

Detailed Income & Expenditure by Budget Heading 31/08/2016

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Closed Churchyard</u>								
4205 Grounds Maintenance Contract	696	2,782	8,348	5,566		5,566	33.3%	
4206 Grounds Maint Extras	0	0	450	450		450	0.0%	
4224 Wheely Bins	0	0	330	330		330	0.0%	
4250 Repairs/Trees/Improvements	0	0	1,000	1,000		1,000	0.0%	
4251 Churchyard Wall repairs	0	0	2,000	2,000		2,000	0.0%	
Closed Churchyard :- Indirect Expenditure	696	2,782	12,128	9,346	0	9,346	22.9%	0
Movement to/(from) Gen Reserve	(696)	(2,782)						
<u>102 Cemetery & Buildings</u>								
1100 Burials	3,172	7,665	10,000	2,335			76.7%	
1130 Memorials	490	1,835	1,000	(835)			183.5%	
1160 Mortuary Rent Services	333	196	2,000	1,804			9.8%	
1165 Grave Digging Income	0	0	4,500	4,500			0.0%	
Cemetery & Buildings :- Income	3,995	9,696	17,500	7,804			55.4%	0
4020 Cleaning	0	79	450	371		371	17.6%	
4022 Gravedigger	0	2,315	4,500	2,185		2,185	51.4%	
4023 Gravedigger Contingency	0	0	260	260		260	0.0%	
4110 Rates	177	879	2,100	1,222		1,222	41.8%	
4115 Environmental Services	0	66	200	134		134	33.2%	
4122 Electricity	173	286	600	314		314	47.6%	
4130 Insurance	0	441	536	95		95	82.3%	
4160 Window Cleaning	0	0	120	120		120	0.0%	
4170 Maintenance	0	610	600	(10)		(10)	101.7%	
4206 Grounds Maint Extras	90	335	250	(85)		(85)	133.9%	
4223 Perimeter Wall Repairs	0	0	3,000	3,000		3,000	0.0%	
4225 Skip Hire	0	310	1,000	690		690	31.0%	
4226 New area	0	0	500	500		500	0.0%	
4250 Repairs/Trees/Improvements	0	1,390	600	(790)		(790)	231.7%	
4330 Fuel	0	399	900	501		501	44.4%	
Cemetery & Buildings :- Indirect Expenditure	440	7,111	15,616	8,505	0	8,505	45.5%	0
Movement to/(from) Gen Reserve	3,555	2,585						
<u>103 Grounds Maintenance</u>								
1715 Dean & Chapter Income	0	0	1,490	1,490			0.0%	
Grounds Maintenance :- Income	0	0	1,490	1,490			0.0%	0
4010 Grounds Officer	3,004	7,939	20,300	12,361		12,361	39.1%	
4016 Town Cleaner	1,112	2,109	3,750	1,641		1,641	56.2%	

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4018 National Insurance	140	541	1,500	959		959	36.1%	
4019 Pension	403	1,209	4,960	3,751		3,751	24.4%	
4030 Dean & Chapter Paths	251	579	1,600	1,021		1,021	36.2%	
4200 Tools & Materials	29	522	1,000	478		478	52.2%	
4300 Vehicle Repair	184	191	1,000	809		809	19.1%	
4310 Vehicle Rplacement/Refurb	6,899	6,899	800	(6,099)		(6,099)	862.4%	
4330 Fuel	0	130	600	470		470	21.7%	
4340 Insurance, Tax & MOT	341	724	1,000	276		276	72.4%	
Grounds Maintenance :- Indirect Expenditure	12,363	20,843	36,510	15,667	0	15,667	57.1%	0
Movement to/(from) Gen Reserve	(12,363)	(20,843)						
105 Painted Room								
1450 Painted Room Sales	544	1,646	3,000	1,354			54.9%	
1451 Painted Room Donations	203	1,387	2,500	1,113			55.5%	
Painted Room :- Income	747	3,033	5,500	2,467			55.1%	0
4170 Maintenance	0	0	700	700		700	0.0%	
4430 Advertising	150	150	300	150		150	50.0%	
4700 Stock	0	157	500	343		343	31.4%	
4702 Tour Guides	2,867	6,198	11,000	4,802		4,802	56.3%	
Painted Room :- Indirect Expenditure	3,017	6,506	12,500	5,994	0	5,994	52.0%	0
Movement to/(from) Gen Reserve	(2,270)	(3,473)						
107 Town Promotion								
1875 Miscellaneous Income	0	200	0	(200)			0.0%	
Town Promotion :- Income	0	200	0	(200)				0
4703 Promotional Material	0	503	1,000	497		497	50.3%	
4704 Tourism/ Allotments/Centenary	0	0	2,000	2,000		2,000	0.0%	
4705 Signage	0	0	1,000	1,000		1,000	0.0%	
Town Promotion :- Indirect Expenditure	0	503	4,000	3,497	0	3,497	12.6%	0
Movement to/(from) Gen Reserve	0	(303)						
108 Amenity Areas								
4204 Dog Hill Wood Management Plan/	0	0	1,000	1,000		1,000	0.0%	
4208 Dog Hill Wood Maintenance	336	1,343	4,030	2,687		2,687	33.3%	
4209 Dog Hill Wood Maint Extras	0	0	500	500		500	0.0%	
4210 Dog Hill Wood Coppicing	0	0	1,100	1,100		1,100	0.0%	
4228 General Tree works	0	0	500	500		500	0.0%	
4252 Deer Park Maintenance	199	795	3,275	2,480		2,480	24.3%	

