

**LEDBURY TOWN COUNCIL**  
**MINUTES OF A MEETING**  
**OF THE**  
**PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE**  
**HELD ON**  
**THURSDAY 6<sup>th</sup> JUNE 2013**

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**PRESENT:** Councillor - C Ridler - Chairman  
Councillors R Barnes                      A Bradford  
                  A Conway                     M Eager  
                  K W Francis                    J Roberts  
                  M Roberts.                    C Stallard Daniels  
                  T Widdows

**IN ATTENDANCE:** P Bettington

Also present:            Mrs K Mitchell - Clerk to the Council  
                              Mrs R Blandford – Clerical Officer

**P.6 - 06.13      APOLOGIES**

Apologies were received and accepted for Councillors  
L Fieldhouse and E Harvey

**P.7 - 06.13      INTERESTS**

There were none declared at this point in the meeting.

**P.8 - 06.13      PUBLIC PARTICIPATION**

There were no members of the public present.

**P.9 - 06.13      MINUTES**

1. The minutes of the meeting held on 2nd May 2013, copies previously circulated, were confirmed as a correct record and signed by the Chairman.
2. The minutes of the meeting held on 9th May 2013, copies previously circulated, were confirmed as a correct record and signed by the Chairman.

**P.10 - 06.13     PLANNING APPLICATIONS**

Members considered the following Planning Applications:-

1. 130871/F      Self contained shepherd hut to provide additional accommodation for existing holiday let business. Hut includes one double bed, kitchenette, compost toilet and shower and powered by solar panels and gas bottle at Massington Lodge for Mrs S Smyth.

(FULL PLANNING)

**RESOLVED: That the application be supported**

**VOTING: For 9  
Abstention 1**

2. 131163/FH Two additional side windows to each gable as part of proposed loft conversion at 33 Hazle Close for Mr C Thomas

(FULL HOUSEHOLDER)

**RESOLVED: That the application be supported**

**VOTING: Unanimous**

3. 131188/FH Construction of conservatory at rear of property at upper floor level at 5 Knapp Ridge for Mr D Rippe

(FULL HOUSEHOLDER)

**RESOLVED: That the application be supported**

**VOTING: Unanimous**

#### **P.11 - 06.13 PLANNING APPLICATION DETERMINATIONS**

Members were circulated with a summary of Determinations made by Herefordshire Council on Planning Applications previously considered by Ledbury Town Council.

**RESOLVED: That the summary be noted.**

#### **P.12 - 06.13 PLANNING APPLICATION PROCESS**

Members were circulated with a letter from Herefordshire Council advising of a change to how neighbours are notified of planning applications. As from 1<sup>st</sup> June 2013, the Council will cease sending letters of notification to individual properties, and will instead ensure that a minimum of one site notice will be displayed. Planning application details will continue to be available on the Council's website.

**RESOLVED: That the Town Council be recommended to strongly object to the change on the following grounds:-**

- **Cost effectiveness**
- **Disadvantaging to people without computer / internet access**

- **Likelihood of notices falling down or being removed**

### **P.13 - 06.13 LENGTHSMAN SCHEME**

The Chairman presented information he had obtained relating to the Lengthsman scheme, copies having been circulated. (Refer P.105 - 03.13) There was some concern about the increased pressure that administering the scheme would place upon on the office. Members felt that in view of impending discussions taking place with Herefordshire Council regarding service delivery, it would be sensible to wait until more was known about what services might be devolved to the Town Council before making a decision.

**RESOLVED: That further consideration of the Lengthsman scheme be deferred until such time as information relating to devolved services becomes available.**

### **P.14 - 06.13 JOB FAIR**

Members were circulated with the Reports from the Job Fair Working Party meetings held on 24<sup>th</sup> April 2013, and 22<sup>nd</sup> May 2013.

Councillor Conway gave an update on the businesses attending and asked for volunteers to help with setting up from 8.45 am on the day.

**RESOLVED: That the Reports be noted.**

### **P.15 - 06.13 TRAFFIC MANAGEMENT**

#### **1. Traffic Orders**

The Town Council is invited to comment upon the following Proposed Traffic Orders.

#### **1.1 - 40 mph Speed limit – B4214 Staplow**

**RESOLVED: That the Traffic Order be welcomed.**

#### **1.2 - 40 mph Speed limit and extension of 30mph speed limit B4214 Orchard Business Park, Ledbury**

**RESOLVED: That the Town Council be recommended to request that the 30mph zone be extended to the end of Orchard Business Park, along the entire length of the area identified in the traffic order.**

#### **2. Review of Weight Restrictions in Ledbury**

A report from the meeting held on 1<sup>st</sup> May, 2013, was circulated to members. The report summarised discussion relating to HGV movements within Ledbury and gave details of a number of changes to signing of the weight restrictions from the north.

**RESOLVED: That the Report be noted.**

3. Car Parking Survey

The Chairman suggested extending data collection relating to the Town Council’s on-street parking survey to include counts carried out by residents in the streets where they live.

**RESOLVED: That a meeting of the Car Parking Working Party be called to consider the following matters:-**

- analysis of car parking data collected so far.
- town centre car parks – parking charges

**P. 16 - 06.13 NEIGHBOURHOOD PLAN WORKING PARTY**

Members considered the report from the Working Party meeting held on 7<sup>th</sup> May, 2013.

**RESOLVED: That the Reports be noted and that the Town Council be recommended to approve and adopt any recommendation contained therein.**

**P. 17 - 06.13 DATE OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA**

The next meeting of the Planning & Economic Development committee is scheduled for 11<sup>th</sup> July, 2013.

Items for next agenda:-

Update on TRO’s and where they are in system.

Discussion on parking in Orchard Lane, Longacres and New Street.

There being no further business, the Chairman closed the meeting at 8.28pm.

CHAIRMAN..... DATE .....