



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY  
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Dear Member,

**NOTICE IS HEREBY GIVEN** that a Meeting of the **Environment & Leisure Committee** will be held in the **Town Council Offices on Thursday 15<sup>th</sup> February, 2018 at 7.30pm.** All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell  
Clerk to the Council  
09.02.2018

## FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

**Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.**

## A G E N D A

**1. Apologies**

To receive apologies for absence.

**2. Declarations of Interests**

To declare any interests in items on the agenda.

**3. Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

**4. Minutes**

To approve the Minutes of the Environment & Leisure Committee meeting held on 11<sup>th</sup> January 2018, as a correct record.

**(Copy previously circulated)**

**5. Cemetery**

**5.1 Lightning Protection Test and Inspection - Ledbury Cemetery Chapel**

The inspection report has identified that the earth resistance reading is too high and requires lowering to meet the requirements of the Electricity at Work Regulations 1989.

- i. To consider remedial works to the lightning conductor in the sum of £1,475.
- ii. To consider remedial works to stonework on the bell tower in the sum of £995.

**5.2 Car accident - damage to Cemetery wall and pier**

To receive an update on remedial works and insurance claim.

**6. Town Centre**

To consider the replacement of two hanging basket columns in the town centre.

**7. Working Parties**

To receive the following reports and to consider any recommendations contained therein:

- i. Christmas Lights Working Party, held on 17<sup>th</sup> January 2018. **E.1**
- ii. Recreation Ground Working Party, held on 24<sup>th</sup> January 2018. **E.2**
- iii. 1918 Armistice Commemoration Working Party held on 9<sup>th</sup> January, 2018 **E.3**
- iv. 1918 Armistice Commemoration Working Party held on 7<sup>th</sup> February 2018, if available.
- v. Cemetery Working Party meeting held on 13<sup>th</sup> February 2018, if available

**8. Correspondence**

To note any correspondence received.

**9. Date of next meeting and Agenda Items**

The next meeting of the Environment & Leisure Committee will be held on 15<sup>th</sup> March 2018.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.