



LEDBURY TOWN COUNCIL

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To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Community Hall**, Ledbury on **Thursday 20th July, 2017** starting at **7.30pm**. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

K Mitchell

Mrs K. J. Mitchell
Clerk to the Council
14.07.2017

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

AGENDA

1. Apologies

To receive apologies for absence.

2. Interests

To receive any declarations of interest and written requests for dispensations.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To approve the Minutes of the Full Council meeting held 8th June 2017, as an accurate record.

Copy herewith

5. Chairman's Report and Correspondence

6. Neighbourhood Development Plan

6.1 To receive and adopt reports from the NDP Working Group meetings held on:

- a) 17th May 2017 **E.1**
- b) 7th June, 2017 **E.2**
- c) 15th June, 2017 **E.3**
- d) 20th June, 2017 **E.4**
- e) 27th June, 2017 **E.5**

6.2 To approve the following documents for Regulation 14 Consultation - 1st August to 25th September, 2017.

- a) Neighbourhood Development Plan (Draft) **E.6**
- b) Strategic Environmental Assessment (SEA)
- c) Habitat Regulation Assessment (HRA)
- d) Design Code

(Note: SEA, HRA and Design Code circulated in electronic format only. Please contact the office if you require a hard copy)

7. Committee Matters - Economic Development & Planning Committee

7.1 To receive the Minutes of the meeting held on 22nd June, 2017 and to consider any recommendations contained therein. **Copy herewith**

7.2 To consider a re-run of Welcome to Ledbury Leaflets.

8. Committee Matters - Environment and Leisure Committee

8.1 To receive the Minutes of the meeting held on 29th June, 2017 and to consider any recommendations contained therein. **Copy herewith**

8.2 To consider quotations for CCTV equipment in Dog Hill Wood, if available.

9. Committee Matters - Finance and General Purposes Committee

To receive the Minutes of the meeting held on 6th July, 2017 and to consider any recommendations contained therein. **Copy herewith**

10. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

11. Outside Bodies

To receive reports from meetings attended by Councillors and take any necessary action.

12. Code of Conduct

12.1 To note the outcome of Code of Conduct complaints against Ledbury Town Councillors.

12.2 The Town Council is advised that on 22 May 2017, a revised Code of Conduct was adopted by Herefordshire Council.

- Letter from Claire Ward, Solicitor to Herefordshire Council - *previously circulated as E.4*
- Revised Code of Conduct - *previously circulated as E.4*

13. General Correspondence – For information only
To note general correspondence received in the office.

14. To note the date of the next meeting
The next scheduled Full Council meeting will be held on 28th September, 2017.