

LEDBURY TOWN COUNCIL
MINUTES OF A MEETING
OF THE
ENVIRONMENT & LEISURE COMMITTEE
HELD ON
THURSDAY 4th SEPTEMBER 2013

PRESENT: Councillor: M Eager – Chairman
Councillors: R Barnes P Bettington
A Bradford A Conway (part)
A Crowe K Francis
L Fieldhouse J Roberts
C Stallard Daniels

Also Present: Mrs K Mitchell, Clerk
Ms D Baldwin, Deputy Clerk

E.40 - 09.13 APOLOGIES

Apologies were received from Councillors C Jupp, C Ridler, T Widdows, P Winter and R Yeoman

E.41 - 09.13 INTERESTS

There were no declarations of interest made at this point of the meeting.

E.42 - 09.13 PUBLIC PARTICIPATION

There were no members of the public present.

E.43 - 09.13 MINUTES

The Minutes of the meeting held on 18th July, 2013, copies having been previously circulated, were confirmed as an accurate record and signed by the Chairman.

E.44 - 09.13 DOG HILL WOOD

1. The clerk reported that there was no update available on the replacement bins for Dog Hill Wood.

In view of likely discussion under receiving quotes for work it was decided to discuss agenda item 5.2 in private session.

In view of discussion of an existing contract it was decided to discuss agenda item 6.1 in private session.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act it was PROPOSED, SECONDED and RESOLVED that due to the confidential nature of the business to be transacted the public and press should not be present.

2. Members considered the quotation for works to trees in Dog Hill Woods as identified in the inspection report from B J Unwin Forestry Consultancy. (refer: E.13 - 05.13)

RESOLVED: That Chairman, Vice Chairman and the Deputy Clerk meet with the contractor to walk through the woods and identify the work needed in order of priority

E.45 - 09.13 CHARTER MARKET

1. Members considered the extension of the Tuesday Charter Market License Agreement after the completion of the initial six month contract.

Councillor A Conway joined the meeting at this point.

RESOLVED: That the Town Council be recommended to approve and extension of the current Tuesday Charter Market License by six months.

THE MEETING RETURNED TO OPEN SESSION.

2. Members reviewed the Charter Market Regulations. Adjustments to the regulations were suggested as follows:
 - Removed Tuesday from the title.
 - Add in electric charges for the use of the in-ground supply, if used.
 - Add £1.50 for the toll charges of each pitch, with effect from 1st January 2013.
 - Missed weeks to be charged at normal rate.

RESOLVED: That the Town Council be recommended to approve the identified changes to the Saturday Charter Market regulations.

It had been noticed that some traders were not conforming to the market regulations by encroaching outside their designated area, hanging items from the Market House structure and not being clear of the site by closing time. It was suggested letters be sent to the market traders informing them that the regulations must be adhered to.

RESOLVED: That the Town Council be recommended to send letters to all market traders informing them that market regulations must be adhered to.

E.46 - 09.13 CLOSED CHURCHYARD

The Clerk informed members that the investigation of the ownership of the boundary wall was still ongoing.

E.47 - 09.13 RECREATION GROUND

1. Members considered the Playground Safety Inspection report. This was a most detailed report with no high risk problems identified. Only 5 medium risks needing attention were reported and a small number of low or very low risks with a recommendation to monitor the situation.

RESOLVED: That the report be noted

In view of likely discussion under receiving quotes for work it was decided to discuss agenda item 8.2 in private session.

<p>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the above Act it was PROPOSED, SECONDED and RESOLVED that due to the confidential nature of the business to be transacted the public and press should not be present.</p>
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2. Members considered two quotes for a disabled roundabout.

RESOLVED: That the Town Council look at this item in next year's budget

Members considered a quotation for remedial work to the children's play area.

RESOLVED: That the Town Council approve the quotation of £2,581 for remedial work to the children's play area.

THE MEETING RETURNED TO OPEN SESSION.

Councillor Filedhouse suggested that the children be invited to get involved with the Skate Park either by fundraising for making improvements or by looking for sponsorship. This way the Town Council would receive feedback from the children and hopefully give them a greater appreciation of their Skate Park. Councillor Francis suggested that the Town Council consider setting up a Skatepark Management Committee.

RESOLVED: That this matter be considered at the next Environment & Leisure Committee meeting

3. Councillor Eager asked members to consider the installation of two CCTV cameras to cover the areas not currently viewed by the present system. His suggestion was to site the cameras on the side of the BT building as it would be relatively easy for access to a power supply, which had been the sticking point when previously considered. Members felt that this was a good idea if permission from BT could be gained.

RESOLVED That the Town Council be recommended to approve contacting BT to ask permission to site two CCTV cameras on the side of their building in order to establish a view of play areas not currently covered.

E.48 - 09.13 NEW MILLS PLAY AREA

Councillor Eager presented a report on behalf of Councillor P Winter of the activities of the Browning Road Open Space Area group. The group are continuing to meet and address issues on the play areas with two notable successes in that Herefordshire Council have carried out repairs making the re-opened the under 5's play area possible and cutting back the hedges and trees to improve visibility and safety of children playing. The group had also carried out a 'Come and Tell' session to obtain feedback from the children on their likes and dislikes of the play areas.

RESOLVED: That the Report be noted

E.49 - 09.13 WORKING PARTIES

Councillor Eager presented the Report from the War Memorial Working Party meeting held on the 27th August 2013.

RESOLVED: That the Report be noted and that the Town Council be recommended to approve any recommendations contained therein

E.50 - 09.13 OUTSIDE BODIES

PACT

Councillor Crowe informed members that the first new PACT meeting had been held. Three members of the public attended along with Sgt Pilkington of West Mercia Police. Councillor Fieldhouse has set up a Ledbury PACT facebook page.

Ledbury Food Bank

Members were informed that Foodbank Vouchers are now being issued on a Wednesday morning from 9.45am to 10.45am in the Council offices by a member of the Ledbury Foodbank Group and a Town Councillor.

E51 - 09.13 CORRESPONDENCE

Members were advised of Herefordshire Council intention to hold a meeting at the end September/beginning of October (date to be advised) to which representatives of Hereford City, Ledbury, Ross and Leominster Town Councils will be invited to discuss the future sustainability of Herefordshire CCTV.

The Chairman reminded members of the invitation to attend the Balfour Beatty Launch event on 10th September and encouraged everyone to attend.

E.52 - 09.13 DATE OF NEXT MEETING AND ITEMS FOR INCLUSION ON A FUTURE AGENDA

The next meeting of the Environment & Leisure Committee is scheduled for 10th October 2013.

Items for inclusion on the agenda:

- Management Committee for the Skate Park
- Identification of areas for Grit/Salt Bins

There being no further business the Chairman closed the meeting at 9.20 pm.

Chairman.....

Date.....