




LEDBURY TOWN COUNCIL

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Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Environment & Leisure Committee** will be held in the **Market House on Thursday 11th January, 2018 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.


Mrs K. J. Mitchell
Clerk to the Council
05.01.2018

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.

A G E N D A

1. Apologies

To receive apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To approve the Minutes of the Environment & Leisure Committee meeting held on 16th November 2017 as a correct record.

5. Dog Hill Wood

Antisocial Behaviour - To receive an update on signage and to discuss and decide on camera options.

6. Recreation Ground

To further discuss options/designs and costs for a replacement shelter.

7. Trees

To consider commissioning a quinquennial tree safety inspection for Ledbury Cemetery, the Closed Churchyard and Dog Hill Wood. Note: the last arboriculturalist tree inspection was carried out in April 2013.

8. Town Centre

To consider a request from a local resident for a grit bin between Upperfields and Homend Crescent.

9. Working Parties

To receive a report from the 1918 Armistice Commemoration Working Party meeting held on 20th November, 2017, and to consider any recommendations contained therein.

E.1

10. Budget 2018/19

To further consider the budget required by the Environment & Leisure Committee budget for 2018/19.

E.2

Note: CCTV Revenue Funding 2018-19 – The requested contribution from Herefordshire Council towards CCTV in Ledbury for the 2018-19 financial year is £8,174.72

11. Health & Safety

To receive an update on actions required as a result of health and safety assessment.

12. Correspondence

To note any correspondence received.

Copy of Balfour Beatty Commissioning Model – A model which allows Communities (parishes, organisations, third parties) to commission and pay for works through the existing Public Realm Service Contract

(Circulated by email – hard copy available in the office, or on request)

13. Date of next meeting and Agenda Items

The next meeting of the Environment & Leisure Committee will be held on 15th February 2018.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.