



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
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To: **All Members of Ledbury Town Council**

Dear Member,

NOTICE IS HEREBY GIVEN that an Extraordinary meeting of the **Ledbury Town Council** will be held in **The Methodist Hall**, Ledbury on **Thursday 20th April, 2017** starting at **7.00pm**. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mrs K Mitchell
Clerk to the Council

Cllr D Baker
Town Mayor

Date: 13.04.2017

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

AGENDA

1. **Apologies**

To receive apologies for absence.

2. **Interests**

To receive any declarations of interest and written requests for dispensations.

3. **Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. **Town Council Offices**

To consider an offer for office rental in the Town Council offices.

5. **Neighbourhood Development Plan**

- 5.1 To consider approval of the draft Strategic Environmental Assessment Scoping Report (Stage A) prior to consultation. E.1
- 5.2 To consider that Herefordshire Council undertake the 5 week consultation of the aforementioned document with statutory bodies
- 5.3 To receive the updated work schedule and budget. E.2
- 5.4 To receive and adopt reports from the NDP Work Group meetings held on:
 - i) 20th February 2017 E.3
 - ii) 27th February 2017 E.4
 - iii) 5th April 2017 E.5