



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
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Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Environment & Leisure Committee** will be held in the **Market House on Thursday 12th November 2015 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.

A G E N D A

1. Apologies

To accept apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To confirm the Minutes of the Environment & Leisure Committee meeting held on 3rd September, 2015, as a correct record. **Copy previously circulated**

5. Budget 2016/17

To consider the budget required by the Environment & Leisure Committee for 2016/17. **E.1**

- Ceremony Room

6. Devolved Services

To receive a report from the task and finish group meeting held on 28th October, 2015. **E.2**

7. Pytel Sculpture

To consider taking on a cultivation licence for Gloucester Rd roundabout to enable Helping Hands to continue to landscape and maintain the area as part of the sculpture installation.

8. Cemetery

7.1 To consider quotations for trenching works on Town Council property for the installation of the new electricity supply to the cottage. Please note that the Committee has delegated authority to make a decision on this item.

To follow

7.2 To consider a request from a resident of Oakland Drive to extend the new fencing in the cemetery.

7.3 To approve service and repairs to the Council owned Stiga ride on mower in the sum of £626.15 plus VAT.

9. Working Parties

9.1 Christmas Lights

To note the report from the meeting held on 14th October, 2015 and to consider any recommendations contained therein. **E.3**

9.2 Cemetery

To note the report from the meeting held on 20th October, 2015 and to consider any recommendations contained therein. **E.4**

9.3 Historic Tours

To note the report from the meeting held on 9th November, 2015 and to consider any recommendations contained therein. **If available**

9.4 Christmas Lights

To note the report from the meeting held on 10th November, 2015 and to consider any recommendations contained therein. **If available**

10. Town Centre

To consider a request from the October fair organisers to hold an additional fair in March.

11. Recreation Ground

To consider a request to replace the goal posts on the recreation ground. **E.5**

12. Correspondence – for information.

To note correspondence received.

13. Date of next meeting and Agenda Items

The next meeting of the Environment & Leisure Committee is currently scheduled for 14th January, 2016.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.

KJ Mitchell

Mrs K J Mitchell
Clerk to the Council
2nd October, 2015
Tel: 01531 632306

Members of the public and the Press are welcome to attend this meeting.

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