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4253 Deer Park Verges	74	297	840	543		543	35.3%	
Amenity Areas :- Indirect Expenditure	609	2,435	11,245	8,810	0	8,810	21.7%	0
Movement to/(from) Gen Reserve	(609)	(2,435)						
<u>110 Recreation Ground</u>								
4131 Insurance CCTV	0	69	104	35		35	66.6%	
4132 Insurance Skate Park	0	231	347	116		116	66.6%	
4133 Insurance Rec Ground	0	307	461	154		154	66.7%	
4174 CCTV New/ Security	0	0	1,000	1,000		1,000	0.0%	
4175 CCTV Maintenance	0	0	720	720		720	0.0%	
4205 Grounds Maintenance Contract	517	2,067	6,201	4,134		4,134	33.3%	
4206 Grounds Maint Extras	0	19	600	581		581	3.2%	
4224 Wheely Bins	0	0	700	700		700	0.0%	
4230 ROSPA Reports	51	51	50	(1)		(1)	101.2%	
4235 Play Equipment-New	0	0	5,000	5,000		5,000	0.0%	
4237 Skate Park	0	0	2,000	2,000		2,000	0.0%	
4270 Litter Bins	0	339	300	(39)		(39)	113.0%	
Recreation Ground :- Indirect Expenditure	567	3,084	17,483	14,399	0	14,399	17.6%	0
Movement to/(from) Gen Reserve	(567)	(3,084)						
<u>115 Baskets/Christmas Lights</u>								
1270 Fund Raising-Grotto/Stalls	0	0	1,000	1,000			0.0%	
Baskets/Christmas Lights :- Income	0	0	1,000	1,000			0.0%	0
4011 Weekend Watering	0	0	1,225	1,225		1,225	0.0%	
4130 Insurance	0	53	80	27		27	66.6%	
4640 Christmas Lights	0	146	7,000	6,854		6,854	2.1%	
4641 Christmas Lights Rental	0	0	2,271	2,271		2,271	0.0%	
4642 Father Christmas	0	0	300	300		300	0.0%	
4650 Hanging Basket Supply etc	0	2,804	2,500	(304)		(304)	112.1%	
4651 Fertiliser/Water Equipment	24	66	250	184		184	26.3%	
Baskets/Christmas Lights :- Indirect Expenditure	24	3,069	13,626	10,557	0	10,557	22.5%	0
Movement to/(from) Gen Reserve	(24)	(3,069)						
<u>118 Minor Infrastructure</u>								
1700 HC Highway Income	0	6	0	(6)			0.0%	
Minor Infrastructure :- Income	0	6	0	(6)				0
4130 Insurance	0	195	294	99		99	66.5%	
4176 CCTV Link to Hereford	1,913	3,826	7,714	3,888		3,888	49.6%	

