



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
HEREFORDSHIRE HR8 1DH . Tel. (01531) 632306 Fax (01531) 631193
e-mail: admin@ledburytowncouncil.gov.uk website: www.ledburytowncouncil.gov.uk

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Standing Committee** will be held in The **Town Council Offices** on **Wednesday 22nd November, 2017 at 3.30pm.**

All Committee members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell
Clerk to the Council
17.11.2017

AGENDA

1. Apologies

To receive apologies for absence.

2. Interests

To receive any declarations of interest and written requests for dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.

3. Minutes

i) To approve the Minutes of the meeting held on 26th October, 2017, as a correct record. (previously circulated)

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In order to consider confidential legal advice, a resolution will be passed to exclude members of the public and councillors who are not members of the Standing Committee.

4. Employment Matters

4.1 Judicial Review

To consider advice from solicitors.

4.2 To consider appropriate action following the Council decision on a review process taken at the Extraordinary Full Council meeting held on 15.11.17 (agenda item 13.2)

4.3 To consider continuation of the Clerk's additional hours.

4.4 To consider remuneration of additional hours accrued by the Grounds Officer.

4.5 To consider temporary assistance for the Grounds Officer.

- 4.6 To further consider staffing recommendations as contained within section 5 of the Operational Review document prepared by LGRC Associates.
(Any recommendations to be fed into the Operational Review Working Group)
- 5. Staffing Structure, Roles, Workloads, and Grading
 - 5.4 Recommendations
 - 5.4.4 Groundsman, Assistant Groundsman and Street Cleaner.
Grounds service requirements
 - 5.4.5 Review of Clerical Officers/Receptionist roles