



LEDBURY TOWN COUNCIL

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To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that **The Annual Meeting** of the **Ledbury Town Council** will be held in **The Community Hall** on **Thursday 24th May, 2018** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

J. Eva
Deputy to the Council
18.05.2018

AGENDA

1. To elect the Town Mayor for 2018/19.¹
The Town Mayor will then make the statutory declaration of acceptance of office and address the Council with his/her opening remarks.
2.
 - a) Vote of Thanks for 2017/18 Town Mayor and presentation of Past Mayor's insignia.
 - b) Retiring Deputy Town Mayor's response and closing remarks.
3. To elect the Deputy Town Mayor for 2018/19.
4. To receive apologies for absence.
5. To receive any declarations of interest and written requests for dispensations.
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.
6. Public Participation
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.
7. Minutes
 - 7.1 To approve the Minutes of the Full Council meeting held on 5th April 2018, as a correct record. **Copy herewith**

¹ The Local Government Act 1972 states that the election of a Chairman shall be the first item on the agenda.
LGA 1972 s15(1)(2)

- 7.2 To adopt the Minutes of the Parish Meeting of 31st May 2017, which were formally considered at the Full Council meeting held on 8th June 2017.
Copy herewith
- 7.3 To receive the Minutes of the Economic and Planning Committee meeting held on 3rd May, 2018 and to consider any recommendations contained therein.
Copy herewith
- 7.4 To receive the Minutes of the Extraordinary Meeting of the Finance and General Purposes Committee meeting held on 10th May, 2018 and to consider any recommendations contained therein.
Copy herewith
- 7.5 To receive the Minutes of the Extraordinary Full Council Meeting held on 14th May, 2018 and to consider any recommendations contained therein.
Copy herewith
8. Working Parties
To receive the following reports and consider any recommendations contained therein.
Copy herewith
- 8.1 1918 Armistice Commemoration Working Party meetings held on; 11th April and 15th May 2018. To include approval of invoice and indemnity and budget recommendations
Copy herewith
- 8.2 Accommodation Working Party meeting held on 24th April 2018.
Copy herewith
- 8.3 Ledbury Celebration meeting held on 18th April and 9th May 2018.
To agree publicity budget of £300 – Item 5. 9th May 2018.
Copy herewith
9. To confirm Town Council Policies – *to be deferred to the next meeting due to lack of administration staff.*
10. To consider a cycle of meetings for 2018/19 – will be circulated at the meeting.
11. To appoint Council Representatives to serve on Outside Bodies. **E.2**
12. Council Committees
- 12.1 To note - committee structure and authority
Copy herewith
- 12.2 Appointment of members to Committees
- a) Economic Development & planning
- b) Environment and Leisure
- c) Finance and General Purposes.
- 12.3 Election of Chairman and Vice Chairman of Committees
13. Invoices to pay

- a) Staff wages – to note that the wages (May 18) have been paid via cheques
 - b) HALC – to approve payment for Admin and Finance support throughout April and May
 - c) CALC – to approve payment for Clerk cover – 16th February 2018
 - d) Glide Media – to approve payment for the distribution of the Ledbury Past, Present and Perfect Brochures – correct description now recorded on invoice.
14. Footpath – to consider requesting that PRoW M293 be added to the definitive map. Copy herewith of notification from Balfour Beatty Living Places. To note that an email has been received, of support for the footpath, from a resident.
15. To consider a response from the Council to the closure of Lloyds Bank October 2018.
16. Exclusion of the Press and Public

*PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
In order to consider confidential financial and employment matters, it
is likely that a resolution will be passed to exclude members of the
public.*

17. To approve the **EX08 Minutes** of the Extraordinary Full Council meeting held on 12th April, as a correct record. **Copy to be circulated at the meeting**
18. To approve the **EX09 Minutes** of the Extraordinary Full Council Meeting held on 14th May, 2018 and to consider any recommendations contained therein. **Copy to be circulated at the meeting**
19. To reconsider councils decision made regarding the payment of costs for the Judicial Review following strong legal advice. To receive a copy of the Solicitors email that was previously emailed to all Councillors, with the exception of Councillor Harvey. **EX 10** **Copy to be circulated at the meeting**

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.