

LEDBURY TOWN COUNCIL

To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Market House** on **Thursday 3rd October, 2013** starting at **7pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. Apologies

To accept apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Dispensations

To consider any requests for new Disclosable Pecuniary Interest dispensations. (requests should be in writing and addressed to the Clerk in advance of the meeting)

4. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

5. Minutes

5.1 To approve the Minutes of the meeting held on 1st August, 2013, as a correct record.

Copy herewith

5.2 To approve the Minutes of the re-convened meeting held on 7th August, 2013, as a correct record.

Copy herewith

6. Chairman's Report and Correspondence

To receive a report from the Chairman.

7. Town Plan

7.1 To receive a report from the Town Plan Bridging Co-ordinator.

7.2 To note the Minutes of the Town Plan Steering Group meeting held on 27th August, 2013, and to consider any action required.

E.1

- 7.3 To note the Minutes of the Town Plan Steering Group meeting held on 24th September, 2013, and to consider any action required. **If available**
- 7.4 To approve the Ledbury Town Plan – Household Questionnaire **E.2**

8. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

9. Committee Matters – Environment and Leisure Committee

- 9.1 To note the Minutes of the meeting held on 5th September, 2013 and to consider any recommendations contained therein. **Copy herewith**
- 9.2 To consider a request from Wildplay to hold autumn play sessions on the following dates:-
- Recreation Ground
- Thursday 10th and 17th October 3.30-5.30pm
 - Monday 8th October 1.30-3.30pm
 - Friday 1st November 11-3pm
- Dog Hill Wood
- 29th October 1.30-3.30pm

10. Committee Matters – Finance and General Purposes Committee

- 10.1 To note the Minutes of the meeting held on 12th September, 2013 and to consider any recommendations contained therein. **Copy herewith**
- 10.2 To receive a Report from the ICT Working Party meeting held on 17th September, 2013 and to consider any recommendations contained therein. **E.3**
- 10.3 To approve the draft newsletter for inclusion in the November edition of the Ledbury Focus.
- 10.4 To confirm room hire charges for ceremony room in Town Council Offices.

11. Committee Matters – Economic Development and Planning Committee

- 11.1 To note the Minutes of the meeting held on 29th August, 2013 and to consider any recommendations contained therein. **Copy previously circulated**
- 11.2 To note the Minutes of the meeting held on 26th September, 2013 and to consider any recommendations contained therein. **Copy to follow**

12. Neighbourhood Plan

12.1 To discuss and decide on progress to date and future intentions.

12.2 To note the Report from the Neighbourhood Plan Working Party meeting held on Tuesday 6th August, 2013. **E.4**

12.3 To note the Report from the Neighbourhood Plan Working Party meeting held on Tuesday 3rd September, 2013 and to consider any recommendations contained therein. **E.5**

13. Core Strategy 2011-31

Hereford City, Bromyard, Kington, Ledbury and Leominster Town Councils have agreed to participate in a challenge to the Core Strategy. The Town Council is invited to appoint preferably two, maximum three, representatives to serve on the Steering Group.

14. Ledbury Community Asset Regeneration (formerly MAT)

To receive, if available, any information relating to the project and to consider any action required.

15. Reports from Outside Bodies

To receive reports from meetings attended by Councillors.

- PACT Meeting held on 2nd September 2013. **E.6**

16. General Correspondence

List for information

17. Questions to the Town Mayor, pursuant to Standing Order No.8.

To receive questions from Councillors.

18. Date of next meeting

To note that the next Full Council meeting is scheduled to take place on Thursday 7th November, 2013.

K Mitchell
Clerk to the Council
27th September 2013
Tel: 01531 632306

Members of the Public and Press are welcome to attend this meeting
www.ledburytowncouncil.gov.uk