



LEDBURY TOWN COUNCIL

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Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Environment & Leisure Committee** will be held in the **Market House on Thursday 14th September 2017 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell
Clerk to the Council
08.09.2017

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.

A G E N D A

1. Apologies

To receive apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To confirm the Minutes of the Environment & Leisure Committee meeting held on 29th June, 2017, as a correct record. **Copy previously circulated**

5. Cemetery

- 5.1 To receive an update on tree issues following second opinion from tree surgeon and to consider costs for works.
(refer E.44-05.17 & E.54-06.17)
- 5.2 To consider costs for cemetery buildings roof repairs in the sum of £1,210.
- 5.3 To consider quotations for boundary wall repairs. (to follow) **EX05/17**

6. Closed Churchyard

To receive tree surgeon's opinion, if available, regarding storm damaged tree in the Closed Churchyard and to consider any action.

7. Dog Hill Wood

Antisocial behaviour/vandalism.

- 7.1 To receive an update on the police investigation into fire damage to a picnic table at the cricket pitch and to consider any action.
- 7.2 To note correspondence from local residents regarding further incidents of vandalism in cricket pitch area of Dog Hill Wood and to consider any action.
- 7.3 To consider quotations for the installation of CCTV in the cricket pitch area of Dog Hill Wood. **EX06/17**

8. War Memorial

To consider quotations for proposed works to the War Memorial and to approve taking all necessary steps for subsequent completion and submission of funding and planning applications. **EX07/17**

9. Recreation Ground

- 9.1 To note the conclusion of the Annual Safety inspection carried out on 18th August 2017: All findings listed as Low/ Very Low Risk.
- 9.2 To approve the supply and installation of a new transition plate to a skateboard ramp in the sum of £585 +VAT.
- 9.3 To further consider the removal/relocation of the shelter.

10. Working Parties and Task & Finish Groups

To receive the following reports and to consider any actions/recommendations:

- i. Christmas Lights Working Party 5th July, 2017, 25th July, 2017, 7th August, 2017 **E.1**
- ii. October Fair Working Party 23rd August, 2017. **E.2**
- iii. Cemetery Working Party 29th August 2017. **E.3**

11. Lengthsman/P3

To consider a request from the Locality Steward/Ward Member (Cllr Warmington) to carry out Lengthsman/P3 works on the Riverside Walk.

12. Consultations

The Town Council is notified that Herefordshire Council proposes to make a Public Space Protection Order ("PSPO") under section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 ("the Act") for alcohol restrictions in its area.

The consultation period starts Thursday 31st August 2017 and will end on Wednesday 11th October. All comments will be reviewed and a decision made regarding implementation of the PSPO in late autumn 2017.

Draft Order

E.4

Designated area map - Ledbury (Alcohol restriction zones)

E.5

Further information can be found on Herefordshire Council webpage

<https://www.herefordshire.gov.uk/pspo-alcohol>

13. Correspondence

To receive the following correspondence and consider any action.

13.1 Email from a local resident to Herefordshire Council regarding the condition of the Riverside Walk .

E.6

13.2 To note any other correspondence received.

14. Date of next meeting and Agenda Items

The next meeting of the Environment & Leisure Committee will be held on 14th September 2017.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.