



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
HEREFORDSHIRE HR8 1DH . Tel. (01531) 632306 Fax (01531) 631193
e-mail: admin@ledburytowncouncil.gov.uk website: www.ledburytowncouncil.gov.uk

To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Community Hall, Ledbury on Thursday 2nd February, 2017** starting at **7.30pm**. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell
Clerk to the Council
27.01.2017

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

AGENDA

1. Apologies

To receive apologies for absence.

2. Interests

To receive any declarations of interest and written requests for dispensations.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

- 4.1 To approve the Minutes of the Full Council meeting held on 8th December, 2016 as an accurate record. **Copy herewith**
- 4.2 To approve the Minutes of the Full Council meeting held on 18th January 2017 as an accurate record. **Copy herewith**

5. Chairman's Report and Correspondence

To receive a report from the Town Mayor and Deputy Mayor.

6. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

7. Committee Matters - Economic Development & Planning Committee

To note the Minutes of the meeting held on 5th January, 2017 and to consider any recommendations contained therein. **Copy herewith**

8. Committee Matters - Environment and Leisure Committee

To note the Minutes of the meeting held on 12th January, 2017 and to consider any recommendations contained therein. **Copy herewith**

9. Committee Matters - Finance and General Purposes Committee

To note the Minutes of the meeting held on 19th January, 2017 and to consider any recommendations contained therein. **Copy herewith**

10. Committee Matters – Standing Committee

10.1 To note the Minutes of the meeting held on 9th December, 2016 and to consider any recommendations contained therein. **Copy herewith**

10.2 To note the Minutes of the meeting held on 11th January, 2017, and to consider any recommendations contained therein. **Copy herewith**

11. Budget and Precept

11.1 To approve the Budget for 2017/18 **E.1**
To consider a request from Herefordshire Citizens Advice Bureau for additional funding and outreach accommodation.

11.2 To approve the Precept request for 2017/18

12. Operational Review

To consider approval of scoping document. **E.2**

13. Committee Membership

To appoint Cllrs N Shield and H Wilce to serve on the following Committees:

N Shields - Finance & General Purposes.

H Wilce - Economic Development & Planning and, Environment & Leisure.

14. Neighbourhood Development Plan

14.1 To receive a report from the Work Group Meeting held on 24th January 2017.

Copy to follow

14.2 To clarify communication channels between the Town Council and its Consultants and local residents.

15. Ledbury Places Project

To receive a report (if available) from Town Council representatives on the Ledbury Places Project.

16. Outside Bodies

To receive reports from meetings attended by Councillors.

17. General Correspondence – For information only

To note general correspondence received in the office.

18. To note the date of the next meeting

The next scheduled Full Council meeting will be held on 2nd March 2017.