

## LEDBURY TOWN COUNCIL

### Minutes of an Extraordinary Meeting of Ledbury Town Council

held on Thursday 18<sup>th</sup> January 2018

in The Town Council Offices, Ledbury

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**Present:** Councillors: E Fieldhouse (Chairman)  
R Barnes A Bradford  
A Crowe M Eager  
K Francis J Hopkins  
N Morris A Manns  
N Shields A Warmington  
H Wilce

In attendance: Mrs K Mitchell - Clerk to the Council

#### **C.1 - 01.18 APOLOGIES**

Apologies for absence were received from Cllrs M Eakin, A Harrison, E Harvey and J Simpson.

#### **C.2 - 01.18 INTERESTS**

There were no interests declared at this point in the meeting.

#### **C.3 - 01.18 PUBLIC PARTICIPATION**

There were no members of the public present.

#### **C.4 - 01.18 NEIGHBOURHOOD DEVELOPMENT PLAN**

Members considered a fee proposal from the Town Council's Planning Consultants for preparation of a Basic Conditions Statement for Ledbury Neighbourhood Plan in the sum of £1,850 plus disbursements and VAT.

The document is required to be prepared in order that the plan adheres to Section 15 of the Neighbourhood Planning (General) Regulations 2012 ("the Regulations"). The Statement will address each of the four 'basic conditions' required of the Regulations and is required to accompany the draft Plan.

The Chairman advised the meeting that the Plan would be ready for its free Health Check at the end of January, beginning of February, and thanked all those who had worked so hard to get it to this stage.

Cllrs Shields and Warmington voiced their concerns and raised queries about compliance with financial regulations. The Clerk advised that the proposal was compliant and quoted from Financial Regulations 10.3 and 11.1 a ii.

Following further discussion, it was

**RESOLVED:** That the fee proposal from Foxley Tagg Planning Limited to prepare a Basic Conditions Statement for Ledbury Neighbourhood Plan be approved, in the sum of £1,850 plus disbursements.

A named vote was called for.

For:            R Barnes        A Bradford  
                  A Crowe        M Eager  
                  E Fieldhouse K Francis  
                  A Manns        A Warmington  
                  H Wilce

Abstentions: J Hopkins    N Morris  
                  N Shields

The motion was carried.

The Chairman closed the meeting at 7.24pm.

CHAIRMAN ..... Date .....