

LEDBURY TOWN COUNCIL

Neighbourhood Plan Policies Group Briefing Notes 9th December, 2015

Present: Cllrs Barnes (part), Eager, Fieldhouse, Yeoman and Bill Stump, Rebecca Sharpe, Lisa Turner.

also Present: Sally Tagg and Andrew Jones, FTP
Karen Mitchell and Maria Bradman

Apologies: Cllrs Baker, Francis, Harvey, Harrison, Mackness and Griff Holliday, Chris Ridler and Nina Shields.

The purpose of the meeting was to bring those who wanted to be involved in the Neighbourhood Planning process up to speed. Sally explained the purpose of the Neighbourhood Plan and how it would be used by planners within the 3 tier system. It was stressed that the group would be building on what had already been achieved.

Points agreed:

- Members agreed that the group leaders will be Bill Stump and Cllr Yeoman reporting to FTP and liaising with Maria Bradman. FTP to report to Full Council as and when necessary. Bill Stump and Cllr Yeoman will attend Group Leader meetings as required.
- Cllr Fieldhouse and Rebecca Sharpe to co-ordinate membership for the policy groups; Housing, Employment & Economy, Heritage & Built Environment, Natural Environment, Infrastructure/Transport and Community & Recreation.
- The current evidence base, objectives and policies to be circulated by Maria Bradman by **11th December** for review by individuals with a view to trimming down the policies. It was suggested that members research other Neighbourhood Plans ie Thame to get an idea of the number of policies required. A group meeting will be held on **Tuesday 12th January, 2016** to discuss and agree the reviewed documents and to start the justification process of each policy. All agreed documents will be presented to Full Council for ratification prior to public consultation.
- A Sites group will be formed to review the current sites document. Group Leader to be confirmed.
- All meetings with Sam Banks, HC Neighbourhood Plan Team Leader to be arranged by Maria Bradman.
- All communications and amended/edited documents, headed with the date and editors name, should be sent to Maria Bradman to bring to meetings, circulate or add to drop box/document library. All documents should be headed 'Draft subject to community consultation'.