



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
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To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Methodist Hall**, Ledbury on **Thursday 7th April, 2016** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.

AGENDA

1. Apologies

To receive apologies for absence.

2. Interests

To receive any declarations of interest and written requests for dispensations.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To approve the Minutes of the meeting held on 25th February, 2016 as a correct record.

Copy herewith

5. Chairman's Report and Correspondence

To receive a report from the Town Mayor and Deputy Mayor.

6. Neighbourhood Development Plan

To receive a report from the Management Group meeting held on 4th April 2016.

7. Town Plan

To receive a report from the Town Plan Bridging Co-ordinator.

8. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

9. Committee Matters - Economic Development & Planning Committee

9.1 To note the Minutes of the meeting held on 3rd March, 2016. **Copy to follow**

9.2 To consider the following planning application

160606	Proposed extension to existing factory building and erection of a limited assortment discount foodstore (Class A1), car parking, landscaping and associated works for Galebreaker Group & ALDI, Galebreaker House, Leadon Way, Ledbury HR8 2SS.
	PLANNING PERMISSION

9.3 CIL Consultation

The Town Council is invited to submit a representation on the Preliminary Draft. <https://www.herefordshire.gov.uk/cilconsultation>

Closing date for comments: Thursday 28 April 2016.

Revised Preliminary Draft Charging Schedule (PDCS) - March 2016 **E.1**

9.4 Disabled Car Parking

The Town Council is invited to comment on a request for an advisory disabled parking bay in Lawnside Road. **E.2**

Herefordshire Council has advised that there is no funding available for engineering schemes of this nature, and has asked if the Town Council would be willing to fund the works.

10. Committee Matters - Environment and Leisure Committee

To note the Minutes of the meeting held on 10th March, 2016 and to consider any recommendations contained therein. **Copy herewith**

11. Committee Matters - Finance and General Purposes Committee

11.1 To note the Minutes of the meeting held on 17th March, 2016 and to consider any recommendations contained therein. **Copy herewith**

11.2 To consider purchase of bunting for the town centre.

12. Ledbury Places Project

To receive a report (if available) from Town Council representatives on the Ledbury Places Project.

13. Outside Bodies

To receive reports from meetings attended by Councillors.

14. Meeting Schedule

To consider the draft cycle of Meetings for 2016/17.

E.3

15. General Correspondence – For information only

To note general correspondence received in the office.

16. To note the date of the next meeting

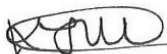
The Annual Council meeting will be held on 12th May, 2016.

17. Employment Matter

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In order to progress confidential employment matters, it is likely that a resolution will be passed to exclude members of the public.

To receive an update on the Grievance process.



Mrs K Mitchell
Clerk to the Council
01.04.2016