

**LEDBURY TOWN COUNCIL**  
**MINUTES OF A MEETING**  
**OF**  
**THE ENVIRONMENT & LEISURE COMMITTEE**  
**HELD ON**  
**THURSDAY 9TH JANUARY, 2014**  
**IN THE TOWN COUNCIL OFFICES**

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**Present:** Councillor: M Eager – Chairman

Councillors: R Barnes      P Bettington  
                  A Bradford     A Conway  
                  D Durham      K Francis  
                  C Jupp         C Ridler  
                  J Roberts     C Stallard Daniels  
                  T Widdows    R Yeoman

**In attendance:** Mrs K Mitchell - Clerk to the Council  
                          Ms D Baldwin – Deputy Clerk to Council  
                          1 member of the public  
                          1 member of the press

**E.81 - 01.14 APOLOGIES**

Apologies for absence were received and accepted for Councillors A Crowe and P Winter.

**E.82 –01.14 DECLARATION OF INTERESTS**

There were no interests declared at this point of the meeting.

**E.83 –01.14 PUBLIC PARTICIPATION**

There were no members of the public who wished to speak.

**E.84 –01.14 MINUTES**

The Minutes of the meeting held on 14th November, 2013, copies having been previously circulated, were confirmed as an accurate record and signed by the Chairman.

**E.85 –01.14 CLOSED CHURCHYARD**

The Clerk advised that she had received a draft report on the condition of the Churchyard wall. Early indications were that the wall is not an immediate health & safety issue but that it is clearly

in need of attention. The final report will be presented to the next available meeting for consideration.

#### **E.86 –01.14 DOG HILL WOOD**

The current five year Woodland Management Plan is due to expire in May 2014. Members were asked to consider whether to continue coppicing and apply for another woodland management grant. The Chairman advised that he had received an offer from a group of local residents, who would like to help with the coppicing in the wood on a voluntary basis. This could be carried out under the supervision of the Town Council's woodland contractor. Both parties had offered to attend a future Environment & Leisure meeting to discuss this with Committee members.

**RESOLVED: That the Town Council be recommended to apply for a further woodland management grant for coppicing in Dog Hill Wood.**

#### **E.87- 01.14 WORKING PARTIES**

##### **1. Public Toilet Working Party**

The Chairman presented the report from the Public Toilet Working Party meeting held on 9th December 2013, copies having been circulated.

Concern was expressed about the level of financial detail in the report and the lack of rationale behind the recommendation to take on the Church Lane toilet block.

Following discussion, a motion to approve the recommendations as set out in the report was put to the vote.

A named vote was taken.

<b>VOTING:</b>	<b>For</b>	<b>3</b>
	D Durham	M Eager
	K Francis	
	<b>Against</b>	<b>9</b>
	R Barnes	A Bradford
	A Conway	C Jupp
	C Ridler	J Roberts
	C Stallard Daniels	
	T Widdows	R Yeoman
	<b>Abstentions</b>	<b>1</b>
	P Bettington	

**The motion was LOST by 9 votes to 3 with 1 abstention.**

**RESOLVED: That the report be noted.**

## 2. Charter Market Working Party

Members considered the report from the Charter Market Working Party meeting held on 17<sup>th</sup> December 2013. On reflection, the Chairman thought that the proposal to offer the Tuesday Market Manager the opportunity to manage the Saturday Market was a little premature and should be withdrawn. Debate ensued over the way forward for both market days. It was acknowledged that improvement was needed and that this should be discussed with the Market Manager.

**RESOLVED: That the recommendation to invite the Tuesday Market Manager to manage the Saturday Charter Market be withdrawn.**

In view of the above, recommendation No. 2 was amended and put to the vote.

**RESOLVED: That a meeting be arranged with the Saturday market traders to discuss how the market might be enhanced.**

Councillor Bradford re-affirmed his view that the market should be enhanced by extending the designated area further up the High Street thereby allowing a greater number of stalls to be introduced. Councillor Jupp informed members that a discussion with Herefordshire Council would need to take place first before this could be considered. Councillors Eager and Francis agreed to pursue the matter with the relevant officers at Herefordshire Council and report back to the Committee.

**RESOLVED: That the Report be noted and that the Town Council be recommended to approve the recommendations, as amended, contained therein.**

**E.88 - 01.14 TOWN CENTRE**

Consideration of quotations for the supply of floral decorations.

Discussion was deferred to the end of the meeting for consideration in private session.

**E.89- 01.14 WAR MEMORIAL**

The Clerk reported that two quotations had been obtained for the purpose of carrying out a structural survey on the Ledbury War Memorial. The survey would be a requirement of any grant application for refurbishment works. In view of the costs being minimal and to avoid any unnecessary delays, it was agreed not to apply for a separate grant for the survey and that the Clerk, in consultation with the Chairman, proceed with the instruction to carry out a survey.

**E.90 –01.14 BUDGET**

Members further considered the budget required by the Environment and Leisure Committee for 2014/15.

Dog Waste bags - Councillor Francis requested that the Dog Waste Bags be reinstated on the budget.

**RESOLVED: That £500 be included in the E & L budget for the provision of Dog Waste Bags.**

Members were reminded that final consideration of all three committee budgets would take place at an extraordinary Full Council meeting to be held on 30<sup>th</sup> January 2014.

**E.91 –01.14 OUTSIDE BODIES**

Councillor Eager presented his report on the Balfour Beatty seminar he had attended on the 26th November 2014.

**RESOVED: That the Report be noted.**

**E.88 - 01.14 TOWN CENTRE (continued)****PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act it was **PROPOSED, SECONDED and RESOLVED** that due to the confidential nature of the business to be transacted the public and press should not be present.

**The business being consideration of quotations**

Members considered three quotations for the supply of floral decorations.

Refer EX02/14

**RESOLVED:** That subject to provision being made in the budget, the Town Council be recommended to approve the quotation from Radway Bridge Nursery in the sum of £1,829.50 excl vat.

**E.92-01.14 DATE OF NEXT MEETING AND ITEMS FOR INCLUSION ON A FUTURE AGENDA**

The next meeting of the Environment & Leisure Committee will be held on 13th February 2014.

There being no further business the Chairman closed the meeting at 9.10pm.

Chairman.....

Date.....