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4212 Definitive Footpaths	0	0	100	100		100	0.0%	
4213 New Mills Path-Grass Cutting	31	124	371	247		247	33.3%	
4214 Gloucester Rd Seats Grass Cut	31	124	371	247		247	33.3%	
4218 War Memorial Cleaning	0	0	400	400		400	0.0%	
4219 War Memorial Insurance	0	149	224	75		75	66.6%	
4221 War Memorial refurbishment	0	0	2,000	2,000		2,000	0.0%	
4274 Speed Indicator Device	0	0	150	150		150	0.0%	
4275 Street Furniture	0	0	500	500		500	0.0%	
4276 External power supply -High St	0	67	100	33		33	67.2%	
Minor Infrastructure :- Indirect Expenditure	1,975	4,485	12,224	7,739	0	7,739	36.7%	0
Movement to/(from) Gen Reserve	(1,975)	(4,479)						
<u>120 Non-Statutory Services</u>								
1460 Ceremony Room Income	1,025	2,500	9,040	6,540			27.7%	
Non-Statutory Services :- Income	1,025	2,500	9,040	6,540			27.7%	0
4000 Staff Salaries	0	0	1,440	1,440		1,440	0.0%	
4005 Ceremony Co-ordinator	93	186	5,100	4,914		4,914	3.6%	
4006 Ceremony Room Facilities	0	60	500	440		440	12.0%	
4007 Ceremony Room Licence Fee	0	0	500	500		500	0.0%	
4430 Advertising	0	0	500	500		500	0.0%	
4899 Miscellaneous Expenses	0	0	1,000	1,000		1,000	0.0%	
Non-Statutory Services :- Indirect Expenditure	93	246	9,040	8,794	0	8,794	2.7%	0
Movement to/(from) Gen Reserve	932	2,254						
<u>125 Green Spaces Maintenance</u>								
1710 Lengthsman (basic) Income	0	0	5,016	5,016			0.0%	
1712 P3 Scheme Income	0	0	1,765	1,765			0.0%	
Green Spaces Maintenance :- Income	0	0	6,781	6,781			0.0%	0
4012 Extended Lengthsman Scheme	0	0	4,250	4,250		4,250	0.0%	
4013 Devolved Services (grass cutti	480	1,440	15,000	13,560		13,560	9.6%	
4014 Lengthsman scheme (basic)	928	928	5,016	4,088		4,088	18.5%	
4015 P3 scheme	448	448	1,765	1,317		1,317	25.4%	
Green Spaces Maintenance :- Indirect Expenditure	1,856	2,816	26,031	23,215	0	23,215	10.8%	0
Movement to/(from) Gen Reserve	(1,856)	(2,816)						
<u>127 Services and Events</u>								
4271 Dog Bags	0	700	700	0		0	100.0%	
4600 Town Crier/Fees & Subs	244	328	800	472		472	41.0%	

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4601 Town Crier/Uniforms	0	0	200	200		200	0.0%	
4605 Events Barriers	0	0	500	500		500	0.0%	
4850 Poppy Wreath	0	0	100	100		100	0.0%	
Services and Events :- Indirect Expenditure	244	1,028	2,300	1,272	0	1,272	44.7%	0
Movement to/(from) Gen Reserve	(244)	(1,028)						
<u>201 Market House</u>								
1030 Letting Income	0	338	1,000	662			33.8%	
Market House :- Income	0	338	1,000	662			33.8%	0
4110 Rates	127	636	1,590	954		954	40.0%	
4115 Environmental Services	0	35	21	(14)		(14)	165.4%	
4123 Lighting Heating, Running Cost	0	459	1,500	1,041		1,041	30.6%	
4130 Insurance	0	1,190	1,786	596		596	66.7%	
4150 Cleaning	0	0	400	400		400	0.0%	
4170 Maintenance	0	0	1,000	1,000		1,000	0.0%	
4180 Internal Improvements	0	0	1,000	1,000		1,000	0.0%	
Market House :- Indirect Expenditure	127	2,320	7,297	4,977	0	4,977	31.8%	0
Movement to/(from) Gen Reserve	(127)	(1,982)						
<u>202 Town Council Offices</u>								
1035 Office rental income	0	0	1,000	1,000			0.0%	
Town Council Offices :- Income	0	0	1,000	1,000			0.0%	0
4110 Rates	454	2,267	5,492	3,225		3,225	41.3%	
4115 Environmental Services	53	271	721	450		450	37.6%	
4123 Lighting Heating, Running Cost	430	3,010	6,400	3,390		3,390	47.0%	
4130 Insurance	0	505	758	253		253	66.6%	
4150 Cleaning	231	735	2,300	1,566		1,566	31.9%	
4155 Housekeeping	8	32	200	168		168	16.0%	
4157 New heaters	0	0	1,500	1,500		1,500	0.0%	
4160 Window Cleaning	35	35	250	215		215	14.0%	
4170 Maintenance	0	8	1,000	992		992	0.8%	
4171 PAT Testing	0	0	150	150		150	0.0%	
4182 Major Repairs	0	0	1,500	1,500		1,500	0.0%	
4185 Alarms	194	801	3,800	2,999		2,999	21.1%	
4330 Fuel	0	65	0	(65)		(65)	0.0%	
4645 Seasonal Decorations	0	86	150	64		64	57.3%	
Town Council Offices :- Indirect Expenditure	1,405	7,814	24,221	16,407	0	16,407	32.3%	0
Movement to/(from) Gen Reserve	(1,405)	(7,814)						

