

LEDBURY TOWN COUNCIL

To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Market House** on **Thursday 6th February, 2014** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. Apologies

To accept apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Dispensations

To consider any requests for new Disclosable Pecuniary Interest dispensations. (Requests should be in writing and addressed to the Clerk in advance of the meeting)

4. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

5. Minutes

- 5.1 To approve the Minutes of the meeting held on 12th December, 2013, as a correct record. **Copy herewith**
- 5.2 To approve the Minutes of the meeting held on 30th January, 2014, as a correct record. **Copy to follow**

6. Chairman's Report and Correspondence

To receive a report from the Chairman.

7. Town Plan

- 7.1 To receive a report from the Town Plan Bridging Co-ordinator.
- 7.2 To note the Minutes of the Town Plan Steering Group meeting held on 28th January 2014, and to consider any action required. (if available)

8. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

9. Committee Matters – Environment and Leisure Committee

To note the Minutes of the meeting held on 9th January, 2014 and to consider any recommendations contained therein. **Copy herewith**

10. Committee Matters – Finance and General Purposes Committee

To note the Minutes of the meeting held on 16th January 2014 and to consider any recommendations contained therein. **Copy herewith**

11. Committee Matters – Economic Development & Planning Committee

11.1 To note the Minutes of the meeting held on 19th December 2013 and to consider any recommendations contained therein.

Copy previously circulated

11.2 To note the Minutes of the meeting held on 23rd January 2014 and to consider any recommendations contained therein. **Copy herewith**

11.3 To consider the following planning applications:-

1. P133527/FH Two storey extension at Strathmore, Belle Orchard for Mr S Kerridge
(FULL HOUSEHOLDER)

2. P133530/FH Proposed workshop and store at 2 Chestnut Villas for Mr S Farley
(FULL HOUSEHOLDER)

3. P140037/FH Proposed single and two storey extension at 2 Skippe Close for Mr & Mrs M Potter
(FULLHOUSEHOLDER)

4. P140115/FH Two storey extension to rear at Lower Bridge House, Bridge Street for Mr A Mcateer
(FULL HOUSEHOLDER)

12. Ledbury Places Project

12.1 To consider a request from the Ledbury Places project to carry out dendrochronological testing and dating of the timbers in the Ledbury Town Council offices.

12.2 To receive, if available, any information relating to the project and to consider any action required.

- Briefing note from Cllr R Barnes. (Refer F.75 – 01.14)

13. Outside Bodies

To receive reports from meetings attended by Councillors.

14. General Correspondence

14.1 To consider a request from The Guild of Herefordshire Craftsmen to hire the Market House. **E.1**

14.2 To note general correspondence received in the office.

15. Questions to the Town Mayor, pursuant to Standing Order No.8.

To receive questions from Councillors.

16. Date of next meeting

The next scheduled meeting of the Full Council meeting is due to take place on the 6th March 2014.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act it is requested that the public and press are excluded during discussion of this agenda item on the grounds that it could involve the likely disclosure of private and confidential staff information

17. Committee Matters – Standing Committee

To note the Minutes of the meeting held on 10th February 2014 and to consider any recommendations contained therein. **Copy to follow**

K Mitchell
Clerk to the Council
31st January 2014
Tel: 01531 632306

Members of the Public and Press are welcome to attend this meeting
www.ledburytowncouncil.gov.uk