

**LEDBURY TOWN COUNCIL**  
**MINUTES OF A MEETING**  
**OF THE**  
**ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE**  
**HELD ON**  
**THURSDAY 22ND MAY 2014**

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**PRESENT:** Councillor - J Roberts - Chairman  
Councillors A R Bradford            A Conway  
                  A Crowe (VC)            D Durham  
                  M Eager                                E Harvey  
                  K Francis                              C Stallard Daniels  
                  R Yeoman

**IN ATTENDANCE:** Mrs M Bradman – Deputy Clerk to the Council  
                          Mrs R Blandford – Clerical Officer

**P.6 - 05.14    APOLOGIES**

Apologies were received and accepted for Councillors R Barnes, R Hadley, M Roberts and T Widdows.

**P.7 - 05.14    INTERESTS**

There were no interests declared at this point in the meeting.

**P.8 - 05.14    PUBLIC PARTICIPATION**

There were no members of the public present.

**P.9 - 05.14    MINUTES**

1. The minutes of the meeting held on 27<sup>th</sup> March copies having been previously circulated, were confirmed as a correct record.
2. The minutes of the meeting held on 8<sup>th</sup> May 2014, copies having been previously circulated, were confirmed as a correct record.

**P.10 - 05.14    PLANNING APPLICATIONS**

- |              |  |
|--------------|--|
| 1. P141015/L | Various external repairs House on Stilts, 1 The Southend for Mr R Thorogood<br>(LISTED BUILDING CONSENT) |
|--------------|--|

**RESOLVED: That the application be supported.**

<b>VOTING:</b>	<b>For</b>	<b>10</b>
	<b>Abstentions</b>	<b>1</b>

2. P141120/F Proposed erection of stable at Woodhouse, Staplow for Mr A Summerfield  
(FULL PLANNING)

Comments: Members are concerned that there is a chance that the building could eventually be used as holiday accommodation.

**RESOLVED: That the application be supported.**

**VOTING: For 9  
Abstentions 2**

3. P141179/A Proposed replacement of fascia sign at Sue Ryder Care, 34 The Homend  
(ADVERTISEMENT CONSENT)

**RESOLVED: That the application be supported.**

**VOTING: For 10  
Abstentions 1**

4. P141218/F Proposed conversion of an alterations to a range of period barns to create 4 nos. residential dwellings at Plaistow Farm, Rhea Lane for Mr C Price  
(Full PLANNING)

**RESOLVED: That the application be supported.**

**VOTING: For 7  
Abstentions 4**

## **P.11 - 05.14 PLANNING APPLICATION DECISIONS**

Members were circulated with a summary of Determinations made by Herefordshire Council on Planning Applications previously considered by Ledbury Town Council.

**RESOLVED: That the summary be noted.**

## **P.12 - 05.14 WORKING PARTY REPORTS**

### **1. Charter Market**

Members were circulated with a report from the meeting with representatives of the Charter market held on 29<sup>th</sup> April 2014. Councillor Eager reiterated that the meeting was a success and that the Market Traders were keen to continue to meet regularly. The points raised at the informal meeting should be discussed at the next working party meeting scheduled for 22<sup>nd</sup> July, 2014 at 7.30pm in the Town Council Offices.

**RESOLVED: That the Report be noted.**

## 2. Neighbourhood Plan

2.1 Members considered the report from the meeting held on 1st April 2014, copies having been previously circulated:

Referring to item 6. Communication Strategy - Cllr Eager disagreed with the reference that the Tourist Information Centre had not been mentioned in the NP leaflet as it was being addressed by Ledbury Places, and felt that this was not the case.

**RESOLVED: That the Report be noted.**

2.2 Members considered the report from the meeting held on 6th May 2014, copies having been previously circulated:

Attention was drawn to the following corrections.

- i. Referring to: Item 3. (ii) IMagINe Ledbury leaflets were only distributed to households *within* the town and not to *every* household in Ledbury.
- ii. Item 6 para 2- Cllr Harvey informed members that the compilation of consultation questionnaire could be *informed* by the data already gathered by the Town Plan Steering Group and not compiled *using the* Town Plan data.
- iii. Item 6 para 3 - Cllr Harvey should become *an editor* and not *the* editor of the NP website also *Cllr Hadley* not *Cllr Harvey* suggested that professional help be sought to tidy up the website.

**RESOLVED: That the Report be noted.**

### P.13 -05.14 TOWN PLAN STEERING GROUP

Members considered changing the Town Plan Steering Group to a formal Working Party of the Economic Development & Planning Committee. After some discussion there was a general consensus that the Steering Group was a community led group set up at a Public Meeting and so therefore should remain as such, especially considering that Town Plan is nearing completion.

**RESOLVED: That the Town Council be recommended not to change the Town Plan Steering Group to a formal Working Party of the Economic Development & Planning Committee.**

### P.14 - 05.14 JOBS FAIR

At the Full Council meeting on 6th February 2014, the Town Council resolved not to hold a Jobs Fair in 2014 but to investigate alternatives

i.e. an event whereby people could access advice on interview techniques, CV writing etc or to create a 'Job Vacancy' website.

Members discussed the above options and having listened to varying ideas from setting up a job vacancy website to providing a desk and computer to enable the unemployed to access the internet, it was

**RESOLVED: That the matter be referred to Jobs Fair working party for further consideration.**

#### **P.15 - 05.14 LENGTHSMAN SCHEME**

Members were informed that if the Town Council wanted to be considered for the Lengthsman Scheme for 2015/16 the application to Herefordshire Council would have to be submitted as soon as possible.

After some discussion it was felt that in principle the Lengthsman Scheme was a good idea; other Market Towns have reported successful results. It was decided that more information was required before a recommendation could be made to Council.

**RESOLVED: That the Town Council be recommended to invite Rachel Rice of Balfour Beatty to meet with Councillors to clarify and discuss the matter further.**

#### **P.16 - 05.14 EMERGENCY PLANNING**

Members were circulated with a template of the Community Resilience Plan with guidance notes and were asked to consider developing a Community Resilience Plan. Although the Town Council has adopted an Emergency Plan it was felt that it was sensible to have the same document throughout the County.

**RESOLVED: That the Town Council be recommended to hold an Emergency Plan working party meeting to integrate the existing Emergency Plan into the new Community Resilience Plan. Representatives of local emergency services i.e. Fire, Police and Hospital should also be invited to offer their input.**

**P.17 - 05.14 MALVERN HILLS AONB**

1. Members were requested to note receipt of the following documents, which are available in the office:-
  - Management Plan 2014-2019
  - State of the Malvern Hills AONB 2014

**RESOLVED: That this be noted.**

2. Members considered a letter from Professor J Raine, Chair of the Joint Advisory Committee of the AONB, requesting a financial contribution from Ledbury Town Council.

**RESOLVED: That this be referred to the Finance & General Purposes Committee for consideration.**

**P.18 - 05.14 DATE OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA**

The Chairman advised that the next meeting of the Economic Development & Planning Committee will be held on 26<sup>th</sup> June, 2014.

Councillor Christine Stallard Daniels tendered her apologies for the next meeting.

There being no further business, the Chairman closed the meeting at 8.55pm.

CHAIRMAN.....

DATE .....