

# LEDBURY TOWN COUNCIL

Report from the Events Working Party  
Held at 7pm on Tuesday 12<sup>th</sup> July 2016  
in the Town Council Offices

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**Present:** Cllrs M Eager, B Barnes, E Fieldhouse, B Barnes, A Crowe, J Roberts  
K Francis.

**Also Present:** Kat Griffiths (Bamboo) and Mr Andy Ward

**Apologies:** Cllr A Manns.

1. **Election of Chairman:**

Cllr Elaine Fieldhouse was unanimously elected to the Chair.

2. **HM the Queen 90<sup>th</sup> birthday celebration:**

Proposal to hold a tea party at Ledbury Community Hall on Sunday 26<sup>th</sup> September for 90 local residents aged 60 and above, with music from Ledbury Community Choir (if available) and old time records provided by Andy Ward.

**Detail:** Local volunteer groups, residential homes and churches to be contacted to provide names for party, councillors and WP members to make sandwiches, cakes, fruit salad and any other suitable food. A working budget to be sought from LTC. Look at holding a raffle to raise funds, Andy Ward generously donated a meal for two at the Talbot Hotel. Ledbury Community Hall to be decked out with union flags and bunting. The event will start at 3pm and end around 5pm.

**Recommendation: LTC to be asked at next Full Council Meeting for the sum of £1,000 to cover events 2016/17.**

3. **Allocated Tasks:**

M. Eager – Contact Age UK Lunch Club and CVA for possible transportation, also organising large Birthday Cake.

A. Crowe – Contact Community Choir.

K. Francis – Contact Evergreen Club.

Jill Jupp – Contact Churches (to be asked)

Andy Ward & Elaine Fieldhouse – Bunting provision.

Kat Griffiths – Speak to local cafes re possible donation of food.

Annette Crowe & Elaine to liaise with Tesco for food (bread, sandwich filler, fruit etc) drink and sparkling wine either by donation or purchase.

Jayne Roberts – speak to Haygrove for possible fruit donation

Councillors to be asked if they can help on the day or prepare food etc.

Jayne Roberts in charge of first aide.

4. **BBLP Road Closure Charges:**

Supplied document with new BBLP road closure charges discussed and noted.

5. **Any other matters relating to events:**

- a. Jayne Roberts forewarned members that a medieval re-enactment group have offered to visit and participate in this year's Xmas lights switch-on, to be discussed in detail at the following week's Xmas lights WP meeting.

- b. Members raised issues from the Armed Forces Day held on Saturday 25<sup>th</sup> June, concerns were raised over lack of communication with local effected traders & businesses and lack of local promotion. Lessons have been learnt for any other similar event in the future.
- c. Andy Ward suggested that a person is appointed to promote and diarise events on social media and local press. Annette to pursue.
- d. Bob Barnes reminded members that 2017 would be the 400<sup>th</sup> birthday of the Market House.
- e. Keith Francis expressed his concerns that Ledbury was lacking in major community events and that local organisations should be contacted to promote and organise more events.
- f. Keith Francis suggested that Ledbury has permanent event advertising banners similar to Upton & Tewksbury on the Town's street lighting poles, it was suggested that Mary Portas pot of money could help fund such a scheme.

**Recommendation: That LTC contact Upton and Tewksbury town councils for information as to banner costs and suppliers.**

**Recommendation: That the administrators of the Portas fund be asked if money could be made available to promote the town with suggested banners.**

Meeting closed at 8.30pm

Next Meeting set for Tuesday 2<sup>nd</sup> August at 7pm in the Town Council Offices.

Items for next agenda to include New Events, Market House Birthday, Social Media Promotion & Banner Promotion.