



LEDBURY TOWN COUNCIL

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To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Community Hall**, Ledbury on **Thursday 7th December, 2017** starting at **7.30pm**. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell
Clerk to the Council
01.12.2017

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

AGENDA

1. Apologies

To receive apologies for absence.

2. Interests

To receive any declarations of interest and written requests for dispensations.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

- 4.1 To approve the Minutes of the Full Council meeting held on 2nd November, 2017 as an accurate record. **Copy to follow**
- 4.2 To approve the Minutes of the Extraordinary Full Council meeting held on 15th November, 2017 as an accurate record. **Copy to follow**
- 4.3 To approve the Minutes of the Extraordinary Full Council meeting held on 4th December, 2017, if available, as an accurate record. **Copy to follow**

5. Chairman's Report and Correspondence

6. Committee Matters - Economic Development & Planning Committee

6.1 To receive the Minutes of the meeting held on 9th November, 2017 and to consider any recommendations contained therein. **Copy to follow**

6.2 To consider commenting on [Herefordshire Council's Travellers Site Development Plan Document Pre-Submission Draft](#). Closing date for comments 18th December, 2017

7. Committee Matters - Environment and Leisure Committee

To receive the Minutes of the meeting held on 16th November, 2017 and to consider any recommendations contained therein. **Copy to follow**

8. Committee Matters - Finance and General Purposes Committee

To receive the Minutes of the meeting held on 23rd November, 2017 and to consider any recommendations contained therein. **Copy to follow**

9. Committee Matters - Standing Committee

9.1 To receive the Minutes of the Standing Committee meeting held on 22nd November, 2017 and to consider any recommendations contained therein.

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9.2 To receive the Minutes of the Standing Committee meeting held on 1st December, if available and to consider any recommendations contained therein.

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10. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

11. Outside Bodies

To receive reports from meetings attended by Councillors.

12. General Correspondence - For information only

To note general correspondence received in the office.

13. To note the date of the next meeting

The next scheduled Full Council meeting will be held on 1st February, 2017.

14. Employment Matters

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In order to consider confidential matters, it is likely that a resolution will be passed to exclude members of the public.

Judicial Review

To receive an update on Judicial Review proceedings.