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<u>210 Civic Matters</u>								
4130 Insurance	0	18	27	9		9	65.8%	
4529 Civic Insignia	0	0	200	200		200	0.0%	
4530 Civic Insignia Maintenance	0	0	100	100		100	0.0%	
4531 Roll of Honour	0	0	30	30		30	0.0%	
4532 Flag Pole	0	0	160	160		160	0.0%	
4535 Civic Hospitality	0	1,024	3,000	1,976		1,976	34.1%	
Civic Matters :- Indirect Expenditure	0	1,042	3,517	2,475	0	2,475	29.6%	0
Movement to/(from) Gen Reserve	0	(1,042)						
<u>214 Grants with Powers</u>								
1718 October Fair Rights	0	0	2,000	2,000			0.0%	
Grants with Powers :- Income	0	0	2,000	2,000			0.0%	0
4800 Barrett Browning Clock	14	111	300	189		189	36.9%	
4801 Carnival Association	0	0	1,000	1,000		1,000	0.0%	
4802 Community Association	0	0	2,500	2,500		2,500	0.0%	
4803 CVA Transport	0	0	2,000	2,000		2,000	0.0%	
4804 Railway Station	0	440	450	10		10	97.8%	
4820 Poetry Festival	0	0	2,000	2,000		2,000	0.0%	
4830 October Fair	0	0	2,000	2,000		2,000	0.0%	
Grants with Powers :- Indirect Expenditure	14	551	10,250	9,699	0	9,699	5.4%	0
Movement to/(from) Gen Reserve	(14)	(551)						
<u>215 Section 137</u>								
4852 Age Concern	0	0	2,750	2,750		2,750	0.0%	
4853 CVA Accomodation	0	0	3,000	3,000		3,000	0.0%	
4855 Volunteer & Mobility Centre	0	0	2,000	2,000		2,000	0.0%	
4856 Design Award	0	0	100	100		100	0.0%	
4866 Primary School	0	0	700	700		700	0.0%	
4870 Youth Budget	0	0	4,600	4,600		4,600	0.0%	
4875 Distinguished Citizen Awards	0	153	250	97		97	61.3%	
4890 Unspecified Section 137	2,000	8,368	1,000	(7,368)		(7,368)	836.8%	
Section 137 :- Indirect Expenditure	2,000	8,521	14,400	5,879	0	5,879	59.2%	0
Movement to/(from) Gen Reserve	(2,000)	(8,521)						
<u>220 Finance and General Purposes</u>								
1870 Interest Received	63	341	800	459			42.6%	
1900 Precept Received	0	154,324	0	(154,324)			0.0%	
Finance and General Purposes :- Income	63	154,664	800	(153,864)			19333.1	0

