

## Finance &amp; General Purposes Meeting 7th July 2016

## Agenda Item 6.1 SUMMARY OF RECEIPTS AND PAYMENTS

Receipts between 01/05/16 and 30/06/16

<u>Date</u>	<b>Receipt Total (inc. VAT)</b>	<b>VAT</b>	<b>Amount Excl. VAT</b>	<b>Transaction Detail</b>
03/05/16 Sundry Income	70.00		70.00	Saturday Tolls
06/05/16 Sundry Income	140.00		140.00	Saturday Tolls
09/05/16 Lloyds	10.44		10.44	Interest
	42.00		42.00	Saturday Tolls
10/05/16 Sundry Income	1,103.66	3.00	131.00	Memorial permit
			320.00	Saturday tolls
			90.00	EROB Transfer
			177.00	Tuesday tolls
			107.39	Painted room donations
			108.60	Painted room sales
			166.67	Cop-op mortuary rent May
20/05/16 Co-operative	415.02		415.02	Mortuary Maintenance & Electric
25/05/16 Sundry income	148.00		148.00	Burial
27/05/16 H M Revenue & Customs	4,457.96		4,457.96	VAT repayment March 1/4
31/05/16 Sundry Income	1,779.20	1.75	233.30	Painted room donations
			50.00	Wedding deposit
			253.00	Tuesday tolls
			153.00	Sat Tolls
			926.00	Burials
			51.00	Farmers Market rent May
			15.00	Painted room organised
			96.15	Painted room sales
09/06/16 P Arscott	42.00		42.00	Saturday Tolls
	12.37		12.37	Bank Interest
10/06/16 Sundry Income	697.00		697.00	Saturday Tolls
21/06/16 Sundry Income	3,699.74	12.72	166.67	Cop-op rent May 2016
			2,023.00	Burials
			175.00	wedding
			236.00	Tuesday Tolls
			384.28	Painted Room sales
			175.00	Wedding
			225.00	Wedding
			175.00	Wedding
			127.07	Painted Room Donations
27/06/16 Sundry Income	970.04		124.00	Tuesday Tolls
			571.00	Memorial permits
			73.00	Saturday Tolls
			10.00	Market House hire
			51.00	Farmers Market June
			141.04	Painted Room Donations
29/06/16 SSAFA	200.00		200.00	Contribution to bunting
<b>Total receipts (excluding VAT)</b>			<b><u>13,769.96</u></b>	

