

LEDBURY TOWN COUNCIL

Report of a Neighbourhood Development Plan (NDP) Work Group Meeting

held on Wednesday 8th February, 2017.

Present: Councillors: R Barnes, A Crowe, M Eager, E Fieldhouse
Local Residents: Ms L Turner, Mr B Stump, Mr P Howells,
Ms R Sharpe

1. Apologies were received from Cllr J Simpson and Mr R Yeoman.
2. Declarations of interest – none declared.
3. Reports from the meetings held on 24th January and 1st February, 2017 would be presented for approval and at the earliest opportunity.
4. Members reviewed the following:
 - a) The updated budget sheet, as posted on the Ledbury Town Council website was noted.
It was clarified that costs for undertaking the Strategic Environmental Assessment (SEA) were covered in the consultant's original contract.
 - b) NDP draft document.
L Turner reported that she had produced spreadsheet to summarise the ambassador and targeted events forms.
Action: Members to review the schedule to identify any gaps in evidence base.
Action: B Stump to draft letter to Shaw Healthcare to enquire about the company's future plans for Ledbury.
Action: P Howells to complete Ambassador form for Wellington Heath re connectivity.
 - c) Communications Document
L Turner took members through the updated Communications Strategy and Plan.
Action: Both documents to be circulated to members for review at the next meeting.
 - d) NDP draft document
Policy CL4.1 Sport Provision
Members viewed a draft map identifying area for sports provision should land become available.
Action: Cllr Barnes to expand on justification

Members reviewed the introduction section and made amendments as necessary.
Action: Clerk to update document showing tracked changes.
5. Correspondence.
A letter from a local resident had been received querying facilities for creative cultural and community use. The group felt that this was covered by the Ledbury Town Plan.
The same resident and a Ledbury Town Council requested a copy of the Communications/engagement strategy.

This will be supplied once the group has finished reviewing the document.

Members were advised that the planning consultants had received an email from a Ledbury Town Councillor containing further questions about the NDP.

The group felt that the questions had already been addressed and that any further questions should be addressed as per the procedure agreed at the 2nd February Full Council meeting.

6. Any other matters relating to the Working Group.

None.

7. Date of next meeting – 7pm, 20th February, 2017

Items for next agenda:

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Review of Communications documents