

Minutes of the Standing Committee of Ledbury Town Council held at Ledbury Town Council Offices, 6.30pm Thursday 7th February.

Present: Cllr Nina Shields (Chair), Cllr Jane Hopkins, Cllr Andrew Warmington.

Also present: Cllr Philip Howell, Cllr Nick Morris, Mel ab Owain (Clerk).

1. **Apologies:** Cllr Andrew Harrison, Cllr Jayne Roberts.
2. **Interests:** None declared.
3. **Minutes:** Minutes of the meeting held in public session On 29th November 2018.

Resolved: that these be approved. **Voting:** Unanimous.

4. **Public participation:** None

4.1 Presentation by Mr Gary Smith of Citation. Mr Smith outlined the benefits and costs of the HR package they could provide the Council including the option for an Employee Assistance Programme.

5. **Standing Orders.**

5.1. **New Standing Orders.** Cllrs Shields, Hopkins and Harvey had reviewed the latest (2018) edition of the NALC national model standing orders and made minor alterations to reflect Ledbury Council's needs

Resolved: to recommend the amended document to full Council.

Voting: For 2 Abstain 1

5.2 Name Change: It was proposed that the name of the committee be changed to Executive Committee.

Resolved: To recommend to full Council that the name of the 'Standing Committee' be changed to 'Executive Committee'

Voting: unanimous.