

LEDBURY TOWN COUNCIL
MINUTES OF A MEETING
OF THE ENVIRONMENT & LEISURE COMMITTEE
HELD ON THURSDAY 11th JANUARY 2018

Present: Councillor A Bradford – Chairman
Councillors: D Baker R Barnes
M Eager K Francis
A Manns N Morris
J Roberts J Simpson

In Attendance: K Mitchell

E.1 – 01.18 APOLOGIES

Apologies for absence were received from Cllrs, A Crowe, E Fieldhouse, M Eakin and H Wilce.

E.2 - 01.18 DECLARATIONS OF INTERESTS

There were no interests declared at this point in the meeting.

E.3 – 01.18 PUBLIC PARTICIPATION

None.

E.4 – 01.18 MINUTES

The Minutes of the Environment & Leisure Committee meeting held on 16th November 2017 were confirmed as a correct record.

E.5 – 01.18 DOG HILL WOOD

Members received an update on measures to be put in place to address antisocial behaviour issues and viewed photographs of police warning notices to be installed at an appropriate time. Members considered 4 options and costs for wildlife cameras.

Following discussion it was

RESOLVED: That the Town Council be recommended to purchase one camera (option 3) in the sum of £204.16 plus batteries, charger and memory cards.

That the situation be trialled for a six month period to determine efficacy.

E.6 – 01.18 RECREATION GROUND

Members viewed three options/designs and costs for a replacement shelter. The Chairman reminded members that the Council had agreed to replace the shelter.

Following a broad discussion, it was

RESOLVED: That a Recreation Ground Working party meeting be called to further discuss options and possible options for grant funding.

E.7 – 01.18 TREES

Members considered commissioning a quinquennial tree safety inspection for Ledbury Cemetery, the Closed Churchyard and Dog Hill Wood. Note: the last arboriculturalist tree inspection was carried out in April 2013.

RESOLVED: That the Town Council be recommended to approve carrying out tree inspections in Dog Hill Wood, the Cemetery, the Closed Churchyard, and the Recreation ground in the estimated sum of £1,630. Works to be carried out in the next financial year.

E.8 – 01.18 TOWN CENTRE

Members were advised of a request from a local resident for a grit bin between Upperfields and Homend Crescent. The Clerk advised that Herefordshire Council no longer provided grit bins but that if Ledbury Town Council were to decide to purchase bins then Balfour Beatty Living Places would provide the grit. Options and costings for bins were circulated to members. In order to easily identify Town Council bins it was suggested that they should be green in colour as opposed to the yellow bins owned by the County Council.

Following discussion it was

RESOLVED: That the Town Council be recommended to purchase six 12 Cu. Ft. (350lt) green bins at £87.90 ea. That costs be allocated to the participatory budget line.

Given the number of bins required, it was further

RESOLVED: That the Town Council be recommended to approve a five year plan to purchase additional bins (11 per year) That BBLP be requested to confirm in writing, its agreement to fill parish bins, as necessary.

E.9 – 01.18 WORKING PARTIES

Members received a report from the 1918 Armistice Commemoration Working Party meeting held on 20th November, 2017, copies having been circulated and considered the recommendations contained therein. Referring to Item 4. Fields in Trust – Cllr Eager advised that the date for the dedication of the Centenary Fields plaque had been fixed for Friday 23rd March 2018.

RESOLVED: That the Town Council be recommended to approve and adopt the report.

E.10 – 01.18 BUDGET 2018/19

Members further considered the budget required by the Environment & Leisure Committee budget for 2018/19. The Clerk advised that the requested contribution from Herefordshire Council towards CCTV in Ledbury for the 2018-19 financial year had been revised from £8,174.72 to £8,017.36

Members reviewed the budget sums for each cost centre/nominal codes and made the following changes:

Cost centre & Nominal Code	Budget line	2017/18	2018/19
102/4023	Gravedigger contingency no longer required	260	0
103/4030	Dean & Chapter paths no longer required	1,560	0
103/4200	Grounds equipment	1,000	1,500
110/4238	Recreation Ground projects	5,000	7,500
115/4011	Watering (now covered under Grounds Assistant)	500	0
118/4275	Street Furniture	500	1,000

Members were reminded that the budget would be further reviewed at the Budget meeting on 25th January, 2018

E.11 - 01.18 HEALTH & SAFETY

The Committee discussed actions required following receipt of the following reports on the Cemetery buildings, copies having been circulated by email.

1. Asbestos survey
Risk rating: very low
Recommended action: Monitor
2. Fire Risk Assessment
Risk rating: tolerable
Recommended action: No major additional controls required. Might be a need for improvements that involve minor or limited costs.

The Clerk highlighted a number of actions with high priority.

RESOLVED: That the identified actions be implemented.

E.12 - 01.18 CORRESPONDENCE

The following correspondence had been received.

Copy of Balfour Beatty Commissioning Model – A model which allows Communities (parishes, organisations, third parties) to commission and pay for works through the existing Public Realm Service Contract

Herefordshire Council CCTV News 1st April 2017 to 30th September 2017.

Fields in Trust – Winter edition of Field Notes magazine.

E.13 - 01.18 DATE OF NEXT MEETING AND AGENDA ITEMS

The next meeting of the Environment & Leisure Committee will be held on 15th February 2018.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.