

LEDBURY TOWN COUNCIL

Report of a Neighbourhood Development Plan (NDP) Work Group Meeting

held on Monday 6th February, 2017.

Present: Councillors: R Barnes, M Eager, E Fieldhouse and J Simpson
Local Residents: Ms L Turner, Mr B Stump, Mr P Howells,

1. Apologies were received from Cllr A Crowe, R Sharpe and R Yeoman.

2. Declarations of interest – none declared.

3. Reports from the meetings held on 24th January and 1st February, 2017.

The Clerk reported that due to staff shortages it had not been possible to prepare reports in time for meeting. These would be presented for approval and at the earliest opportunity.

Cllr Fieldhouse advised that she had given a verbal report to the Full Council meeting on 2nd February. Members had considered and approved the NDP group's recommendation regarding the mechanism for responding to any future questions received. There had not been time to read out the group's responses to questions received, however, these would be uploaded to the Town Council website in due course.

Members discussed updating the NDP website.

Action: Rebecca Sharpe to refresh the NDP website; upload latest consultation responses and create a 'questions and answers' page.

Members wished to record a vote of thanks for Mrs Bradman the help and support she had given to the group over the past year.

4. Review of documents

a) Ambassador forms had been updated to include 'Targeted Events'.

Members reviewed and identified areas where data still needed to be captured.

Action: Members to return completed forms to Lisa Turner to enable content list to be drawn up.

b) NDP Draft

Members reviewed the Polices and Justifications section and identified amendments required.

Action: Clerk to update document showing tracked changes. Revised version to be circulated to members ahead of the next meeting.

5. Correspondence.

Referring to the 11 objections received in relation to Shepherd's Close, Lisa Turner advised that these had been included in the questionnaire responses on Housing Allocations.

6. Any other matters relating to the Working Group.

None.

7. Date of next meeting – 7pm, Wednesday 8th February, 2017