

## LEDBURY TOWN COUNCIL

**To: All members of Ledbury Town Council**

Dear Member,

**NOTICE IS HEREBY GIVEN** that a meeting of the **Ledbury Town Council** will be held in **The Market House** on **Thursday 17<sup>th</sup> April, 2014** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

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### AGENDA

**1. Apologies**

To accept apologies for absence.

**2. Declarations of Interests**

To declare any interests in items on the agenda.

**3. Dispensations**

To consider any requests for new Disclosable Pecuniary Interest dispensations. (Requests should be in writing and addressed to the Clerk in advance of the meeting)

**4. Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

**5. Minutes**

To approve the Minutes of the meeting held on 6<sup>th</sup> March 2014, as a correct record. **Copy herewith**

**6. Chairman's Report and Correspondence**

To receive a report from the Chairman.

**7. Town Plan**

7.1 To receive a report from the Town Plan Bridging Co-ordinator.

7.2 To note the Minutes of the Town Plan Steering Group meeting held on 25<sup>th</sup> March 2014 and to consider any action required. **Copy herewith**

## 8. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

*Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.*

## 9. Committee Matters – Environment and Leisure Committee

To note the Minutes of the meeting held on 13<sup>th</sup> March 2014 and to consider any recommendations contained therein. **Copy herewith**

## 10. Committee Matters – Finance and General Purposes Committee

10.1 To note the Minutes of the meeting held on 20<sup>th</sup> March 2014 and to consider any recommendations contained therein. **Copy herewith**

10.2 Herefordshire Council – Consultation to Review the County's Polling Districts and Polling Stations (Refer F.98 – 03.14)

To consider the draft response to the questionnaire. **E.1**

10.3 Democratic Participation (Refer F.101 – 03.14)

To consider setting up a Working Group to discuss how the Town Council might develop democratic participation and engagement with the community.

Briefing Paper as prepared by Cllr R Hadley **E.2**

## 11. Committee Matters – Economic Development & Planning Committee

To note the Minutes of the meeting held on 27<sup>th</sup> March 2014 and to consider any recommendations contained therein.

**Copy herewith**

## 12. Ledbury Places Project

12.1 To nominate two Board members to the Ledbury Places Charitable Company. (Refer F.97.03.04)

- Draft Articles of Association (if available)

12.2 To receive a report from the Town Council representatives on the Ledbury Places Project and to consider any action required.

12.3 To note receipt of the Tree Ring Analysis Report. (circulated via email- hard copies available on request)

## 13. Outside Bodies

13.1 To receive reports from meetings attended by Councillors.

- Notes from a meeting of the 'Core Strategy Challenge Group' held on 31<sup>st</sup> March 2014. *Cllr C Ridler*
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13.2 Ledbury Food Bank

The Town Council is invited to nominate two representatives to become Trustees of the Food Bank. *Cllr K Francis*

14. To consider the Proposed Cycle of Meetings for 2014/15 **E.3**

15. **Ledbury Community Day 7<sup>th</sup> June 2014**

To decide how the Town Council will participate in Ledbury Community Day.

16. **General Correspondence**

16.1 Ledbury Town Councillors are invited to a meeting with the Leader and the Chief Executive of Herefordshire Council on May 13<sup>th</sup> at 18.30 until 20.30, in the Council Chamber, Brockington, Hereford.

The Leader and the Chief Executive will be discussing key issues and challenges facing the Council and residents of Herefordshire and providing an update on the current financial situation.

Advance notice of any key questions would be appreciated.

16.2 To note general correspondence received in the office.

17. **Questions to the Town Mayor, pursuant to Standing Order No.8.**

To receive questions from Councillors.

18. **Date of next meeting**

The Annual Council meeting will be held on 8<sup>th</sup> May 2014

K Mitchell  
Clerk to the Council  
11<sup>th</sup> April 2014  
Tel: 01531 632306

Members of the Public and Press are welcome to attend this meeting  
[www.ledburytowncouncil.gov.uk](http://www.ledburytowncouncil.gov.uk)