clerk of any agenda items for the next meeting.

There being no further business, the Chairman closed the meeting at 8.25pm

Chairman Date