



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
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To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Finance & General Purposes Committee** will be held in the **Town Council Offices** on **Thursday 9th April 2015** at 7.30pm. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

A G E N D A

1. Apologies

To receive apologies for absence.

2. Interests

To receive declarations of interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To approve the Minutes of the Finance and General Purposes Committee meeting held on 26th February 2015, as a correct record.

Copies previously circulated

5. Financial Matters

- 5.1 To approve and adopt the Summary of Receipts and Payments from 16th February to 31st March 2015. **E.1**
- 5.2 To consider invoices for payment. (list to be circulated at the meeting)
- 5.3 Internal Audit for 2014/15
To consider the Internal Auditor's interim report. **E.2**
- 5.4 Financial Regulations
To receive an update on the review of Financial Regulations.
(Refer F.89 - 02.15, 5)

5.5 The Public Sector Deposit Fund **E.3**

To consider moving part of the Council's funds to a deposit fund for the public sector.

6. Asset Register

To receive an update on the valuation of council assets.

7. Town Council Offices

To receive the commercial property rental valuation for the two offices on the first floor and to consider how the committee wish to proceed. Refer F.91-02.15

8. Outside Bodies

To receive and note any reports from Councillors who have attended meetings as a representative of Council.

- Market Towns Forum meeting held on 25th March 2015. *Cllr C Ridler.* **E.4**

9. Correspondence for information

To note any correspondence received.

10. Date of next meeting and items for future agenda inclusion

The date of the next meeting of the Finance & General Purposes Committee will be confirmed at the Annual Council meeting on 14th May, 2015.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.

Kyle

Mrs K Mitchell
Clerk to the Council
01.04.2015

Members of the public and the Press are welcome to attend this meeting.

Members of the public are allowed to film or record meetings to which they are permitted access.

Meetings or parts of meetings from which the public and press are excluded may not be filmed or recorded.

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