



LEDBURY TOWN COUNCIL

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To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Methodist Hall, The Homend**, Ledbury on **Thursday 6 December 2018** starting at **7.30pm**. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mel abOwain
Interim Clerk, Ledbury Town Council
30.11.2018

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Interests**
To receive any declarations of interest and written requests for dispensations.
- 3. Public Participation**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.
- 4. Presentation from Reverend Phil Warrey – Superintendent Minister, the Methodist Church – Herefords (South and East)** To explain the future plans for Ledbury Methodist Church.

- 5. Minutes**
To approve the Minutes of the Meeting of Ledbury Town Council held in Public Session on 1 November 2018 as an accurate record. **Appendix 1**
- 6. Chairman's Report and Correspondence**
- 7. Committee Matters: Economic Development & Planning Committee**
To receive the Minutes of the meeting held on 8 November 2018 and to consider any recommendations therein. **Appendix 2**
- 8. Committee Matters: Environment and Leisure Committee**
To receive the Minutes of the meeting held on 15 November 2018 and to consider any recommendations contained therein. **Appendix 3 (to follow)**
- 9. Committee Matters: Finance and General Purposes Committee**

 - 9.1 To receive a report from the Public Meeting regarding the 2019/20 budget held on 14 November 2018. **Appendix 4**
 - 9.2 To receive the Minutes of the meeting held on 22 November 2018 and to consider any recommendations contained therein. **Appendix 5 (to follow)**
 - 9.3 To receive the Minutes of the Extraordinary meeting held on 29 November 2018 and to consider any recommendations contained therein. **Appendix 6 (to follow)**
 - 9.4 Health and Safety issue: To consider payment for Cllr. Shields expenses following fall in Council offices.
 - 9.5 To note an additional Extraordinary meeting of the Finance and General Purposes Committee on Wednesday 12 December 2018.
- 10. Committee Matters: Standing Committee**
To receive the Minutes of the Meeting held in Public Session on 29 November 2018. **(Appendix 7 to follow)**
- 11. Budget and precept 2019-20**
To receive the recommendation of the Extraordinary Finance and General Purposes Committee at its meeting on 29 November 2018.
- 12. New Website**
To receive the preferred bid from Councillors Hopkins and Vesma.
- 13. Audits**
- 14. Recruitment Update**
To receive an update on the recruitment of Town Clerk and Groundsman.
- 15. Neighbourhood Development Plan**
To receive an update on progress.
- 16. Judicial Review**
To receive an update on progress.
- 17. Herefordshire Councillors' Reports**
To receive reports from Ledbury Ward Members.
Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

18. Outside Bodies

To receive reports from meetings attended by Councillors.

19. Notice of Motion

To consider a Notice of Motion regarding improving communication with residents,
proposed by Cllr Harvey **Appendix 8**

20. General Correspondence

To note general correspondence received in the office.

21. To note the date of the next meeting

The next scheduled Full Council meeting will be held on 31 January 2019.

<p><i>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 In order to consider confidential matters, it is likely that a resolution will be passed to exclude members of the public.</i></p>

22. Full Council Meeting

To approve the Minutes of the Meeting of Ledbury Town Council held in Private Session on 1 November 2018 as an accurate record.

Exempt paper EX30/2018 (to follow)

23. Committee Matters: Standing Committee

To receive the Minutes of the Meeting held in Private Session on 29 November 2018.

Exempt paper EX31/2018 (to follow)

24. Judicial Review

24.1 Update on claiming legal costs.

24.2 To make public invoices and exempt meeting minutes specifically relating to the Judicial Review (from 2016 to date).