



LEDBURY TOWN COUNCIL

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Dear Member,

NOTICE IS HEREBY GIVEN that a **Meeting of the Economic Development & Planning Committee** will be held in the **Market House on Thursday 22nd May 2014, at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. **Apologies**

To accept apologies for absence.

2. **Interests**

To receive declarations of interests in items on the agenda.

3. **Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. **Minutes**

4.1 To approve as a correct record, the Minutes of the Economic Development and Planning Committee meeting held on 27th March 2014, copy previously circulated.

4.2 To approve as a correct record, the Minutes of the Economic Development and Planning Committee meeting held on 8th May 2014, copy herewith.

5. **To consider the following Planning Applications:-**

1. P141014/L Various external repairs House on Stilts, 1 The Southend for Mr R Thorogood

(Listed Building Consent)

2. P141120/F Proposed erection of stable at Woodhouse, Staplow for Mr A Summerfield

(Full Planning)

3.P141179/A Proposed replacement of fascia sign at Sue Ryder Care, 34
The Homend

(Advertisement Consent)

4. P141218/F Proposed conversion of an alterations to a range of period
barns to create 4 nos. residential dwellings at Plaistow Farm,
Rhea Lane for Mr C Price

(Full Planning)

6. Planning Application Decisions

To receive a summary showing determinations made by Herefordshire Council on applications previously considered by Ledbury Town Council.

Copy to be circulated at the meeting

7. Working Party Reports

7.1 Charter Market

To receive the Notes of an informal meeting with Ledbury's Market Traders and Ledbury Town Councillors held on Tuesday 29th April 2014 and to consider any action required. **E.1**

7.2 Neighbourhood Plan

i. To receive the Report from the Working Party meeting held on 1st April 2014 and to consider any recommendations contained therein.

Copy herewith

ii. To receive the Report from the Working Party meeting held on 6th May 2014 and to consider any recommendations contained therein.

Copy to follow

Please note: Volunteers are required to man the Neighbourhood Plan stand on Community Day, 7th June 2014, between 10am and 4pm. A volunteer briefing session will take place at 7pm on 3rd June immediately prior to the next Working Party meeting.

8. Town Plan Steering Group

To consider changing the Steering Group to a formal Working Party of the Economic Development & Planning Committee and to discuss the implications thereof.

9. Jobs Fair

At the Full Council meeting on 6th February 2014, The Town Council resolved not to hold a Jobs Fair in 2014 but to investigate the following suggestions:-

1. To hold an alternative event to help people improve their chances of finding work, including advice on interview technique and CV writing.
2. To create a 'Job Vacancy' website linked to the town.

The Committee is requested to further consider the above ideas.

10. Lengthsman Scheme

To receive an update on the Lengthsman Scheme and to consider any action required.

11. Emergency Planning

To consider developing a Community Resilience Plan.

- Community Resilience Plan template **E.2**
- Guidance to completing the Community Resilience Plan template **E.3**

Note: The Town Council currently has an Emergency Plan.

12. Malvern Hills Area of Outstanding Natural Beauty

12.1 To note receipt of the following documents, which are available in the office:-

- Management Plan 2014-2019
- State of the Malvern Hills AONB 2014

12.2 To note receipt of a letter from Professor J Raine, Chair of the Joint Advisory Committee of the AONB, requesting a financial contribution from Ledbury Town Council. **E.4**

13. Date of next meeting and items for future agenda

The next meeting of the Economic Development & Planning Committee is scheduled for 26th June 2014.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas.

Kyke

Mrs K Mitchell
Clerk to the Council
16.05.2014

Tel: 01531 632306

**Members of the Public and the Press are welcome to
attend this meeting
www.ledburytowncouncil.gov.uk**