

LEDBURY TOWN COUNCIL

To: ALL MEMBERS OF THE TOWN COUNCIL

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Finance & General Purposes Committee** will be held in the **Town Council Offices** on **Thursday 30th May, 2013 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. Apologies

To accept apologies for absence.

2. Interests

To receive declarations of interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

4.1 To approve the Minutes of the Finance and General Purposes Committee meeting held on 4th April, 2013, as a correct record.

Copies previously circulated

4.2 To approve the Minutes of the Finance and General Purposes Committee meeting held on 9th May, 2013, as a correct record.

Copy herewith

5. Financial Matters

5.1 To approve and adopt the Summary of Receipts and Payments from 1st April to 21st May 2013 **E.1**

5.2 To consider invoices for payment. (list to be circulated at the meeting)

5.3 Unspecified Grants: **EX13/13 E.2**
To consider a grant application from Out to Play (OTP)

5.4 To discuss funding for the Town Plan. Cllr E Harvey

6. Herefordshire Council

Review of Polling District, Polling Places and Polling Stations within Herefordshire Unitary Council Area. 1st October 2013 - 31st January 2015

In preparation for the above review, comments are invited on existing facilities and suggestions for possible new venues. Comments to be received by 1st July, 2013.

Letter from Herefordshire Council.

E.3

7. Devolved Services

7.1 Herefordshire Council is proposing to discuss 'service delivery' with the Town Council and is suggesting a meeting with a sub-group of Councillors to explore opportunities and gauge interest in the project.

The Committee is requested to consider setting up a sub-group of members to attend an initial meeting in June. It is also requested that at least two members are also Herefordshire Council Ledbury ward members.

Report - Collaboration with Local Councils and the Wider Community **E.4**

Email from Natalia Silver, Herefordshire Council

E.5

7.2 Registration Service

To discuss whether the Town Council may wish to consider taking on the approved premises licence for the remainder of the licence period, to September 2014.

(From 31st August 2013 Herefordshire Council will no longer be conducting marriage or civil partnership ceremonies in the Town Council Offices)

8. Newsletter

To consider arrangements for the August newsletter page in the Ledbury Focus.

9. Localisation of Council Tax Support

To consider a response, received via Bill Wiigin MP, from Brandon Lewis MP, Parliamentary Under Secretary of State for Communities and Local Government in response to the Town Council's letter expressing its disapproval of the last-minute change in policy regarding the localisation of council tax support.

E.6

10. Outside Bodies

To receive and note reports from Councillors who have attended meetings as a representative of Council.

Notes from the Market Towns Forum meeting held on 10th April, 2013 (Cllr C Ridler), together with the Minutes from the same meeting.

E.7

11. Correspondence for information

Notes from the Ledbury Fairtrade Town Steering Group meeting held on 24th April, 2013. **E.8**
News Release – Letter from Alistair Neill, Chief Executive of Herefordshire Council. **E.9**

12. Date of next meeting and items for future agenda inclusion

The next meeting of the Finance & General Purposes Committee will be held on 25th July, 2013.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.

KJM

Mrs K J Mitchell
Clerk to the Council
24th May, 2013

**MEMBERS OF THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO
ATTEND THIS MEETING**
www.ledburytowncouncil.gov.uk