

LEDBURY TOWN COUNCIL

Report of a Neighbourhood Development Plan Work Group Meeting
held on Wednesday, 19th October, 2016 at 7pm in the Town Council Offices

Present: Councillors: R Barnes, A Crowe, M Eager and E Fieldhouse
Local Residents: Ms L Turner, Mr P Howells, Ms R Sharpe
Also in attendance: Mrs M Bradman
Mrs S Tagg, Foxley Tagg Planning Ltd

1. **Apologies** were received from Bill Stump and Rob Yeoman.
2. **Declaration of Interests**
None declared.
3. Members confirmed the report of the meeting held on 3rd October as an accurate record.
4. **Policies**
Sally presented the policies document which she had reviewed and explained her comments to the group. Examples of reason justifications were given and the group were asked to finalise the document by the agreed date of 15th November.

It was agreed that the work should be divided into groups to enable completion by 2nd November, the groups were allocated as follows, but not set in stone;

Housing: R Barnes, C Ridler and M Eager.

Employment & Economy: B Stump, L Turner, E Fieldhouse, M Eager.

Transport: B Stump, C Ridler.

Natural Environment: P Howells and anyone else he may want to call on.

Community & Leisure: R Sharpe, L Turner, E Fieldhouse.

Action: MB to send out the reviewed policies document.

On completion each group should return their section of the policies to MB by 2nd November for collation and re distribution prior the next group meeting (15.11.16) for sign off.

Action: FTP to furnish MB with a draft plan layout to be populated as far as possible.

Strategic Environmental Assessment

Once the policies have been finalised FTP can then finish the SEA.

5. Settlement Boundary

Cllr Barnes presented a map of the parish marked with the settlement boundary, the group broadly agreed but it was suggested that a more detailed map is made available so that it is clearer to see the boundary, especially for presentation for the on line consultation.

Action: FTP to cost and source a detailed map (x3) to mark the settlement boundary, town centre and primary & secondary shop frontage.

These should be available for the 15.11.16 meeting for agreement.

6. Gap Analysis

Members agreed a gap analysis should be undertaken at the draft plan stage.

7. Design Code

Members agreed that Rebecca Sharpe should review the document, which included some comments, and to integrate the definitions document produced by P Howells.

Actions: MB to forward document to RS.

ME to take some more photos to be included in the document.

RS to have the document ready for 15th November group meeting for agreement.

Items 8 & 9 to be deferred to a future meeting.

10. Correspondence

Members considered a request from Turley the land agents for Bovis Homes, to meet with the NDP group to present their plans for the land south of Leadon Way, which they had put forward in the call for sites (L04 refers). Members felt that it would not be appropriate to receive a presentation as they had all the information they required.

Prior to the close of the meeting MB presented the letter which will be sent to the landowners who participated in the Call for Sites and asked that members agreed the wording. MB to action as soon as possible.

11. Date of the next meeting: Tuesday, 15th November, 2016 in the Town Council Offices at 7pm.

Meeting closed.