

LEDBURY TOWN COUNCIL

To: ALL MEMBERS OF THE TOWN COUNCIL

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Finance & General Purposes Committee** will be held in the **Town Council Offices** on **Thursday 20th March, 2014 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. Apologies

To accept apologies for absence.

2. Interests

To receive declarations of interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To approve the Minutes of the Finance and General Purposes Committee meeting held on 20th February, 2014, as a correct record.

Copies previously circulated

5. Financial Matters

5.1 To approve and adopt the Summary of Receipts and Payments from 1st to 28th February 2014. **E.1**

5.2 To consider invoices for payment. (list to be circulated at the meeting).

6. Risk Assessments

To review the Risk Register
(copies to be circulated via email; hard copies available on request)

7. Ledbury Places

To further consider becoming a member organisation of the new Ledbury Places charitable company and to nominate representatives (numbers to be confirmed) for the board of the new company. (Refer Full Council 06.03.14)

8 Herefordshire Council – Consultation to review the county’s polling districts and polling stations

The Local Government Boundary Commission for England (LGBCE) recently carried out a review of ward boundaries in Herefordshire and the final recommendations, published on 25 March 2013, proposed that there should be 53 Councillors to represent 53 single-member wards, (currently there are only 40 wards).

These recommendations have now been approved by Parliament and will come into effect at the next scheduled elections for Herefordshire in May 2015.

As a consequence some polling districts, polling places and polling stations also have to change. For full details visit: www.herefordshire.gov.uk/polling

The Town Council is invited to take part in the consultation. The closing date for comments is 25th April, 2014.

Consultation questionnaire **E.2**

9. Outside Bodies

To receive and note reports from Councillors who have attended meetings as a representative of Council.

- HALC - East Herefordshire Area Committee meeting held on 19th February, 2014. **E.3**
Cllr K Francis

10. Correspondence for information

To note any correspondence received.

11. Date of next meeting and items for future agenda inclusion

The next meeting of the Finance & General Purposes Committee will be confirmed at the Annual Council meeting on 8th May 2014.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.

Mrs K J Mitchell
Clerk to the Council
14th March 2014

**MEMBERS OF THE PUBLIC AND PRESS ARE CORDIALLY
INVITED TO ATTEND THIS MEETING**
www.ledburytowncouncil.gov.uk