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4130 Insurance	0	1,044	1,566	522		522	66.7%	
4430 Advertising	0	0	500	500		500	0.0%	
4460 Subscriptions	0	1,879	1,800	(79)		(79)	104.4%	
4550 Bank Charges	209	406	550	144		144	73.9%	
4551 Data Protection	0	0	40	40		40	0.0%	
4579 Audit Internal	0	1,334	1,500	166		166	88.9%	
4580 Audit External	0	0	1,150	1,150		1,150	0.0%	
4590 Professional Services	1,500	1,500	500	(1,000)		(1,000)	300.0%	
4899 Miscellaneous Expenses	1	169	750	581		581	22.5%	
4940 Listed Building Reserve	0	0	10,000	10,000		10,000	0.0%	
4945 Operational Review	0	0	8,000	8,000		8,000	0.0%	
4950 Unspecified Projects	0	0	5,000	5,000		5,000	0.0%	
Finance and General Purposes :- Indirect Expenditure	1,710	6,332	31,356	25,024	0	25,024	20.2%	0
Movement to/(from) Gen Reserve	(1,647)	148,333						
<u>225 Councillors/Newsletter</u>								
4420 Newsletter	0	0	700	700		700	0.0%	
4500 Town Mayors Expenses	0	(146)	2,000	2,146		2,146	(7.3%)	
4520 Councillors Expenses	45	135	500	365		365	27.0%	
4525 Councillors Training	15	15	500	486		486	2.9%	
4540 Election Expenses	0	0	7,000	7,000		7,000	0.0%	
4545 Annual & Other Meetings	0	260	400	140		140	65.0%	
Councillors/Newsletter :- Indirect Expenditure	60	264	11,100	10,836	0	10,836	2.4%	0
Movement to/(from) Gen Reserve	(60)	(264)						
<u>230 Management and Payroll</u>								
4000 Staff Salaries	11,730	30,466	77,000	46,534		46,534	39.6%	
4018 National Insurance	427	1,707	5,100	3,393		3,393	33.5%	
4019 Pension	1,355	5,813	18,680	12,867		12,867	31.1%	
4050 Staff Training	0	427	3,000	2,573		2,573	14.2%	
Management and Payroll :- Indirect Expenditure	13,511	38,413	103,780	65,367	0	65,367	37.0%	0
Movement to/(from) Gen Reserve	(13,511)	(38,413)						
<u>235 Office Facilities & Equipment</u>								
4400 Stationery	5	740	1,750	1,010		1,010	42.3%	
4405 Photocopier Hire	0	896	986	90		90	90.9%	
4410 Photocopier Costs	64	935	750	(185)		(185)	124.7%	
4415 Office Support & Equipment	299	697	500	(197)		(197)	139.3%	
4455 Postage	150	300	1,000	700		700	30.0%	

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4480 ICT-Computers	108	343	2,500	2,157		2,157	13.7%	
4481 Telephones	180	1,451	2,250	799		799	64.5%	
Office Facilities & Equipment :- Indirect Expenditure	806	5,362	9,736	4,374	0	4,374	55.1%	0
Movement to/(from) Gen Reserve	(806)	(5,362)						
<u>301 Planning/Economic Development</u>								
1090 Charter Market Tolls	1,296	5,328	13,000	7,672			41.0%	
1091 Farmers Market Income	86	240	0	(240)			0.0%	
Planning/Economic Development :- Income	1,382	5,568	13,000	7,432			42.8%	0
4543 Neighbourhood Plan	0	(4,979)	0	4,979		4,979	0.0%	
4544 Parish Plan	0	2,029	0	(2,029)		(2,029)	0.0%	
4548 Job Fair/Business Forum	0	0	175	175		175	0.0%	
4549 Charter Market improvements	0	0	1,000	1,000		1,000	0.0%	
Planning/Economic Development :- Indirect Expenditure	0	(2,950)	1,175	4,125	0	4,125	(251.1%)	0
Movement to/(from) Gen Reserve	1,382	8,518						
<u>401 Full Council</u>								
1850 Grants received	9,000	9,000	0	(9,000)			0.0%	
Full Council :- Income	9,000	9,000	0	(9,000)				0
4543 Neighbourhood Plan	0	12,003	15,000	2,997		2,997	80.0%	
Full Council :- Indirect Expenditure	0	12,003	15,000	2,997	0	2,997	80.0%	0
Movement to/(from) Gen Reserve	9,000	(3,003)						
Grand Totals:- Income	16,212	185,005	59,111	(125,894)			313.0%	
Expenditure	41,517	134,579	404,535	269,956	0	269,956	33.3%	
Movement to/(from) Gen Reserve	(25,304)	50,426						