



LEDBURY TOWN COUNCIL

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To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Market House on Thursday 5th February, 2015** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. Apologies

To accept apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Dispensations

To consider any requests for new Disclosable Pecuniary Interest dispensations. (Requests should be in writing and addressed to the Clerk in advance of the meeting)

4. West Mercia Police

To meet the new Police Inspector covering the Ledbury Town and rural area, Inspector Bob Barnett, the Police and Crime Commissioner (PCC) for West Mercia, Bill Longmore, and the Deputy PCC Barrie Sheldon.

Members are requested to give advance notice of any specific issues they would like to discuss.

5. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

6. Minutes

To approve the Minutes of the meeting held on 11th December 2014, as a correct record.

Copy herewith

7. Chairman's Report and Correspondence

To receive a report from the Town Mayor and Deputy Town Mayor.

8. Town Plan

To receive a report from the Town Plan Bridging Co-ordinator.

9. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

10. Committee Matters – Economic Development & Planning Committee

10.1 To note the Minutes of the meeting held on 15th December 2014 and to consider any recommendations contained therein. **Copy herewith**

10.2 To note the Minutes of the meeting held on 8th January 2015 and to consider any recommendations contained therein. **Copy herewith**

10.3 To receive a report from the Neighbourhood Plan Working Party meeting held on 2nd February 2015 and to consider any recommendations contained therein. **Copy herewith**

10.4 Works to Trees covered by TPO

The Town Council is invited to comment on the following application:

Site: Adjacent to Cedar Court, Upper Hall, Ledbury. HR8 1JA

Description: Proposed works to 19 Irish Yew Trees

Application No: P150028/J

11. Committee Matters – Environment and Leisure Committee

11.1 To note the Minutes of the meeting held on 15th January 2015 and to consider any recommendations contained therein. **Copy herewith**

11.2 Lengthsman Scheme

To receive a report from the briefing session held on 3rd February 2015, and to consider any action required.

12. Committee Matters – Finance and General Purposes Committee

12.1 To note the Minutes of the meeting held on 22nd January 2015 and to consider any recommendations contained therein. **Copy herewith**

12.2 To receive a report from the Democratic Participation Working Party meeting held on 3rd December and to consider any action required. **E.1**

12.3 To receive a report from the Democratic Participation Working Party meeting held on 21st January 2015 and to consider any action required. **Copy to follow**

12.4 Financial Regulations

Referring to Councillor Harvey's email to the Mayor and the Clerk. **E.2**

13. Ledbury Places Project

To receive a report (if available) from Town Council representatives on the Ledbury Places Project and to consider any action required.

14. Outside Bodies

To receive reports from meetings attended by Councillors.

15. General Correspondence

To note general correspondence received in the office.

16. Questions to the Town Mayor, pursuant to Standing Order No.8.

To receive questions from Councillors.

17. To note the date of the next meeting

The next Full Council meeting will be held on 5th February 2015.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act it is requested that the public and press are excluded during discussion of the following agenda item, being the consideration of quotations.

18. Dog Hill Wood Maintenance Contract

The maintenance contract for Dog Hill Wood is due to expire on 31st March 2015.

To consider the recommendation from the assessment panel in respect of tenders received for the management and maintenance of Dog Hill Wood. **EX02/15**

Mrs M Bradman
Deputy Clerk to the Council
29.01.2015

Members of the public and the Press are welcome to attend this meeting.

Members of the public are allowed to film or record meetings to which they are permitted access.

Meetings or parts of meetings from which the public and press are excluded may not be filmed or recorded.

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