**Payments between 01/05/16 and 30/06/16**

<b>Date</b>	<b>Payee Name</b>	<b>Cheque No.</b>	<b>Payment Total (inc. VAT)</b>	<b>VAT</b>	<b>Amount Excl. VAT</b>	<b>Transaction Details</b>
01/05/16	Premier Flags	Debit carc	5.69		5.69	Union flag with Royal Crest
03/05/16	E.on	DD	608.83	101.47	48.42	MortuaryElectric
					458.94	Market Hse Electric
05/05/16	UK Fuels Limited	10871	39.57	6.60	32.97	Fuel Mowers etc
05/05/16	EE Limited	DD	15.35	2.56	12.79	Groundsman Mobile
09/05/16	Welsh Water	DD	55.24		34.26	Water rates 1-2 TCO May 16
					20.98	Water rates 3 TCO May 16
12/05/16	Grapevine Publications Ltd	10872	60.00	10.00	50.00	Town Plan - Focus
17/05/16	BT Payment Services Limited	DD	187.27	31.21	156.06	Phones April 16
18/05/16	Complete Office Solutions (UK)	10873	2.82	0.47	2.35	Stationery
18/05/16	D H Gladwyn	10874	1,265.00		1,265.00	Gravedigging March/April
18/05/16	Brandon Hire	10875	454.19	70.70	383.49	Cemetery equipment March/April
18/05/16	Paperstation Ltd.	10876	216.29	36.05	180.24	stationery
18/05/16	Ledbury & District Society Tr.	10877	91.00		52.00	hall hire NDP Business breakfa
					39.00	hall hire Town Plan launch
18/05/16	RBS Rialtas Business Solutions	10878	216.00	36.00	180.00	Cemetery software support
18/05/16	UK Fuels Limited	10879	147.90	24.65	123.25	fuel VW Caddy/mowers
18/05/16	Glasdon Uk Limited	10880	406.82	67.80	339.02	Bins x2 rec grnd
18/05/16	Ledbury Methodist Church	10881	20.00		20.00	hall hire FC 07.04.16
18/05/16	St. Katherine's Hall	10882	143.00		143.00	hall hire NDP consult. 1,2 Apr
18/05/16	Stephen Large	10883	1,668.00	278.00	1,390.00	new fencing cemetery
18/05/16	Kelly Watkins	10884	60.00		60.00	Silk garland for Ceremony room
18/05/16	Travis Perkins Trading Co Ltd	10885	23.39	3.90	19.49	hazard tape for Rec Grnd
18/05/16	Chubb Fire & Security Ltd	10886	271.22	45.20	226.02	Fire alarm service
18/05/16	David McCutcheon	10887	2,122.99		2,122.99	Amenity Areas contract Apr 16
18/05/16	Investec Asset Finance plc	10888	1,075.06	179.18	895.88	Photocopier hire
18/05/16	K Francis	10889	33.00		33.00	Fuel claim
18/05/16	H L Hutchinsons Ltd	10890	50.16	8.36	41.80	Plant feed
18/05/16	Winning Awards	10891	183.95	30.66	153.29	Distinguished Cit.Awards (6)
18/05/16	Magenta Technology Ltd	10892	75.00	12.50	62.50	photocopier charges
18/05/16	Foxley Tagg Planning Limited	10893	5,974.46	995.73	3,750.00	NDP works
					1,228.73	NDP works
18/05/16	Midland Leisure International	10894	170.00	28.33	141.67	Union flag bunting
18/05/16	Petty Cash	10895	163.46	21.65	93.16	Fuel mowers etc
					11.27	Annual CI refreshments
					3.87	housekeeping
					29.99	CCTV monitor clerk's office
					3.52	Petty Cash
18/05/16	Diversified Business Comms	10896	178.80	29.80	149.00	Painted room advert
18/05/16	SLCC Enterprises Ltd	10897	167.00		167.00	Deputy Clerk's membership
18/05/16	Worcester County Council	10898	2,036.57		2,036.57	Staff Pensions April
18/05/16	H M Revenue & Customs	10899	1,706.32		1,706.32	PAYE & NIC April
18/05/16	Choice Shops/Amazon	Debit carc	58.99		58.99	Hydrosure hanging basket kit
18/05/16	Flags and Flagpoles Direct	Debit carc	293.59	48.93	244.66	Union Flag bunting
23/05/16	Water irrigation	Debit carc	32.27	5.38	26.89	water irrigation system parts
23/05/16	Weebly	Debit carc	26.40	4.40	22.00	Ledbury-ndp.org domain name
23/05/16	Lloyds Bank	DIRPAY	14.90		14.90	Bank Charges May
24/05/16	Hereford Cathedral Perpetual T	10900	50.00		50.00	Town mayor's expenses
26/05/16	staff wages May 16	BACS	7,951.16		7,951.16	Staff wages may
26/05/16	Herefordshire Council	DD	758.00		758.00	Non Domestic rates May
27/05/16	Lloyds Bank	DIRPAY	32.40		32.40	Bank Charges May
31/05/16	D Baker	10901	200.00		200.00	Town Mayor's expenses
31/05/16	E.on	DD	77.02	12.84	64.18	electricity Mortuary
01/06/16	Complete Office Solutions (UK)	10902	8.94	1.49	7.45	Stationery
01/06/16	Crown Memorials Ltd	10903	516.00	86.00	430.00	Clean War Memorial
01/06/16	Hereford Assoc. Local Councils	10904	30.00	5.00	25.00	Cllr training P Bettington

