

LEDBURY TOWN COUNCIL

Report from a meeting of the Neighbourhood Development Plan Work Groups

(Communications & Consultation and Policies)

held on Monday 25th July 2016 at 7pm in the Town Council Offices

Present: Cllrs Barnes, Crowe, Eager, Fieldhouse and Yeoman, Mr P Howells,
Ms R Sharpe, Mr B Stump and Ms S Turner

1. **Apologies:** None received.
 2. **Declarations of Interest:** None received.
 3. The report of the meeting held on 11th July was confirmed as an accurate record. Councillor Crowe thanked all members for their efforts during the consultation period so far.
 4. **To schedule the evaluation process of the Policies and Call for sites consultation results**
It was agreed that the consultation period be extended by 2 weeks until 15th August to include time to arrange following:
 - a. B.Barnes to arrange ambassadors to go to Bourne Court
 - b. Contact Jenny Harrison regarding consulting U3A
 - c. M. Bradman to contact other homes to ask about visits.
 - d. A. Crowe to arrange report on Travellers Site
 - e. B.Stump to review comments of response on Policy questionnaires
 - f. E. Fieldhouse to provide questionnaires to Debbie Holbrook for farm workers
 5. **To agree a plan for completing the draft plan to include draft land allocations**
It was agreed to aim to complete the Final draft plan aim between 15th Sept- 15th Oct to enable regulation 14 stage consultation to take place during November.
 - a. Need to check with FT for availability
 6. **To update maps and tables with latest data**
It was agreed that all data be updated by 16th September.
 - a. Cricket pitch still displayed as Green Space - has planning permission, need separate meeting to discuss
 - b. Review primary/secondary shopping map
 - c. Proposed dates for meetings 8th, 15th and 22nd August
 - i. check room availability as needs larger room, materials, copy of map blown up with primary/secondary shopping
- Items 7-9 to be discussed at the next meeting.***
10. **To discuss and agree a timeframe for the Regulation 14 consultation period.**
For Regulation 14 consultation.
 - a. Arrange meeting with FTP end September
 - b. Propose conduct consultation as public presentation – book Sally – Must record consultation – arrange advertising – create email invitation

- c. P. Howell to contact Griff Holiday and request list of email addresses we can email directly to invite to next consultation. Cllr Crowe request contact for Food Group
- d. Consider Weston Hills to advertise

10. Date for Regulation 14 consultation – consider a Tuesday in Mid October – requiring hard copies of draft plan

12. Other necessary approvals – need to check with Sally

- a. Dispensation – to raise concern of personal interest

13. Date of next meeting: To be arranged.

Note: Wellington heath plan for footpath with Ledbury

- a. Have we responded to the report and need to consider meeting with them to discuss option – M. Eager? – can we provide options under NDP?