Date	Payee Name	Cheque No.	Payment Total (inc. VAT)	VAT	Amount Excl. VAT	Transaction Details
01/06/16	UK Fuels Limited	10905	39.09	6.51	32.58	Fuel Mowers etc
01/06/16	Fruit Salad Retro	Debit carc	113.58	18.93	94.65	3' x 2' Union flags x
02/06/16	Oh So Cherished	Debit carc	60.98		60.98	Queen's Birthday Book
03/06/16	EE Limited	DD	15.35	2.56	12.79	Groundsman mobile
07/06/16	Herefordshire Council	10906	1,913.10		1,913.10	Hrfd's CCTV 15.05.16-14.08.16
07/06/16	Ledbury Hardware Limited	10907	11.00	1.83	9.17	Woodglue, cable ties, hooks
07/06/16	BT Payphones Receivables	10908	528.00	88.00	440.00	payphone station buildings
07/06/16	Quickskip Hereford Ltd	10909	186.00	31.00	155.00	skip hire April
07/06/16	NPower	10910	1,991.93	319.50	65.78	BBI clock Jan-Apr
					29.09	Market Place Jan-
					392.24	3 TCO Feb-May
					1,185.32	1-2 TCO electricity
07/06/16	Mavis Russell Cleaning Ltd.	10911	246.60	41.10	168.00	TCO Cleaning April
					37.50	Chapel Cleaning
07/06/16	Paperstation Ltd.	10913	226.70	37.79	188.91	Stationery
07/06/16	PIP Printing	10914	114.96		114.96	Town Plan leaflets
07/06/16	Bamboo The Flower Gallery	10915	30.00		30.00	Flowers for retiring Mayor
07/06/16	ABC Pprint Hereford Ltd	10916	1,085.00		1,085.00	Town Plan printing 100 copies
07/06/16	Ledbury & District RBL Club	10917	60.00	10.00	50.00	RBL Room hire Xmas lights 2016
07/06/16	Chubb Fire & Security Ltd	10918	232.85	38.81	194.04	Fire alarm service
07/06/16	PEAC (UK) Limited	10919	171.89	28.65	143.24	Phone system hire
07/06/16	David McCutcheon	10920	2,122.99		2,122.99	Amenity areas contract May
07/06/16	Foxley Tagg Planning Limited	10921	7,239.11	1,206.51	608.75	NDP works
					5,112.85	NDP Call for Sites
					311.00	Disbursements
07/06/16	Ledbury Garden Machinery	10922	33.20	5.53	27.67	Strimmer line
07/06/16	SSAFA	10923	50.00		50.00	T Mayor expenses
07/06/16	Petty Cash	10924	73.31	6.69	25.08	Fuel Mowers etc
					41.54	reporters, helium
07/06/16	Hereford Assoc. Local Councils	10925	2,254.58	375.76	1,878.82	HALC subs Apr 16-March 17
08/06/16	Welsh Water	DD	53.43		53.43	Water rates TCO June 16
10/06/16	Joyce Mason Design	10926	650.00		650.00	Design- Ledbury Tourist brochure
10/06/16	M Eager	10927	15.50		15.50	Fuel claim
13/06/16	Abbey Garden sales	Debit carc	58.99	9.83	49.16	ride on mower part (belt)
13/06/16	Avon Garden Machinery	Debit carc	374.90	62.48	312.42	Tanaka brush cutter
14/06/16	Hale Jackson Knight	10928	885.60	147.60	738.00	Internal Audit 4.3.16-27.5.16
14/06/16	cash - postage	10929	150.00		150.00	cash - postage
14/06/16	NPower	10930	39.96	1.90	38.06	elec. Market Pl. Jan15-Jan16
14/06/16	Swinton Insurance	10931	383.33		383.33	Insurance VW Caddy
14/06/16	Worcester County Council	10932	2,269.10		2,269.10	Staff Pensions May
14/06/16	H M Revenue & Customs	10933	1,705.92		1,705.92	PAYE & NIC May
17/06/16	BT Payment Services Limited	DD	198.99	33.16	165.83	Phones May 16
20/06/16	Worcester County Council	10934	2,234.85		2,234.85	Staff Pensions June
20/06/16	H M Revenue & Customs	10935	1,732.10		1,732.10	PAYE & NIC June
20/06/16	Radway Bridge Nurseries	10936	2,915.40	485.90	2,429.50	Floral Decs town centre
20/06/16	N Morris	10937	89.92		89.92	Refreshments Town Plan Launch
20/06/16	Ledbury in Bloom	10938	374.23		374.23	contribution to LIB planting
23/06/16	Abbey Garden Sales	Debit carc	56.40	9.40	47.00	Ride on mower drive belt
24/06/16	Brandon Hire	10939	183.26	30.54	152.72	Brush cutter hire
24/06/16	RBS Rialtas Business Solutions	10940	282.00	47.00	235.00	Omega software support
24/06/16	Ledbury Garden Machinery	10941	74.40	12.40	62.00	strimmer line
24/06/16	Hale Jackson Knight	10942	715.20	119.20	596.00	Internal Audit 27.05-10.06.16
24/06/16	Lyreco UK Ltd	10943	11.87	1.98	9.89	Stationery
24/06/16	Mavis Russell Cleaning Ltd.	10944	201.60	33.60	168.00	Cleaning TCO May
24/06/16	Magenta Technology Ltd	10945	80.30	13.38	66.92	photocopier costs May
24/06/16	Ledbury Hardware Limited	10946	77.40	12.90	64.50	Misc Hardware

Date	Payee Name	Cheque No.	Payment Total (inc. VAT)	VAT	Amount Excl. VAT	Transaction Details
24/06/16	Chubb Fire & Security Ltd	10947	263.72	43.96	186.76	Fire extinguisher service TCO 33.00 Fire extinguisher srvc cemetery
24/06/16	Grapevine Publications Ltd	10948	86.40	14.40	72.00	NDP advert Ledbury Focus July
24/06/16	JRB Enterprises	10949	840.00	140.00	700.00	Dog bags (82,000)
24/06/16	Logaston Press	10950	136.20		136.20	PR stock Artisan bk
24/06/16	Paperstation Ltd.	10951	153.80	25.64	128.16	stationery
24/06/16	Petty Cash	10952	137.92	14.19	21.00	PR Stock Heritage trail maps
					25.00	Fuel Caddy
					40.04	Fuel Mowers
					5.89	Housekeeping
					3.80	Reporters
					28.00	K Francis Fuel claim
25/06/16	Staff wages June	BACS	8,173.44		8,173.44	Staff wages June
25/06/16	Lloyds Bank	DIRPAY	45.09		45.09	Bank Charges June
27/06/16	Herefordshire Council	DD	758.00		758.00	Rates
28/06/16	E.on	DD	88.37	4.21	84.16	Electricity Mortuary Apr-Jun
29/06/16	Abbet Garden Sales	DIR CREI	-51.00	-8.50	-42.50	credit for return goods

75,190.83 5,659.20

**Total payments (excluding VAT) 69,531.63**